

MINUTES OF REGULAR MEETING OF BOARD OF TRUSTEES  
FOR RECLAMATION DISTRICT 1614  
HELD MONDAY, JUNE 6, 2022

The June Regular Meeting of the Board of Trustees of Reclamation District 1614 was held on Monday, June 6, 2022, at the hour of 2:00 p.m.

Roll Call of Board Members and Staff:

President Kevin Kauffman, Trustee Christian Gaines, Trustee Dominick Gulli, Attorney Andy Pinasco, Engineer Chris Neudeck, and District Superintendent Able Palacio.

The following members of the public were present: Chris Elias (SJAFCFA), Tracy Glaves, Sara Vigil (Port City Marketing Solutions).

Absent were: District Secretary, Rhonda Olmo.

**Item 1. Call to Order/Roll Call.** President Kauffman called the meeting to order at 2:02 p.m.

**Item 2. Public Comment.** The public may comment on any matter within the District's jurisdiction that is not on the agenda. Matters on the agenda may be commented on by the public when the matter is taken up. All comments are limited to 5 minutes for general public comment and per agenda item in accordance with Resolution 2014-06.

Ms. Glaves provided an oral comment regarding the Board of Supervisors' ordinance for camping/trash on the levees in San Joaquin County. Ms. Glaves also indicated that the City of Stockton is also considering a similar ordinance. Ms. Glaves recommended that the local reclamation districts have an opportunity to participate in this process to regulate negative impacts to the local levee infrastructure.

**Item 3. Approval of Minutes of May 2, 2022 meeting of the Board.**

After review,

The Trustees recommended a change to the May 23, 2022, special meeting minutes to change the reference to 'grass' to 'aquatic weed'. On a motion by Trustee Gulli, seconded by Trustee Gaines, the Trustees present voted unanimously to approve the minutes of May 2, 2022, and the amended minutes of May 23, 2022, by the following vote.

Ayes:	Gulli, Gaines, Kauffman
Noes:	None
Abstain:	None
Absent:	None

**Item 4. Presentation of Financial Status Report. Discussion and possible action.**

Mr. Pinasco provided a written and oral report of the District's revenues and expenditures. He reported on the bills and that the District is at 92% for this fiscal year. He reviewed the financial report with the Trustees and responded to inquiries regarding expenditures and revenues for the fiscal year.

After review,

On a motion by Trustee Gulli, seconded by Trustee Gaines, the Trustees present voted unanimously to approve the Financial Report by the following vote.

Ayes: Gulli, Gaines, Kauffman  
Noes: None  
Abstain: None  
Absent: None

**Item 4.a. 2022-2023 Budget. Discussion and direction.**

Attorney Andy Pinasco presented a draft of the 2022 – 2023 proposed budget. The draft shows the 2021 – 2022 budget, the actual costs to date, and the proposed 2022 – 2023 budget.

Direction was given to Attorney Pinasco to include the debt service for Wisconsin. He was instructed to reach out to an accountant for direction. This information can be reflected with the Financial Report and/or Budget.

After review,

On a motion by Trustee Gulli, seconded by Trustee Gaines, the Trustees present voted unanimously to approve the 2022-2023 Budget by the following vote.

Ayes: Gulli, Gaines, Kauffman  
Noes: None  
Abstain: None  
Absent: None

**Item 5. Presentation of Engineer’s Report. Discussion, direction, and possible action for the following items:**

Mr. Neudeck provided a written and oral report on the following:

**FROM ENGINEER’S REPORT:**

**I. ROCK SLOPE PROTECTION PROJECT**

- A. KSN Inc. is still finalizing its coordination with City of Stockton to seek the dedication and easement refinement. City is seeking an easement Fee that KSN feels is not warranted.

After review the Trustees recommended that KSN make payment to the City of Stockton for the easement Fee,

On a motion by Trustee Gulli, seconded by Trustee Gaines, the Trustees present voted unanimously to approve KSN’s payment of the City of Stockton easement Fee by the following vote.

Ayes: Gulli, Gaines, Kauffman  
Noes: None  
Abstain: None  
Absent: None

## II. WISCONSIN PUMP STATION NO. 7

### A. Contract Administration:

- None

### B. Schedule:

- Construction activities recently completed to date include:
  - Installed the electrical panels for the project.
  - Testing of main switchboard
  - Installation of new address placard on switchboard
  - Completed the fencing and gates around the pump station and outfall
  - Installed therailing on the outfall structure
  - Modifications to concrete pad for main switchboard
  - Final PG&E inspection on 6/1/2022 (passed)
- Expected construction activities in June:
  - PG&E cutover of power is hopeful to occur in June
  - Install new motor starters and control upgrades
  - Startup and electrical/instrumentation testing
  - PLC programming by electrical engineer in coordination with Abel
  - Pump testing

### C. Miscellaneous Construction Issues:

- None

### D. Miscellaneous Construction Issues:

- Delivery of the main switchboard finally occurred on April 12 ( $\pm$  6 months late) and was installed shortly thereafter.

## III. ROCK SLOPE PROTECTION (RSP) PROJECTS

- A. Dino & Son Ditching Service Inc. has commenced the rock slope protection project at Site No 4 at the Amblers Club on Tuesday, May 23.

### **Item 6. Presentation of Superintendent's Report; request for direction.**

Abel Palacio provided an oral and written report. Abel Palacio reported all District pump stations were inspected, tested and routine maintenance was performed. All stations are in good condition. Mr. Palacio also reported on dense vegetation along the Smith Canal channel as well as property owners refurbishing existing docks.

### **Item 7. Levee Subventions. Adopt Resolution 2022-01 Approving and Authorizing Execution of Delta Levee Maintenance Subventions Program Work Agreement for Fiscal Year 2022-2023.**

Mr. Pinasco reported on the District's prior participation in the Delta Levee Maintenance Subventions Program. He then reviewed Resolution 2022-01, which approves the Work Agreement for Fiscal Year 2022-2023, and authorizes the District's Trustee President to sign the Agreement. Mr. Pinasco commented that the Work Agreement has not yet been received, but does not anticipate any substantive changes from prior year's Agreement.

On a motion by Trustee Gulli, seconded by Trustee Gaines, the Trustees present voted unanimously to adopt Resolution 2022-01 Approving and Authorizing Execution of the Delta Levee Maintenance Subventions Program Work Agreement for Fiscal Year 2022-2023, provided there are no substantive changes from the previous year's Agreement by the following vote.

Ayes: Gulli, Gaines, Kauffman  
Noes: None  
Abstain: None  
Absent: None

**Item 8. Notice of Exemption. Adopt Resolution 2022-02 Authorizing and Directing Filing of Notice of Exemption for Routine Maintenance for Fiscal Year 2022-2023.**

Mr. Pinasco reported that annually the District considers the upcoming Fiscal Year work program for routine maintenance of the District's levees. Certain work performed by the District, including routine maintenance, is exempt from the California Environmental Quality Act ("CEQA"). Resolution 2022-02 makes the determination that the District's routine maintenance is exempt from CEQA and directs the District Engineer to prepare and file a Notice of Exemption.

On a motion by Trustee Gulli, seconded by Trustee Gaines, the Trustees present voted unanimously to adopt Resolution 2022-02 Approving and Authorizing and Directing Filing of Notice of Exemption for Routine Maintenance for Fiscal Year 2022-2023 by the following vote.

Ayes: Gulli, Gaines, Kauffman  
Noes: None  
Abstain: None  
Absent: None

**Item 9. Encroachment Permit.**

Mr. Pinasco reported on the negotiations the District and San Joaquin Area Flood Control Agency engaged in to reach consensus on the District's Special Conditions to the Encroachment Permit. Mr. Pinasco then went through the Encroachment Permit terms and corresponding Conditions, Special Conditions, and Required Agreements. The Trustees recommended that Paragraph 6 of the Special Conditions be revised to read:

"6. Permittee shall ensure that the Encroachment and its related facilities will be maintained and operated in a manner that the Smith Canal will continue to drain to the Delta in a manner that will does not negatively impact the District's continued operation and maintenance of its levees and drainage facilities."

On a motion by Trustee Gaines, seconded by President Kauffman, the Trustees present voted unanimously to approve the Encroachment Permit with the amended Paragraph 6 by the following vote.

Ayes: Gaines, Kauffman, Gulli  
Noes: None  
Abstain: None  
Absent: None

**Item 10. Operations and Maintenance Manual.**

Trustee Gulli made a presentation on recommended revisions to the District's Operation and Maintenance Manual. President Kauffman recommended that Trustee Gulli incorporate the proposed revisions into the current Operation and Maintenance Manual for the Trustees to review at a future meeting.

On a motion by Trustee Gaines, seconded by Trustee Gulli, the Trustees present voted unanimously to direct Trustee Gulli to incorporate recommended revisions to the District's Operation and Maintenance Manual for the Trustees to consider at a future meeting by the following vote.

Ayes:           Gaines, Gulli, Kauffman  
Noes:           None  
Abstain:       None  
Absent:         None

**Item 11. Letter of Map Revision.**

Trustee Gulli made an oral and written report on the proposed Letter of Map Revision concurrence letter to be sent to the City and County.

On a motion by Trustee Gulli, seconded by Trustee Gaines, the Trustees present voted unanimously to approve the letter of concurrence to City and County, authorized the Trustee President to sign the letter, and directed the District Secretary to coordinate submitting letter on the District's behalf by the following vote.

Ayes:           Gulli, Gaines, Kauffman  
Noes:           None  
Abstain:       None  
Absent:         None

**Item 12. Report on Meetings Attended. None.**

**Item 13. Trustee Reports. Discussion and Possible Action.**

**a. Smith Canal Gate impact on the flood plain in the Smith Canal when District pumps are discharging**

Discussion was held on the impact on the flood stage with the Smith Canal Gate when it is closed. President Kauffman recommended that the District wait to review the SJAFCA Operations and Maintenance Manual prior to making any further comment on the drainage issue. RD 1614's comment is required before SJAFCA submits their final document to the Corps of Engineers.

**b. Impact of aquatic weed on District's ability to inspect and maintain District levees.**

Discussion was held on the impact of the aquatic weed in the Smith Canal channel has on the District's ability to navigate the waterway. The Trustees directed the District's Superintendent, Abel Palacio, to notify California Boating and Waterways of the issue.

**Item 14. District Calendar.**

- c. **Next Meeting is July 11, 2022**
- d. **Appropriations Limit will be set at July meeting**

**Item 15. Items for Future Meetings.** The Trustees requested a follow up on the District Superintendent's communication with California Boating and Waterways regarding the aquatic weed issue.

**Item 16. Correspondence. Discussion and direction. None.**

**Item 17. Report on San Joaquin Area Flood Control Agency's Smith Canal Gate Structure Project.**

Mr. Neudeck left the meeting due to an apparent conflict of interest at 4:21 p.m. Upon Mr. Neudeck's exit, Mr. Elias provided an oral report on the Project's progress:

- Smith Canal Gate project proceeding well
- Sequencing for wall is scheduled for June
- Cofferdam will be completed once tie in to South Bank of Smith Canal is made
- Forms for the south wall are in the process of being finalized
- Gate Structure is scheduled to be delivered week of June 13
- Alignment issues of the wall prevents working from South Bank of Smith Canal
- Expressed appreciation of cooperation of neighbors during concrete pours

**Item 18. Motion to Approve of Bills.**

After review,

Mr. Pinasco reported that a bill from Arnaudo Construction had been received and added to the list of bills to be approved for this month. Trustee Gulli made a motion to approve the May bills as presented. Trustee Gaines seconded the motion.

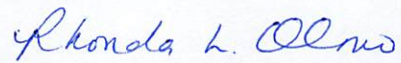
Ayes: Gulli, Gaines, Kauffman  
Noes: None  
Abstain: None  
Absent: None

**Item 19. Adjournment.** Trustee Gulli made a motion to adjourn the meeting at 4:38 p.m. Trustee Gaines seconded the motion.

Ayes: Gulli, Gaines, Kauffman  
Noes: None  
Abstain: None  
Absent: None

Secretary: The agenda for this meeting was posted at 3121 West March Lane, Suite 100, Stockton, California at least 72 hours preceding the meeting.

Respectfully submitted,



Rhonda L. Olmo  
District Secretary

Reclamation District 1614  
Amended May 2022 Bills

NAME	INVOICE #	AMOUNT	TOTAL \$	WARRANT #	CHECK #	SUBVENTION FUND
Kevin Kauffman		\$100.00		6076		
			\$100.00			
Christian Gaines		\$50.00		6077		
			\$50.00			
Dominick Gulli		\$50.00		6078		
			\$50.00			
Rhonda Olmo		\$1,196.25		6079		
Town Hall Special Meeting		\$250.00				
			\$1,446.25			
Neumiller & Beardslee	326536	\$2,704.53		6080		
			\$2,704.53			
Kjeldsen, Sinnock & Neudeck, Inc.	32849	\$1,390.27		6081		
	32850	\$536.25				
	32851	\$1,357.50				
	32852	\$90.00				
	32853	\$5,798.80				
	32854	\$986.25				
			\$10,159.07			
Delk Pest Control	146762	\$220.00		6082		
			\$220.00			
Port City Marketing Solutions, Inc.	19698	\$4,814.84		6083		
			\$4,814.84			
Holt Repair & Mfg., Inc	12959	\$2,657.30		6084		
			\$2,657.30			



Reclamation District 1614  
Amended May 2022 Bills

CSV	15030	\$7,070.00		6085	
			\$7,070.00		
BPM	21954	\$2,150.93		6086	
			\$2,150.93		
Arnaudo Construction Progress Pay Estimate No. 6	111	\$47,436.70		6087	
			\$47,436.70		
Abel Palacio - May Payroll		\$1,569.86			Direct Deposit
			\$1,569.86		
State of California Payroll Taxes - April		\$80.72			
State of California Payroll Taxes - May		\$49.34			
			\$130.06		
Federal Government Payroll Taxes - April		\$656.89			
Federal Government Payroll Taxes - May		\$501.11			
			\$1,158.00		
Sprint		\$74.59			online
			\$74.59		
Comcast		\$128.08			online
			\$128.08		
Visa		\$2,229.02			online
			\$2,229.02		
PG&E		\$841.85			online
			\$841.85		

**WARRANT TOTAL: \$78,859.62**  
**CHECKING TOTAL: \$6,131.46**  
**TOTAL BILLS PAID \$84,991.08**