

MINUTES OF REGULAR MEETING OF BOARD OF TRUSTEES  
FOR RECLAMATION DISTRICT 1614  
HELD MONDAY, JULY 11, 2022

The July Regular Meeting of the Board of Trustees of Reclamation District 1614 was held on Monday, July 11, 2022, at the hour of 2:00 p.m.

Roll Call of Board Members and Staff:

President Kevin Kauffman, Trustee Christian Gaines, Trustee Dominick Gulli, Attorney Andy Pinasco, Engineer Chris Neudeck, District Secretary Rhonda Olmo, and District Superintendent Able Palacio.

The following members of the public were present: Chris Elias (SJAFCA), Tracy Glaves, Sara Vigil (Port City Marketing Solutions), Juan Niera (SJAFCA), and Paul Guerrero (landowner).

Absent were: None.

**Item 1. Call to Order/Roll Call.** President Kauffman called the meeting to order at 2:03 p.m.

**Item 2. Public Comment.** The public may comment on any matter within the District's jurisdiction that is not on the agenda. Matters on the agenda may be commented on by the public when the matter is taken up. All comments are limited to 5 minutes for general public comment and per agenda item in accordance with Resolution 2014-06.

Ms. Jeanne Darrah provided a public comment, via email, to the District regarding the adjustment and installation of the 6' fencing beside the pump station. District Secretary, Rhonda Olmo, read her comment to the Board.

**Item 3. Approval of Minutes of June 6, 2022 meeting of the Board.** After review,

The District Secretary was asked to make the following changes:

- Amend first sentence of Item 10 to end at the word "Manual".
- Include mention of permit condition requirement under Item 13.
- First page of minutes to be changed to read "June" minutes.
- Page 6 to be changed to read: Motion to approve "May" minutes.

On a motion by Trustee Gulli, seconded by Trustee Gaines, the Trustees present voted unanimously to approve the minutes of June 6, 2022, as amended, by the following vote.

Ayes: Gaines, Gulli, Kauffman  
Noes: None  
Abstain: None  
Absent: None

**Item 4. Presentation of Financial Status Report. Discussion and possible action.**

Rhonda Olmo provided a written and oral report of the District's revenues and expenditures. She reported on the bills and that the District is at 100% for this fiscal year. She reviewed the financial report with the Trustees and responded to inquiries regarding expenditures and revenues for the fiscal year. She reported on the subvention money received for FY20/21 (\$96,141.00). She mentioned she is requesting a warrant for \$25K to replenish the District's checking account. She stated that a warrant is presented for approval today (payable to Dino & Son - \$211,954.82 for Rock Slope Protection Progress Payment #1). The bill came in after the Financial Report was circulated. The report will be amended to show the final figures for the fiscal year at the August meeting. Attorney Pinasco presented and

explained the Wisconsin Pump Payments/Interest spreadsheet. The Trustee's asked Attorney Pinasco to add the wording "As of June 30, 2022" to his spreadsheet.

After review,

On a motion by Trustee Gulli, seconded by Trustee Gaines, the Trustees present voted unanimously to approve the Financial Report by the following vote.

Ayes: Gulli, Gaines, Kauffman  
Noes: None  
Abstain: None  
Absent: None

**Item 5. Audit. Approve Audit and Special Districts Financial Transactions Proposal.**

Attorney Pinasco presented the proposal from Croce, Sanguinetti, & Vander Veen for them to conduct RD1614's annual audit. This year's cost to conduct the audit is \$6,400.00 (\$400 increase from last year). The cost to conduct the Special District Transaction Report is \$500.00 (\$50.00 increase from last year).

After review,

On a motion by Trustee Gulli, seconded by Trustee Gaines, the Trustees present voted unanimously to approve the Audit and Special Districts Financial Transactions Proposal and authorized the President to sign the contract by the following vote.

Ayes: Gaines, Gulli, Kauffman  
Noes: None  
Abstain: None  
Absent: None

**Item 6. Adopt Resolution 2022-03 Adopting Appropriations Limit for Fiscal Year 2021-2022.**

Attorney Pinasco presented. He stated this resolution is needed because RD1614 collects property tax. One of the requirements for property tax collecting agencies is that they need to document an appropriation limit. What the appropriation limit means is that it is all the amount of money the District can appropriate from their constituents for that fiscal year. Attorney Pinasco reviewed the accompanying exhibit explaining the appropriation limit formula. Discussion was held.

After review,

On a motion by Trustee Gulli, seconded by Trustee Gaines, the Trustees present voted unanimously to approve Resolution 2022-03 Adopting Appropriations Limit for Fiscal Year 2021-2022 by the following vote.

Ayes: Gulli, Gaines, Kauffman  
Noes: None  
Abstain: None  
Absent: None

**Item 7. Adopt Resolution 2022-04 Certifying Wisconsin Pump Station Assessments to be Collected and Establishing a Procedure for Collection.**

Attorney Pinasco presented. He stated this resolution establishes and certifies the assessment for the Wisconsin Pump Station and directs staff to do everything that is necessary to include that assessment on the County tax bill. His recommendation was to continue to assess at the maximum rate (estimated at \$97,090.00). Discussion was held.

After review,

On a motion by Trustee Gulli, seconded by Trustee Gaines, the Trustees present voted unanimously to approve Resolution 2022-04 Certifying Wisconsin Pump Station Assessments to be Collected and Establishing a Procedure for Collection by the following vote.

Ayes: Gulli, Gaines, Kauffman  
Noes: None  
Abstain: None  
Absent: None

**Item 8. Adopt Resolution 2022-05 Certifying General Assessments to be Collected and Establishing a Procedure for Collection.**

Attorney Pinasco presented. He stated this is the General Operating and Maintenance Assessment. The same procedure applies as the Wisconsin Pump Station Assessments. His recommendation was to continue to assess at the maximum rate (estimated at \$433,300.00). Discussion was held. After review, it was decided that the Trustees recognize they have some excess reserves and would like to turn some of it back to their constituents.

After review,

On a motion by Trustee Gulli, seconded by Trustee Gaines, the Trustees present voted unanimously to approve Resolution 2022-05 Certifying General Assessments to be Collected and Establishing a Procedure for Collection at 90% for Fiscal Year 2022 - 2023 by the following vote.

Ayes: Gulli, Gaines, Kauffman  
Noes: None  
Abstain: None  
Absent: None

**Item 9. Approve Proposal for Renewal of Travelers Insurance Policy – Package & Umbrella.**

Table to August meeting.

**Item 10. Presentation of Engineer's Report. Discussion, direction, and possible action for the following items:**

- a. Rock Slope Protection Project (2019-2020) Project Update
- b. Wisconsin Pump Station No. 7 Project Update
- c. Rock Slope Protection Projects (2021-2022) Project Update

Mr. Neudeck provided a written and oral report on the following:

**FROM ENGINEER'S REPORT:**

**I. ROCK SLOPE PROTECTION PROJECT**

- A. KSN Inc. has paid the COS's Easement Fee of \$1,883.00 and the City of Stockton has the item scheduled for Council for July 12. KSN Inc. has also submitted a check for \$50.00 for the Notice of Exemption when it is recorded after Council approval.

**II. WISCONSIN PUMP STATION NO. 7**

- A. Expected construction activities in August:
- PG&E cutover of power is now occurring on August 15
  - Install new motor starters and control upgrades
  - Startup and electrical/instrumentation testing
  - PLC programming by electrical engineer in coordination with Abel
  - Pump testing

**III. ROCK SLOPE PROTECTION (RSP) PROJECTS**

- A. Dino & Son Ditching Service Inc. has completed the rock slope protection project at as of June 30, 2022.

***EXHIBIT A: Photos from KSN Inc. Daily Field reports.***

***EXHIBIT B: Base Map of RSP sites.***

Mr. Neudeck reviewed his exhibits with the Board. He stated he had excellent cooperation from the landowners. Overall, he is very pleased. He has received some calls for additional work and has identified four sites for work for the next fiscal year.

**Item 11. Operations and Maintenance Manual. Discussion and Possible Action to update Operations and Maintenance Manual.**

Trustee Gulli presented the original manual that was approved in July, 2017. He made some additions/deletions as the manual did not address the interior drainage facilities. He highlighted those changes in yellow and walked the Board through each one. Discussion was held and the Board directed Trustee Gulli to make additional changes.

After review,

On a motion by Trustee Gulli, seconded by Trustee Gaines, the Trustees present voted unanimously to approve the Operations and Maintenance Manual, as amended, by the following vote.

Ayes:	Gulli, Gaines, Kauffman
Noes:	None
Abstain:	None
Absent:	None

**Item 12. Five Year Plan. Review and Discuss Draft 5-Year Plan.**

Tabled for August meeting.

**Item 13. Presentation of Superintendent's Report; request for direction.**

Mr. Abel Palacio provided an oral and written report. He reported all District pump stations were inspected, tested and routine maintenance was performed. All pump stations are in good condition. Control systems tests and calibrations were also performed. Yard maintenance was also performed. He had one failure of an air compressor at Hogue pump station. The compressor was replaced and the system put back online. Mr. Palacio will also be obtaining a quote to replace some flooring at Hogue.

**Item 14. Letter of Map Revision. Discussion and Possible Action regarding Letter of Map Revision for District.**

Discussion was held with the Board and Mr. Mike McDowell (City of Stockton). The following was discussed:

- Mr. McDowell retracted the City's signature on the concurrency. The City would like to do some additional fact checking and have an opportunity to fully evaluate the request.
- Mr. Mc Dowell stated he will have a response to the District next week.
- Trustee Gulli provided a report on the status of LOMR.
- Trustee Gulli asked Mr. Neudeck to provide him with the documents that Mr. John Schweigerdt (City of Stockton) requested to have.

This item will be tabled to the August meeting for further direction.

**Item 15. Trustee Reports. Discussion and direction on the following topics: None**

**Item 16. Report on Progress of Tasks Assigned at Previous Board Meetings:**

**a. SJAFCA Encroachment Permit**

Attorney Pinasco presented. He stated he is in the process of working with SJAFCA to satisfy all the conditions. He reported that SJAFCA is in the process of adding the District to the Construction Contractors General liability insurance. He hopes to have all the conditions put together and a permit issued by the next Board meeting or sometime in August.

**Item 17. Report on San Joaquin Area Flood Control Agency's Smith Canal Gate Structure Project.**

Mr. Neudeck left the meeting due to an apparent conflict of interest at 4:00 p.m. Upon Mr. Neudeck's exit, Mr. Niera provided an oral report on the Project's progress:

- Smith Canal Gate project proceeding well – finalizing anchorage for gate.
- Provided update on Cellular Sheet Pile Wall.
- Dad's Point – completed the fishing pier on West Side – later this month finishing East side.
-

**Item 18. Report on Meetings Attended.**

Trustee Gulli provided an oral report on the two meetings he attended: Public Hearing on Smith Canal Gate Assessment for SJAFCA and Flood Control Association Meeting.

**Item 19. District Calendar.**

- a. Next Meeting is August 1, 2022

**Item 20. Items for Future Meetings.** Insurance, Five Year Plan, LOMR, Election Year deadline dates.

**Item 21. Correspondence. Discussion and direction.** Included in Agenda packet

**Item 22. Motion to Approve of Bills.**

Rhonda Olmo reported that a bill from Dino & Sons was received after the report was prepared and it will be added to the list of bills to be approved for this month.

After review,

Trustee Gulli made a motion to approve the June bills as presented. Trustee Gaines seconded the motion.

Ayes: Gulli, Gaines, Kauffman  
Noes: None  
Abstain: None  
Absent: None

**Item 23. Adjournment.** Trustee Gaines made a motion to adjourn the meeting at 4:07 p.m. Trustee Gulli seconded the motion.

Ayes: Gulli, Gaines, Kauffman  
Noes: None  
Abstain: None  
Absent: None

Secretary: The agenda for this meeting was posted at 3121 West March Lane, Suite 100, Stockton, California at least 72 hours preceding the meeting.

Respectfully submitted,



Rhonda L. Olmo  
District Secretary

Reclamation District 1614

July 2022 Bills

NAME	INVOICE #	AMOUNT	TOTAL \$	WARRANT #	CHECK #	SUBVENTION FUND
Kevin Kauffman		\$100.00		6097		
			\$100.00			
Christian Gaines		\$50.00		6098		
			\$50.00			
Dominick Gulli		\$50.00		6099		
			\$50.00			
Rhonda Olmo		\$1,251.25		6100		
			\$1,251.25			
Neumiller & Beardslee	329646	\$5,093.00		6101		
			\$5,093.00			
Kjeldsen, Sinnock, & Neudeck, Inc.	33164	\$4,681.58		6102		
	33165	\$964.63				
	33166	\$198.75				
	33167	\$1,973.75				
	33168	\$9,956.66				
	33169	\$692.50				
			\$18,467.87			
North Valley Labor Compliance Services	4949	\$30.00		6103		
			\$30.00			
Delk Pest Control	154527	\$220.00		6104		
			\$220.00			
Abel Palacio - July Payroll		\$1,655.34			Direct Deposit	
			\$1,655.34			
State of California Payroll Taxes - July		\$50.76				
			\$50.76			

Reclamation District 1614  
July 2022 Bills

Federal Government Payroll Taxes - July		\$515.80			
			\$515.80		
Sprint		\$74.59		online	
			\$74.59		
Comcast		\$129.04		online	
			\$129.04		
Visa		\$555.48		online	
			\$555.48		

**WARRANT TOTAL:** \$25,262.12  
**CHECKING TOTAL:** \$2,981.01  
**TOTAL BILLS PAID** \$28,243.13