

MINUTES OF REGULAR MEETING OF BOARD OF TRUSTEES  
FOR RECLAMATION DISTRICT 1614  
HELD MONDAY, FEBRUARY 1, 2021

The February Regular Meeting of the Board of Trustees of Reclamation District 1614 was held on Monday, February 1, 2021, telephonically, at the hour of 2:00 p.m.

Roll Call of Board Members and Staff:

President Kevin Kauffman, Trustee Christian Gaines, Trustee Dominick Gulli, Attorney Daniel Schroeder, Attorney Andy Pinasco, Engineer Chris Neudeck, Superintendent Abel Palacio, Secretary Rhonda Olmo

Absent were: None

*A list of individuals in attendance is outlined in the meeting sign-in sheet, which is attached to these minutes. – No attendance sheet attached – meeting was held telephonically.*

**Item 1. Call to Order/Roll Call.** President Kauffman called the meeting to order at 2:01 p.m. Roll call was taken.

**Item 2. Public Comment.** *The public may comment on any matter within the District's jurisdiction that is not on the agenda. Matters on the agenda may be commented on by the public when the matter is taken up. All comments are limited to 5 minutes for general public comment and per agenda item in accordance with Resolution 2014-06.*

Mr. Chris Elias stated that the Lower San Joaquin River Project Phase 1 is continuing to make progress. The first increment design (North of the District - Project RD 2074) is proceeding well, and on January 19, 2021 the US. Army Corps of Engineers released \$20M Dollars to continue construction on that first increment.

**Item 3. Election of Officers.**

- a. **President**
- b. **Vice-President**
- c. **Secretary**

Attorney Schroeder stated under the Bylaws of the District that after an election is held, and the elected officials are seated, that at the next regular meeting is when Board members elect one of their members to be President, Vice-President, and choose a Secretary. Attorney Schroeder explained the duties of each role. Discussion was held on the duties of each position. Discussion was also held on rotation of positions every two years. It was decided that if all Board members agree to rotating positions every two years then a motion will be made to that affect.

After review,

Trustee Gaines made a motion to appoint Kevin Kauffman as President, himself as Vice-President, and Rhonda Olmo as Secretary for Reclamation District 1614. Trustee Gulli seconded the motion.

Ayes: Gaines, Gulli, Kauffman  
Noes: None  
Abstain: None  
Absent: None

**Item 4. Approval of Minutes of the January 11, 2021 Board meeting.**

After review, the language regarding potential conflicts of interest regarding Item. 13 “SJAFCA’s Smith Canal Gate Structure Project Progress Report” was asked to be stricken.

Trustee Gulli made a motion to approve the January 11, 2021 Minutes as amended. Trustee Gaines seconded the motion.

Ayes: Gulli, Gaines, Kauffman  
Noes: None  
Abstain: None  
Absent: None

**Item 5. Newsletter. Discussion and direction.**

Attorney Pinasco referred to the draft newsletter in the agenda packet. Discussion was held as to the language under the Wisconsin Pump Station. After review, the newsletter was approved as is to circulate.

Trustee Gaines made a motion to approve the Newsletter for circulation. President Kauffman seconded the motion.

Ayes: Gaines, Kauffman  
Noes: Gulli  
Abstain: None  
Absent: None

**Item 6. Presentation of Financial Status Report. Discussion and Possible Action.**

District Secretary, Rhonda Olmo, provided a written and oral report. She noted this month’s report shows the District at 58.3% for the fiscal year. She reviewed the monthly bills and assessments received with the Trustees. She also reviewed the District’s election expenses to date. Mrs. Olmo reported on the payroll expenses incurred because of the temporary workers being hired for the Rock Slope project. Mrs. Olmo booked \$19,638.43 (PG&E contract - Wisconsin) under R5 – this will be moved to R6 Wisconsin Pump Station Construction on the next Financial Report. The bills for Engineering costs were not received prior to the Financial Report being published. Next month’s report will reflect two months’ worth of Mr. Neudeck’s bills. However, a warrant was requested today to pay Mr. Neudeck’s January bill of \$15,123.78. Mr. Gulli stated he would like to see more money used for maintenance, riprap and levee repair this subvention period.

After review,

Trustee Gaines made a motion to approve the Financial Report. Trustee Gulli seconded the motion.

Ayes: Gulli, Gaines, Kauffman  
Noes: None

Abstain: None

Absent: None

**Item 7. Presentation of Engineer's Report. Discussion and possible action for the following items:**

- a. Rock Slope Protection Project – see below
- b. Wisconsin Pump Station No. 7 – see below

**FROM ENGINEERS REPORT:**

**I. ROCK SLOPE PROTECTION PROJECT**

- A. KSN Inc. is coordinating with City of Stockton and the Apartment owners to seek the dedication and easement refinement.

Mr. Neudeck reported KSN is still in communication with the City of Stockton and they are contacting the apartment owners. KSN was trying to get the City of Stockton confirmed, given that they are the ones that made the original dedication to make the changes necessary to dedicate that levee easement to RD1614 so that if that was sorted with the City it would help in part to pass that information on to the apartment owners. KSN is having some difficulty reaching the actual party that they need to speak with regarding the apartment owners but is narrowing it down.

**II. WISCONSIN PUMP STATION NO. 7**

- A. The permitting for this project is completed, and we are working towards finalizing the plans and specs and have it ready to bid in March for a scheduled construction start of 8/1/2021. The Final Agreement with PG&E for ready for execution.

Mr. Neudeck reported the permits are completed and he is going through a QA and QC on the plans and a few minor refinements are being made on some of the features. Mr. Neudeck is working with his staff to get this finalized. Mr. Neudeck said he has the Final Agreement with PG&E ready today for execution. General Counsel will seek President Kauffman's signature on the Final Agreement with PG&E. Mr. Neudeck stated Trustee Gulli requested a copy of the plans which he will provide within the next two weeks. Discussion was held as to when the project will go out to bid.

**Item 8. Presentation of Superintendent's Report; request for direction.**

Mr. Abel Palacio provided an oral and written report. In summary he reported:

- The month of January station checks were performed at all pump stations. All stations performed well during the storms. Mr. Palacio reported that the winds caused power outages at six of the stations for up to 6 to 11 hours. He rented a generator in anticipation of the storm for Wisconsin. He also decided to rent another generator to handle the multiple power outages.

- Due to the storm, there was no water side levee inspection. However, Mr. Palacio did manage to perform a drive by inspection from Shimizu drive on the south bank of Smith Canal. He had no issue to report. Mr. Palacio is hoping to perform a levee inspection this week.
- Mr. Palacio reported on lessons learned from the major storm event this month.
  - Electric Generators of the size needed to run the largest loads and largest watershed areas (Wisconsin and Franklin) require a day notice prior to needing them. Cables for the generator are proved but may differ in makeup. He stated it is important to size the generator to a size that can handle the inrush starting current as well as ampacity of the motors.
  - Have 125-150 KW 3 phase multi volt (240/280) on standby at Wisconsin and Franklin. Cost is approximately \$1,200/week or \$500/day.
  - Purchase two sets of power cables and leave at Franklin and Wisconsin to eliminate cabling issues. Also saves time by having them prewired before a storm event.

Discussion was held regarding the power outages. Trustee Gulli commended Mr. Palacio on keeping the stations running during the storm.

After review,

Trustee Gulli made a motion to approve the purchase of the cables. Trustee Gaines seconded the motion.

Ayes: Gulli, Gaines, Kauffman  
Noes: None  
Abstain: None  
Absent: None

**Item 9. Report on Meetings Attended.** Legal Counsel attended the Board of Supervisor's meeting on January 26, 2021. Attorney Pinasco reported that the Board of Supervisor's appointed Mr. Gulli to the office of Trustee for RD 1614. Mr. Gulli holds this position for the 2020 – 2024 Term.

**Item 10. Review Document Retention Policy.**

Attorney Pinasco stated the Retention Policy included in the agenda packet is for the Board Members review. He stated he did a survey of all the retention periods identified in it and there are no changes. Discussion was held on destroying documents.

**Item 11. District Calendar.**

- a. Next Meeting March 1, 2021.

Form 700's have been circulated and need to be returned to Rhonda Olmo prior to the April deadline. Next month a Closed Session will be held to review all the District's employees.

**Item 12. Items for future meetings.**

- a. Consider items proposed by Trustees for consideration at a future meeting.

Discussion was held as to the 11 future agenda items Mr. Gulli would like added to upcoming agendas. After review, a Special Meeting will be scheduled for February 8, 2021 at 2:00 p.m. to discuss the following:

- 100 Year Floodplain.
- 200 Year Floodplain.
- Formation of a standing committee to discuss and prepare Letter of Map Revision. Statement of Qualifications.
- Closed Session to discuss District Engineer and Legal Counsel performance.

*Mr. Neudeck left the meeting at 3:38 p.m.*

**Item 13. San Joaquin Area Flood Control Agency's Smith Canal Gate Structure Project Progress Report.**

Mr. Chris Elias reported that he does not have anything additional to report this month.

**Item 14. Correspondence.** Included in agenda packet.

**Item 15. Motion to Approve Bills.**

After review,

Trustee Gaines made a motion to approve the January 2021 bills. President Kauffman seconded the motion.

Ayes: Gaines, Kauffman

Noes: None

Abstain: Gulli

Absent: None

**Item 16. Adjournment.** Trustee Gulli made a motion to adjourn the meeting at 3:42 p.m. Trustee Gaines seconded the motion.

Secretary: The agenda for this meeting was posted at 3121 West March Lane, Suite 100, Stockton, California at least 72 hours preceding the meeting.

Respectfully submitted,

Rhonda L. Olmo  
District Secretary