

MINUTES OF REGULAR MEETING OF BOARD OF TRUSTEES  
FOR RECLAMATION DISTRICT 1614  
HELD MONDAY, MAY 2, 2016

The May meeting of the Board of Trustees of Reclamation District 1614 was held on Monday, May 2, 2016, at the law office of Neumiller & Beardslee, 509 W. Weber Avenue, 5<sup>th</sup> Floor, Stockton, California, at the hour of 2:00 p.m.

TRUSTEES PRESENT WERE:

WILLIAM DUNNING  
BEN KOCH  
ROBERT WISE

OTHERS PRESENT WERE:

DANIEL J. SCHROEDER  
CHRISTOPHER H. NEUDECK  
RHONDA L. OLMO  
ORLANDO LOBOSCO  
ANDREW J. PINASCO  
RICHARD GACER, resident  
ROBERT BELLIN, resident  
MAX GALLEGOS, resident  
JUDITH BUETHE, Buethe Communications

ABSENT WERE:

NONE

**Item 1. Call to Order/Roll Call.** The meeting was called to order by President Dunning at 2:00 p.m.

**Item 2. Public Comment.** Mr. Richard Gacer said he heard Reclamation District 1614 had never held a contested election. Mr. Robert Bellin stated that he was under the impression that building permits would not be granted until all flood issues were resolved. Mr. Bellin said that he found out, during a visit to the Building Department, that permits would be granted to homeowner's as long as the addition(s) are not bigger than the original footprint and does not exceed half the value of the home. Mr. Richard Gacer said that he spoke with Fritz Buchman (Deputy Director, Department of Public Works) and according to him the County is not paying their assessments for the Pump Station.

**Item 3. Approval of Minutes of regular meeting of April 4, 2016.** After review, the minutes of the regular meeting of April 4, 2016 were approved as read (Dunning/Koch).

**Item 4. Presentation of Financial Status Report.**

- a. Resolution 2016-02 Authorizing District Secretary To Sign Checks Or Drafts Drawn On The District Revolving Fund.

Attorney Dan Schroeder said he was asked to come back to the Board with a policy method for issuing payroll checks, and to look into the possibility of obtaining insurance to protect the District in the event the person issuing these checks does something erroneous. He said that the District's checking account is rather limited, as the money is transferred from the County account and put into the checking account. Transferring money from the County account requires that two Trustees execute a warrant. Even though this safeguard is in place, Mr. Schroeder is in the process of obtaining quotes for insurance or bonds. Mr. Schroeder presented Resolution 2016-02 Authorizing the District Secretary to Sign Checks or Drafts Drawn on the District Revolving Fund under the condition that insurance coverage or a bond is obtained. President Dunning asked that the District Secretary make comment (during the Financial Status Report section at future meetings) whenever checks are issued by her.

Motion was made by the Board of Reclamation District 1614 (Dunning/Koch), and unanimously carried, to approve Resolution 2016-02 Authorizing District Secretary To Sign Checks Or Drafts Drawn On The District Revolving Fund.

- b. Review of Draft 2016-2017 Budget.

Mr. Schroeder stated that the District is at 83.3% for this fiscal year. He said that he and the District Secretary reviewed last month's Financial Report and used it as a parameter to see how the District was doing under their budgeted items. They compared this information to what was budgeted last year and built the numbers into the presented draft 2016/2017 budget. Mr. Schroeder reviewed each line item of the draft reviewing expenses and said that most changes were minor, and recommended that everyone review this proposed draft. Discussion was held. Mr. Schroeder stated that if anyone has any suggestions, changes, and/or recommendations to contact him before the next District meeting. Mr. Schroeder said that a complete FY 2016/2017 budget will be presented at the next District meeting for approval.

**Item 5. Presentation of Engineer's Report. Discussion and possible action:**

- a. Permit Requests.
- b. Wisconsin Pump Station.

Excerpts from the Engineer's Report:

I. WISCONSIN PUMP STATION RECONSTRUCTION UPDATE.

- A. Review current status of Grant opportunities and ongoing applications for FEMA HMGP grant funds. Review the development of a Benefit Cost Ratio for eligibility sake.  
*(Exhibit A: Summary of BC ration analysis – included with Engineer's Report)*

District Engineer, Mr. Chris Neudeck, stated that he does not have good news to report pertaining to this Grant. He said that he did some preliminary analysis to determine reasonable likelihood of success in qualifying. Mr. Neudeck worked with Scott Brown (Larsen, Wurzel & Assoc.) and Erik Almaas (KSN) to develop a background for their analysis (See Exhibit A). In order to this, they had to show that by reducing the flood threat, what damage would and would not occur. He also had to demonstrate how building this pumping plant would benefit the properties within RD 1614. Bottom line, this area is in the lower part of the District and most of the homes are on peer grade beams and not on slab foundations. Mr. Neudeck said this does not do well with the Benefit. Mr. Neudeck also had a Sensitivity analysis done. Mr. Neudeck informed the County and State that the District is withdrawing its application. Discussion was held and Mr. Neudeck will look for the next Grant opportunity. Per Mr. Neudeck, Mr. Brown, San Joaquin County and the State of California are well aware of the need of the District obtaining a Grant.

Mr. Gacer asked if it was possible if RD 1614 could form a committee to look at other options for funding the pump station. Mr. Schroeder said that other options have been looked at and the options are limited, but that one option may be to go back to the State Senator for funds.

II. Delta Levee Subventions Program SB 34

- A. Review status of plan and permit development for repairs to the Collins Property along Smith Canal at 2030 Moreing Court between the repairs made at the Davies and Guerrero residences.

Mr. Neudeck said that both properties were riddled with beavers, and that for the most part he is not seeing as much beaver activity on the Collins Property. He said this is a bigger scale project and it will conclude a lot of riprap in areas where there is tremendous beaver activity. This work requires entering into a Streambed Alteration Agreement

rather than a routine Maintenance Agreement. Routine Agreement's allows for 100 ft. stretches and this is larger than 100 ft. Mr. Neudeck is in the process of going through the permit process and this may extend into the next fiscal year.

### III. SAN JOAQUIN COUNTY FLOOD MANAGEMENT (TAC) MEETINGS

- A. Review status of San Joaquin County Flood Management Technical Advisory Committee (TAC) Meetings. Meetings now only scheduled on the 3<sup>rd</sup> Wednesday of the month.

Per Mr. Neudeck, nothing new to report this month.

#### **Item 6. Presentation of Superintendent's Report; request for direction.**

- a. Hiring of part-time employees.

District Superintendent, Mr. Orlando Lobosco, stated that he is in the process of selecting candidates to interview for the two-part time position openings. He said he currently knows of one individual that is employed with other Districts; however, he is out on a temporary medical leave for approximately one month. Mr. Lobosco will wait to see if this individual becomes available, as he comes highly recommended. Mr. Lobosco further mentioned that he stated, at a previous Board meeting, that he thought payroll salaries would be between \$12/\$15 an hour. Upon further investigation, he has found out that other Districts are paying between \$12/\$20 for this type of work, and he plans to follow suit. Mr. Lobosco will continue to look for potential candidates.

Mr. Lobosco handed out his Superintendent Report and stated that he had a typo in his report (the word "Trexel" in paragraph four should read "Twitchell"). Mr. Lobosco said that everything continues to look fine during his routine station checks and they are operating as designed.

Mr. Lobosco said that all of the materials needed for the new alarm system have been received, and the systems are being uploaded with all pertinent information required. Installation will begin by the end of next week and he hopes this is up and running by the next Board meeting.

Mr. Lobosco met with a technician from Power Hydrodynamics (April 14<sup>th</sup>) to assist him with taking pump readings on each pump at Wisconsin.

Regarding flood fighting materials, Mr. Lobosco purchased a number of basic tools that are needed and contacted the manager at Twitchell Island storage facility about sand bags and other materials needed. Mr. Lobosco said he will be staging one dump truck load of sand at Franklin and Kirk for use in case of an emergency.

Mr. Lobosco concluded his Superintendent Report. President Dunning asked if anyone had any question. None were asked.

**Item 7. Newsletter.**

Judith Buethe (Buethe Communications) handed out a draft of the Newsletter. After review by the Board, President Dunning asked for questions/comments (none were received). President Dunning instructed Ms. Buethe to finalize this draft and mail out this version of the Newsletter.

**Item 8. Report on Meetings Attended.** None.

**Item 9. District Calendar.** The next District meeting will be held on June 6, 2016.

- a. Annual Town Hall Special Meeting June 16, 2016 at the Ambler's Club.

Mr. Schroeder said that the District will hold its Annual Town Hall Special Meeting on June 16, 2016, at 6:30 pm. The District will provide an overview of its current operations (including progress on the Wisconsin Pump Station) and provide a review of the newly adopted Emergency Operations Plan.

**Item 10. Items for Future Meetings.** 1. Approve FY 2016/2017 Budget; 2. Provide Notice/make available to the public, documentation/materials regarding determination of Appropriations, and 3. Approve Audit Contract, if received.

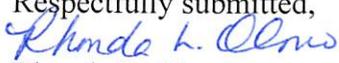
**Item 11. Correspondence Received.** None

**Item 12. Motion to Approve Bills.**

It was moved, seconded (Dunning/Koch), and unanimously carried by the Board of Trustees for Reclamation District 1614 that the Trustee's authorize/approve the Bills to be Paid for April, 2016.

**Item 16. Adjournment.** The meeting was adjourned at 3:35 p.m.

Secretary: The agenda for this meeting was posted at 509 W. Weber Avenue, Stockton California at least 72 hours preceding the meeting.

Respectfully submitted,  
  
Rhonda L. Olmo  
District Secretary

Reclamation District 1614

April 2016 Bills

NAME	INVOICE #	AMOUNT	TOTAL \$	WARRANT #	CHECK #	SUBVENTION FUND
William Dunning		\$100.00		5351		
			<b>\$100.00</b>			
Ben Koch		\$50.00		5352		
			<b>\$50.00</b>			
Robert Wise		\$50.00		5353		
			<b>\$50.00</b>			
Rhonda L. Olmo		\$600.00		5354		
			<b>\$600.00</b>			
Neumiller & Beardslee	276534	\$6,409.16		5355		
			<b>\$6,409.16</b>			
Kjeldsen, Sinnock & Neudeck	18825	\$1,530.00		5356		
	18826	\$823.75				
	18827	\$568.75				
	18828	\$103.75				
	18829	\$12,006.90				
	18830	\$926.91				
	18831	\$2,432.65				
	18832	\$175.00				
	18833	\$1,417.50				
			<b>\$19,985.21</b>			
Judith Buethe Communications	5030	\$746.30		5357		
			<b>\$746.30</b>			
Delta Pump	18231	\$294.00		5358		
			<b>\$294.00</b>			
Robert Burns Construction	Progress Payment 2	\$2,078.26		5359		
Project No. 0806-0510			<b>\$2,078.26</b>			

Reclamation District 1614

April 2016 Bills

Royal Wholesale Electric	8299-651150	\$13.52		5360	
			\$13.52		
Orlando Lobosco - Payroll		\$1,628.67			2438
			\$1,628.67		
State of California Payroll Taxes		\$16.66			online
California Emp. Tax Payment		\$119.00			
			\$135.66		
Federal Government, Payroll Taxes		\$348.34			online
			\$348.34		
Sprint		\$101.40			online
			\$101.40		
Comcast		\$79.45			online
			\$79.45		
PG&E		\$1,057.48			online
			\$1,057.48		
Visa		\$313.51			online
			\$313.51		

**WARRANT TOTAL:** \$30,326.45  
**CHECKING TOTAL:** \$3,664.51  
**TOTAL BILLS TO PAID:** \$33,990.96

<b>NOTES:</b>	
Anticipated Fund Balance :	1,652,283.32 (as of April 29, 2016)
Less Submitted Bills for Payment:	<u>\$30,326.45</u>
Total:	\$1,621,956.87
<b>NOTES:</b>	
Anticipated Checking Act. Balance :	\$31,176.50 (as of April 29, 2016)
Less Submitted Bills for Payment:	<u>\$3,664.51</u>
Total:	\$27,511.99