

**RECLAMATION DISTRICT NO. 1614**

**AGENDA FOR  
BOARD OF TRUSTEES MEETING  
2:00 P.M. JANUARY 9, 2023**

**Location: 3121 West March Lane, Suite 100  
Stockton, CA 95219**

**AGENDA**

1. Call to Order/Roll Call.
2. Public Comment. The public may comment on any matter within the District's jurisdiction that is not on the agenda. Matters on the agenda may be commented on by the public when the matter is taken up. All comments are limited to 5 minutes for general public comment and per agenda item in accordance with Resolution 2014-06.
3. Approval of Minutes of December 5, 2022, meeting of the Board.
4. Presentation of Financial Status Report. Discussion and possible action.
5. Resolution 2023-01. Adopt Resolution 2023-01 Declaring a State of Emergency in Response to Flood Risk and Damage Resulting from Severe Storms.
6. Presentation of Engineer's Report. Discussion, direction, and possible action for following items:
  - a. SJAFCA Smith Canal Gate
  - b. Rock Slope Protection Project
  - c. Wisconsin Pump Station No. 7
7. Resolution 2022-08. Review emergency action to determine the need to continue the action.
8. SJAFCA Smith Canal Gate Project. Discussion and possible action regarding potential of increased velocities and scour in the area between the north cellular wall and RD 1614's levee through the remaining channel opening.
9. Letter of Map Revision. Discussion and possible action regarding Letter of Map Revision.
10. Presentation of Superintendent's Report; request for direction.
11. District Newsletter. Discussion and direction.
12. Report on Meetings Attended.

*This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the Americans with Disabilities Act of 1990 (42 U.S.C. § 12132) and the Ralph M. Brown Act (California Government Code §54954.2). Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact Rhonda Olmo at 209/948-8200 during regular business hours, at least forty-eight hours prior to the time of the meeting.*

*Materials related to an item on this Agenda submitted to the Trustees after distribution of the agenda packet are available for public inspection in the office of the District Secretary at Neumiller & Beardslee, 3121 West March Lane, Suite 100, Stockton, California during normal business hours. The agenda is also available on the Reclamation District website at: <http://www.rd1614.com/>*

13. District Calendar.
  - a. Next Meeting is February 6, 2023
14. Staff Report.
  - a. District Treasurer
15. Items for future meetings.
16. Correspondence. Discussion and direction.
17. Bills. Discussion and Possible Action to approve bills presented.
18. Report on San Joaquin Area Flood Control Agency's Smith Canal Gate Structure Project
19. Adjournment.

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**AGENDA PACKET  
RECLAMATION DISTRICT 1614  
JANUARY 9, 2023**

<b><u>ITEM</u></b>	<b><u>COMMENTARY</u></b>
1.	Self-explanatory.
2.	Self-explanatory.
3.	Please see attached.
4.	Please see attached.
5.	Please see attached.
6.	Please see attached.
7.	Please see attached.
8.	Please see attached.
9.	Self-explanatory.
10.	Please see attached.
11.	Self-explanatory.
12.	Self-explanatory.
13.	Please see attached.
14.	Self-explanatory.
15.	Self-explanatory.
16.	Self-explanatory.
17.	Please see attached.
18.	Self-explanatory.
19.	Self-explanatory.

# ITEM 3

DRAFT MINUTES OF REGULAR MEETING OF BOARD OF TRUSTEES  
FOR RECLAMATION DISTRICT 1614  
HELD MONDAY, DECEMBER 5, 2022

The December Regular Meeting of the Board of Trustees of Reclamation District 1614 was held on Monday, December 5, 2022, at the hour of 2:00 p.m.

Roll Call of Board Members and Staff:

President Kauffman, Trustee Christian Gaines, Trustee Dominick Gulli, Attorney Andy Pinasco, Engineer Chris Neudeck, and District Secretary Rhonda Olmo

The following members of the public were present: Glenn Prasad (SJAFCA), Paul Guerrero (landowner), Sarah Vigil (Port Marketing), Jeanne Darrah – telephonically (landowner)

Absent were: District Superintendent Abel Palacio

**Item 1. Call to Order/Roll Call.** President Kauffman called the meeting to order at 2:05 p.m.

**Item 2. Public Comment.** The public may comment on any matter within the District’s jurisdiction that is not on the agenda. Matters on the agenda may be commented on by the public when the matter is taken up. All comments are limited to 5 minutes for general public comment and per agenda item in accordance with Resolution 2014-06.

None.

**Item 3. Approval of Minutes of November 7, 2022, meeting of the Board.** After review,

On a motion by Trustee Gulli, seconded by Trustee Gaines, the Trustees present voted unanimously to approve the November 7, 2022 minutes by the following vote.

Ayes:           Gaines, Kauffman, Gulli  
Noes:           None  
Abstain:       None  
Absent:         None

**Item 4. Oath of Office. Administer Oath of Office to Trustee Gaines.**

President Kauffman asked that the District Secretary administer the Oath of Office to Trustee Gaines after the meeting.

**Item 5. Presentation of Financial Status Report. Discussion and possible action.**

Rhonda Olmo provided a written and oral report of the District’s revenues and expenditures. She reported the District is at 41.66% for their fiscal year. She requested a warrant for \$25,000 to replenish the District’s checking account. She reported on the assessments and interest received to date. Attorney Pinasco was asked to bring a report to the January meeting on the District possibly becoming its own Treasurer and options for investment in a Local Agency Investment Fund.

On a motion by Trustee Gulli, seconded by Trustee Gaines, the Trustees present voted unanimously to approve the Financial Report by the following vote.

Ayes:           Gaines, Gulli, Kauffman  
Noes:           None  
Abstain:       None

Absent: None

**Item 6. Presentation of Engineer's Report. Discussion, direction, and possible action for following items:**

- a. Rock Slope Protection Project**
- b. Wisconsin Pump Station Project. Discussion and Direction regarding Project status.**

Mr. Neudeck provided a written and oral report on the following:

**FROM ENGINEER'S REPORT:**

**I. SJAFCA SMITH CANAL GATE**

- A. Review correspondence from SJAFCA regarding the status of the Smith Canal Gate Project and follow up investigation associated with the potential of increased velocities and scour in the area between north cellular wall and RD 1614's levee thru the remaining channel opening of approximately 65 feet in width.**

***EXHIBIT A: SJAFCA correspondence regarding the status of Smith Canal Gate dated 12/1/22.***

District Engineer, Chris Neudeck, and the Trustees agreed that Mr. Neudeck would only be representing RD 1614 while this topic is being discussed. Mr. Neudeck reviewed the December 1, 2022 the District received from SJAFCA. SJAFCA summarized their letter by stating "...the velocity monitoring and bathymetric surveys performed to date have shown that no erosion is currently occurring and that measured velocities are below scour-potential velocity thresholds. Furthermore, modeling efforts have demonstrated that future high-water/high-flow scenarios will not lead to adverse velocities along the RD1614 levee."

Attorney Pinasco was directed to send a letter to SJAFCA, San Joaquin County Flood Control (SJCFC), Water Conservation District (WCD), Central Valley Flood Protection Board (CVFPB), and United States Army Corps of Engineers (ACE) expressing the District's concerns:

1. Request that SJAFCA, CVFPB, SJCFC & WCD approve the condition of the floodways as it exists, with the partially completed Smith Canal Gate.
2. The CVFPB and the SJCFC & WCD have provided floodplain encroachment permits for the Gate Structure. Neither of the permits issued, addressed the issue of the Gate being partially completed as it exists for the current flood season. Both permits include language that require review and approval of the agencies for revised plans and adverse hydraulic effects.

The Trustees raised additional questions and concerns with the monitoring, bathymetric results, and evaluation of potential Flow Velocities:

1. The monitoring indicated that: The highest averaged flood velocities occur in about the same location as the ebb velocities, but the peak flood velocities are over 3 ft./s and can approach 2.5 ft./s within a few feet of the bank (or more appropriately, the 'bank' as seen by the instrument). These data suggest that the ebb velocities impinging the bank as water turns 90 degrees to exit Smith Canal are much less of a concern than the flood velocities.

2. Regardless of the above, the Evaluation of potential Flow Velocities modeled only Ebb and did not evaluate the Flood velocities.
3. The models Manning number factor of 0.1 at the bank of the RD 1614 levee would produce a drastic reduction of velocity near the bank.
4. Verification is required that The Hec-Ras model is required to use the Full Saint Venant Method of momentum and that a significant Eddy Viscosity Mixing coefficient was input to the model.
5. The storm drain pump discharges should account for stage buildup in the Smith Canal on an incoming tide and the additional stage will flow out during a single Ebb Tide.

On a motion by Trustee Gulli, seconded by Trustee Gaines, the Trustees present voted unanimously to have Attorney Pinasco send a letter (by close of business tomorrow) requesting that SJAFCA consider removing the cofferdam and stop logs to direct the flow through the gate structure. Request that the CVFPB, the SJCFC and WCD review and approve the condition of the floodway as it exists, with the partially completed Smith Canal Gate at an upcoming meeting. Request that the agencies advise RD 1614 the date of their meeting(s) this item will be considered so that RD 1614 officials may attend and comment, and include all of Trustee Gulli's exhibits and the Emergency Resolution being considered today with the letter by the following vote.

Ayes:           Gaines, Gulli, Kauffman  
Noes:           None  
Abstain:       None  
Absent:         None

## **II.    ROCK SLOPE PROTECTION PROJECT (2022-2023)**

- A.   Review candidate properties for Rock Slope Protection and Beaver Damage repairs along Smith Canal.**

*EXHIBIT B: Summary & Photos of RSP potential sites and Beaver damage sites.*

Mr. Neudeck stated he is preparing to do some riprap this coming spring. He reviewed Exhibit B with the Board explaining to them where the beaver damage/activity is occurring. He also reviewed the potential homeowner candidates that are next to receive work. KSN is reaching out to the homeowners as to their accessibility. Their property will be surveyed and he will get each one on a plan set, then bid the work.

## **III.   WISCONSIN PUMP STATION NO. 7**

- A.   Arnaudo is planning on performing the pump testing post this coming week post the recent storms allowing the system to fill up with surface run-off. KSN will coordinate the pump testing with Arnaudo, Abel, and Control Point.**

Mr. Neudeck stated he had hoped to have this work complete. Abel Palacio and Arnaudo Construction's team have worked out that they are going to wait for this storm event and let the system build. Once Mr. Palacio returns from vacation this week work will continue. Mr. Neudeck said he will give the Board as much notice as he can so they can come out and take a look.

Mr. Neudeck reviewed his memo from Gilbert Cosio, dated December 2, 2022, re Summary of Delta Items Addressed in November 2022. Mr. Cosio is from River Delta Consulting and he attends the Delta meetings that Mr. Neudeck can't attend monthly and provides Mr. Neudeck with a summary and other activity being monitored.

**Item 7. SJAFCA Smith Canal Gate Project. Discussion and possible action regarding potential of increased velocities and scour in the area between the north cellular wall and RD 1614's levee through the remaining channel opening.**

This item was reported under Item 6.I.A above.

**Item 8. Resolution 2022-08. Adopt Resolution 2022-08 Declaring that an Emergency Situation Exists.**

Attorney Pinasco stated that this Resolution is declaring that an emergency condition exists within the District and along the District's levees due to the prospect of increased channel velocities and scour in the area between north cellular wall of the partially completed Smith Canal Gate Project and the right-side levee with RD 1614, which requires the District to proceed immediately with all work necessary at the earliest possible time to prevent the possible failure to its levee and flooding of the District.

The District President, District Engineer, and/or District Superintendent, acting alone or in concert with others be hereby authorized and directed to acquire such materials and equipment and to enter into contracts necessary and appropriate to meet the emergency needs of the District caused by the increased channel velocities and scour in the area between north cellular wall of the partially completed Smith Canal Gate Project and the right-side of the levee of the District in accordance with District Standards and Policies.

After review,

On a motion by Trustee Gulli, seconded by Trustee Gaines, the Trustees present voted unanimously to adopt Resolution 2022-08 Declaring that an Emergency Situation Exists by the following vote.

Ayes:           Gaines, Gulli, Kauffman  
Noes:           None  
Abstain:       None

**Item 9. Letter of Map Revision. Discussion and possible action regarding Letter of Map Revision.**

Trustee Gulli reported he has not heard from FEMA. Their 90 day window to respond is approaching. Trustee Gulli is hoping to hear from them soon.

**Item 10. Presentation of Superintendent's Report; request for direction.**

Superintendent Palacio was not in attendance. His monthly reports were submitted to the Board for their review.

**Item 11. District Newsletter. Discussion and direction.**

Sarah Vigil reviewed the draft Newsletter with the Board. President Kauffman provided additional content for Ms. Vigil to incorporate into her next draft. Trustee Gulli will send Ms. Vigil his additional comments on the CLOMAR and flood regulations by the next Board meeting. Trustee Gulli stated if the District hears back positive news re the Letter of Map Revision that he would like that included in the newsletter also. Ms. Vigil will send another draft to the District Secretary for her to forward to the Board for their review.



**Item 12. Report on Meetings Attended.** None.

**Item 13. District Calendar.**

**a. Next Meeting is January 2, 2023 -**

The next District meeting will take place on January 9, 2023, at 2:00 p.m., at 3121 West March Lane, Suite 100, Stockton, CA.

**Item 14. Items for Future Meetings.**

Follow-up with:

1. FEMA (Letter of Map Revision)
2. Flood plain encroachments permits for the Gate Structure
3. Newsletter

**Item 15. Correspondence. Discussion and direction.** None.

**Item 16. Bills. Discussion and Possible Action to approve bills presented.**

District Secretary, Rhonda Olmo, mentioned that she received a November bill from KSN (not reflected on the bills sheet). The Trustees approved KSN's bill and a warrant will be approved. The bills spreadsheet will be amended.

After review,

Trustee Gulli made a motion to approve the November bills as presented and approved KSN's November invoice. Trustee Gaines seconded the motion.

Ayes:           Gaines, Gulli, Kauffman  
Noes:           None  
Abstain:       None  
Absent:         None

**Item 17. Report on San Joaquin Area Flood Control Agency's Smith Canal Gate Structure Project.**

Mr. Neudeck left the meeting due to an apparent conflict of interest at 4:08 p.m. Mr. Glenn Prasad added to the SJAFCA Smith Canal Gate Project discussion stating that SJAFCA's intention is to look at the reports/evidence and then discuss with their permitting agencies. SJAFCA's hands are tied a little as their permitting window is not being extended as they had anticipated. Mr. Prasad stated that SJAFCA will have to wait on the outcome of the report and then report back to RD 1614.

**Item 18. Adjournment.** Trustee Gaines made a motion to adjourn the meeting at 4:14 p.m. Trustee Gulli seconded the motion.

Ayes:           Gulli, Gaines, Kauffman  
Noes:           None  
Abstain:       None  
Absent:         None

The Oath of Office was administered to Trustee Gaines.

Secretary: The agenda for this meeting was posted at 3121 West March Lane, Suite 100, Stockton, California at least 72 hours preceding the meeting.

Respectfully submitted,

Rhonda L. Olmo  
District Secretary

Reclamation District 1614  
AMENDED - November 2022 Bills

NAME	INVOICE #	AMOUNT	TOTAL \$	WARRANT #	CHECK #	SUBVENTION FUND
Kevin Kauffman		\$100.00		6141		
			<b>\$100.00</b>			
Christian Gaines		\$50.00		6142		
			<b>\$50.00</b>			
Dominick Gulli		\$50.00		6143		
			<b>\$50.00</b>			
Rhonda Olmo		\$1,223.75		6144		
			<b>\$1,223.75</b>			
Neumiller & Beardslee	334546	\$1,150.00		6145		
			<b>\$1,150.00</b>			
Delk Pest Control	168010	\$220.00		6146		
			<b>\$220.00</b>			
Reclamation District 1614 - Replenish Checking Account		\$25,000.00		6147		
			<b>\$25,000.00</b>			
Kjeldsen, Sinnock, & Neudeck, Inc.	34045	\$1,595.03		6148		
	34046	\$1,250.20				
	34047	\$48.75				
	34048	\$130.00				
	34049	\$130.00				
	34050	\$532.50				
	34051	\$142.50				
	34052	\$51.25				
			<b>\$3,880.23</b>			
Abel Palacio - November Payroll		\$1,527.11			Direct Deposit	
			<b>\$1,527.11</b>			

Reclamation District 1614  
 AMENDED - November 2022 Bills

State of California Payroll Taxes - Nov.		\$46.01			
			<b>\$46.01</b>		
Federal Government Payroll Taxes - Nov.		\$493.76			
			<b>\$493.76</b>		
Sprint		\$74.62			online
			<b>\$74.62</b>		
Comcast		\$128.54			online
			<b>\$128.54</b>		
Visa		\$2,521.21			online
			<b>\$2,521.21</b>		
PG&E		\$999.71			online
			<b>\$999.71</b>		

<b>WARRANT TOTAL:</b>	<b>\$31,673.98</b>
<b>CHECKING TOTAL:</b>	<b>\$5,790.96</b>
<b>TOTAL BILLS PAID</b>	<b>\$37,464.94</b>

# ITEM 4

**RECLAMATION DISTRICT 1614**  
**FINANCIAL REPORT MEETING JANUARY 2023 MEETING**  
**% OF FISCAL YEAR ELAPSED THROUGH END OF DECEMBER - 50%**

Budget Item	Budget Amount	Expended MTD	Expended YTD	% YTD
<b>GENERAL FUND</b>				
<b>Administrative</b>				
G1 Annual Audit	\$ 7,500.00	\$0.00	\$0.00	0.00%
G2 Public Communication & Noticing	5,000.00	\$357.50	\$1,017.50	20.35%
G3 Election Expense	30,000.00	\$0.00	\$1,072.44	3.57%
G4 Superintendent	50,000.00	\$4,517.30	\$18,677.81	37.36%
G4a Secretary	16,000.00	\$1,622.50	\$7,947.50	49.67%
G5 Workers' Compensation	2,500.00	\$261.14	\$1,070.64	42.83%
G6 Trustee Fees	4,000.00	\$200.00	\$1,100.00	27.50%
G7 County Assessment Administration	8,000.00	\$0.00	\$0.00	0.00%
G7A General Assessment Administration (Engineers)	5,000.00	\$260.00	\$7,369.99	147.40%
G8 Office Supplies	700.00	\$0.00	\$868.95	124.14%
G9 Communication (phones, radios, etc.)	4,000.00	\$203.16	\$1,220.61	30.52%
G12 Education/Memberships	5,000.00	\$0.00	\$2,203.00	44.06%
G13 Non Management Staff	7,500.00	\$0.00	\$0.00	0.00%
G13A LOMR		<u>\$0.00</u>	<u>\$8,250.00</u>	<u>0.00%</u>
<b>TOTAL</b>	<b><u>\$145,200.00</u></b>	<b><u>\$7,421.60</u></b>	<b><u>\$50,798.44</u></b>	<b><u>34.99%</u></b>
<b>Consultants</b>				
G14 General Engineering	\$ 30,000.00	\$3,297.53	\$13,230.26	44.10%
G15 General Legal	30,000.00	<u>\$2,058.87</u>	<u>\$16,537.85</u>	<u>55.13%</u>
<b>TOTAL</b>	<b><u>\$ 60,000.00</u></b>	<b><u>\$5,356.40</u></b>	<b><u>\$29,768.11</u></b>	<b><u>49.61%</u></b>
<b>Property &amp; Equipment</b>				
G16 Operation & Maintenance	\$ 3,000.00	\$0.00	\$18.38	0.61%
G16A District Vehicle Expenses	3,500.00	\$137.16	\$1,743.50	49.81%
G17 Acquisitions	0.00	\$0.00	\$0.00	0.00%
G18 Flood Fight Supplies	0.00	<u>\$0.00</u>	<u>\$0.00</u>	<u>0.00%</u>
<b>TOTAL</b>	<b><u>\$ 6,500.00</u></b>	<b><u>\$137.16</u></b>	<b><u>\$1,761.88</u></b>	<b><u>27.11%</u></b>
<b>Other</b>				
G19 Insurance	\$ 15,000.00	<u>\$0.00</u>	\$15,499.76	103.33%
<b>TOTAL</b>	<b><u>\$ 15,000.00</u></b>	<b><u>\$0.00</u></b>	<b><u>\$15,499.76</u></b>	<b><u>103.33%</u></b>
<b>TOTAL GENERAL FUND</b>	<b><u>\$ 226,700.00</u></b>	<b><u>\$ 12,915.16</u></b>	<b><u>\$ 97,828.19</u></b>	
<b>RECURRING EXPENSES</b>				
<b>Levee</b>				
R1 General Maintenance	\$ 15,000.00	\$2,120.00	\$5,945.00	39.63%
R1A Engineering - General	25,000.00	\$2,636.57	\$7,729.26	30.92%
R1C Riprap and Levee Repair	350,000.00	\$2,301.25	\$32,417.73	9.26%
R1D DWR 5 Year Plan	0.00	<u>\$150.00</u>	<u>\$150.00</u>	<u>0.00%</u>
<b>TOTAL</b>	<b><u>\$ 390,000.00</u></b>	<b><u>\$7,207.82</u></b>	<b><u>\$46,241.99</u></b>	<b><u>11.86%</u></b>
<b>Drainage</b>				
R2 Electricity	\$ 15,000.00	\$1,577.72	\$5,147.47	34.32%
R3 Sump Clearing	30,000.00	\$0.00	\$5,409.59	18.03%
R4 Plant O&M	75,000.00	\$2,591.67	\$7,379.11	9.84%
R4A Pest Control	3,000.00	\$303.20	\$1,403.20	46.77%
R5 Wisconsin Pump Station Design	0.00	\$0.00	\$175.00	0.00%
R6 Wisconsin Pump Station Construction	0.00	<u>\$37,112.70</u>	<u>\$64,206.71</u>	<u>0.00%</u>
<b>TOTAL</b>	<b><u>\$ 123,000.00</u></b>	<b><u>\$41,585.29</u></b>	<b><u>\$83,721.08</u></b>	<b><u>68.07%</u></b>
<b>TOTAL RECURRING EXPENSES</b>	<b><u>\$ 513,000.00</u></b>	<b><u>\$ 48,793.11</u></b>	<b><u>\$ 129,963.07</u></b>	
<b>TOTAL EXPENSE BUDGET</b>	<b><u>\$ 739,700.00</u></b>	<b><u>\$ 61,708.27</u></b>	<b><u>\$ 227,791.26</u></b>	

**INCOME**

**Anticipated**

Assessment - Existing	\$ 346,725.80	\$156.71	(\$1,979.85)	-0.57%
Assessment - Wisconsin	97,090.00	\$4,291.56	\$36,070.16	37.15%
Interest	5,000.00	\$0.00	\$9,275.00	185.50%
Property Tax	150,000.00	\$0.00	\$948.25	0.63%
Subvention Reimbursement	252,644.42	\$0.00	\$0.00	0.00%
2019-2020 DWR 5-Year Plan	0.00	\$0.00	\$0.00	0.00%
Delta Grant II - Flood Fight Supplies	0.00	<u>\$0.00</u>	<u>\$0.00</u>	<u>0.00%</u>
<b>TOTAL</b>	<b>\$ 851,460.22</b>	<b>\$4,448.27</b>	<b>\$44,313.56</b>	<b>5.20%</b>
<b>TOTAL NET INCOME (LOSS)</b>	<b>\$ 111,760.22</b>			

O&M Fund Balance (as of 12/30/2022)	<b>\$2,330,185.32</b>
Wisconsin Fund Balance (as of 12/30/2022)	<b>\$63,579.34</b>
Proposed Expenses	<b><u>\$61,708.27</u></b>
<b>TOTAL CASH</b>	<b><u>\$ 2,332,056.39</u></b>

Checking Account Balance (as of 12/30/2022)	<b>\$26,228.17</b>
<b>TOTAL CASH ON HAND</b>	<b><u>\$ 2,358,284.56</u></b>

Wisconsin Pump Station Costs: \$869,828.86  
See attached for details.

TRANSFER NUMBER	TRANSFER DATE	TRANSFER AMOUNT	INTEREST TO DATE	TOTAL AMOUNT DUE WITH INTEREST
1	1/5/2022	\$492,918.87	\$ 1,267.25	\$494,186.12
2	1/5/2022	\$231,315.14	\$ 594.69	\$231,909.83
3	2/3/2022	\$66,386.00	\$ 143.77	\$66,529.77
4	5/3/2022	\$7,058.20	\$ 4.21	\$7,062.41
5	6/7/2022	\$47,436.70	\$ 13.30	\$47,450.00
7	10/4/2022	\$22,670.51	\$ 20.22	\$22,690.73
Subtotals		\$867,785.42	\$ 2,043.44	<b>\$869,828.86</b>



# ITEM 5

**RECLAMATION DISTRICT NO. 1614**

**RESOLUTION 2023-01**

**RESOLUTION OF THE BOARD OF TRUSTEES OF RECLAMATION DISTRICT NO. 1614 DECLARING THAT AN EMERGENCY SITUATION EXISTS DUE TO FLOOD RISK AND DAMAGE RESULTING FROM SEVERE STORMS**

WHEREAS, the Trustees of Reclamation District No 1614 (“District”), of the County of San Joaquin, State of California, a regular meeting of the Board of Trustees was held at the district offices at 3121 West March Lane, Suite 100, Stockton, California on January 9, 2023, at 2:00 p.m.; and

WHEREAS, commencing on December 27, 2022, it became probable that an atmospheric river would produce high levels of rainfall in the Sacramento San Joaquin Delta region coinciding with high tides and winds; and

WHEREAS, it is forecasted that additional and continuing storms related this series of atmospheric river systems threaten the Sacramento San Joaquin Delta region, bringing heavy rainfall, expected flooding, strong winds and wind gusts, falling debris, downed trees, and widespread power outages; and

WHEREAS, on January 4, 2023, in response to the damage caused by the recent storms, and impending forecasted storms Governor Newsom proclaimed a State of Emergency throughout California in accordance with Government Code section 8625, suspending provisions of the Government Code and Public Contract Code, including but not limited to competitive bidding requirements, to address the effects of these storms; and

WHEREAS, in response to the effects of these storms, the District’s Board of Trustees (the “Board”) hereby find that such conditions constitute an emergency that will not permit a delay from an advertised competitive solicitation for bids and that immediate restoration of service and repair of drainage and levee systems are necessary to respond to this emergency to protect health and safety.

NOW, THEREFORE, BE IT RESOLVED, AND IT IS HEREBY RESOLVED, by the Board of Trustees of Reclamation District 1614 that:

1. An emergency situation exists within the District and along the District’s levees due to emergency conditions resulting from the severe storms and impending forecasted storms, which will require the District to proceed immediately with any work resulting from the storms to prevent the possible flooding of the district, and failure to its levees at the earliest possible time.
2. That any Trustee, the District Secretary, and/or District Engineer be hereby authorized and directed to acquire such materials and equipment and to enter into contracts necessary and appropriate to meet the emergency needs of the District

caused by the severe storms and impending forecasted storms in accordance with the Decision Making Authority described in Resolution 2018-13.

3. This emergency shall be deemed to have commenced on January 9, 2023, and shall continue until further action of this Board.

PASSED AND ADOPTED by the Board of Trustees of Reclamation District No. 1614 at a meeting thereof held on this 9<sup>th</sup> day of January, 2023, by the following vote, TO WIT:

AYES:

NOES:

ABSTENTION:

ABSENT:

RECLAMATION DISTRICT NO. 1614  
A Political Subdivision of the  
State of California

By: \_\_\_\_\_  
KEVIN KAUFFMAN, PRESIDENT

ATTEST:

\_\_\_\_\_  
RHONDA OLMO, SECRETARY

CERTIFICATION

I, RHONDA OLMO, Secretary of Reclamation District No. 1614, do hereby certify that the foregoing is a full, true and correct copy of a resolution of Reclamation District No. 1614 duly passed and adopted at a meeting of the Board of Trustees thereof held on the 9<sup>th</sup> day of January, 2023.

Dated: \_\_\_\_\_, 2023.

\_\_\_\_\_  
RHONDA OLMO, SECRETARY  
Reclamation District No. 1614

# ITEM 6

Kevin Kauffman, President  
Christian Gaines, Trustee  
Dominick Gulli, Trustee

**RECLAMATION DISTRICT NO. 1614  
SMITH TRACT**

Andrew J. Pinasco, Counsel  
Rhonda L. Olmo, Secretary  
Christopher H. Neudeck, Engineer  
Abel Palacio, Superintendent

**BOARD OF TRUSTEES MEETING  
MONDAY, JANUARY 9, 2023  
2:00 PM  
ENGINEER'S REPORT**

**I. SJAFCA SMITH CANAL GATE**

- A. Review correspondence from SJAFCA regarding the status of the Smith Canal Gate Project and follow up investigation associated with the potential of increased velocities and scour in the area between north cellular wall and RD 1614's levee thru the remaining channel opening of approximately 65 feet in width.

*EXHIBIT A: SJAFCA correspondence regarding the status of Smith Canal Gate dated 1/06/23*

- B. Review photos taken by Supt. Abel Palacio of RD 1614's levee on 12/30/22.

*EXHIBIT B: Photo summary by Supt Abel Palacio.*

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**II. ROCK SLOPE PROTECTION PROJECT (2022-2023)**

- A. Review status of plan development for candidate properties for Rock Slope Protection and Beaver Damage repairs along Smith Canal.

**III. WISCONSIN PUMP STATION NO. 7**

- A. Arnaudo was planning on performing the pump testing this past week post the recent storms allowing the system to fill up with surface run-off. KSN will postpone this testing given the extraordinary fluctuations in the watershed runoff and will coordinate the pump testing with Arnaudo, Abel, and Control Point soon when the weather settles out a bit.

# Exhibit A

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January 6, 2023

Honorable Kevin Kauffman, President  
Reclamation District No. 1614  
P.O. Box 4807  
Stockton, CA 95204

**Monthly follow-up status of Smith Canal Gate Project relative to channelization of water between the unfinished North Cellular Wall and Reclamation District No. 1614's (RD 1614) Smith Tract Levee along the Stockton Golf and Country Club**

Dear President Kauffman,

This letter serves as a monthly follow-up to the San Joaquin Area Flood Control Agency's (SJAFCA) letter dated November 2, 2022, which described the concern related to the potential of increased velocities and scour in the area between the North Cellular Wall and the RD 1614 levee. In the November 2, 2022, letter, SJAFCA described the implementation of a proactive plan to monitor the conditions through the channel opening. The results of that monitoring effort through the month of November 2022 were summarized in a SJAFCA letter dated December 1, 2022. This letter summarizes the results of the Agency's monitoring efforts through December 2022.

First, continuous monitoring of velocities within the channel opening has been occurring by CBEC engineers since November 3, 2022. Since that time, CBEC has downloaded data from the measuring device on November 7 and 28, 2022, and December 14, 2022. The results of this velocity monitoring continue to indicate that normal tidal inflow and outflow through the channel are generally well below velocity thresholds that indicate the potential for scour. Peak flood velocities along the north bank of RD 1614's levee approach 2 feet per second (fps), while peak ebb velocities are generally less than 1.5 fps. **EXHIBIT 1** is a Technical Memorandum from CBEC that summarizes the results of velocity monitoring and is hereby enclosed.

Second, bathymetric surveys have been performed in the area by eTrac surveyors over the last three months on October 6 and 27, 2022, November 14, 2022, and December 15, 2022. The results of these surveys have confirmed that very minimal change to topography has occurred along the channel bottom and levee toe during this time, and there is no evidence to indicate that erosion has occurred in the vicinity of the narrow channel opening. **EXHIBIT 2** is an exhibit which provides a comparison of the bathymetric survey results performed on November 14, 2022, and December 15, 2022, and is hereby enclosed.

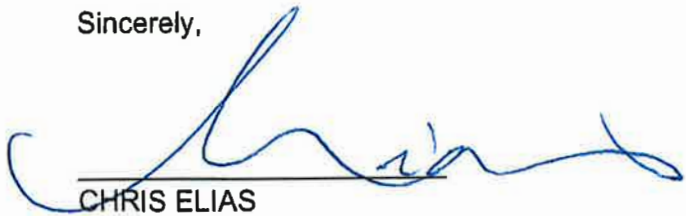
A few comments were raised at the RD 1614 Board of Trustees Meeting on December 5, 2022, regarding the flow modelling effort performed by R&F Engineering. Responses to these comments were provided in a SJAFCA letter dated December 9, 2022.



In summary, the velocity monitoring and bathymetric surveys performed to date continue to show that no erosion is currently occurring and that measured velocities are below scour-potential velocity thresholds. Furthermore, ongoing visual inspections of the levee slope continue to occur on a recurring basis.

SJAFCA will continue to observe flow conditions around the project and the RD 1614 levee and plans to react accordingly. We hope that these implemented measures will alleviate and address any concerns regarding the RD 1614 levee. Please contact me if you have any further questions.

Sincerely,



CHRIS ELIAS

cc: Andy Pinasco, General Counsel, RD 1614  
Christopher H. Neudeck, KSN  
Juan Neira, SJAFCA

Attachment – 2 Exhibits



## TECHNICAL MEMORANDUM

<b>Date:</b>	23 December 2022
<b>To:</b>	Dave Carr, KSN, Inc.
<b>From:</b>	Chris Bowles, Scott Wright, and Greg Shellenbarger
<b>Project:</b>	19-1040 – Smith Canal Water Quality Monitoring
<b>Subject:</b>	Velocity Monitoring 3 November to 14 December 2022

### 1 INTRODUCTION

In October 2022, KSN expressed a need for velocity monitoring at the mouth of Smith Canal in the channel that extends from the northern extent of the newly constructed flood barrier to the opposite bank adjacent to Stockton Golf and Country Club. The concern is that potentially high tidal velocities in this channel could lead to erosion of the bank at the southern end of the golf course. cbec explored equipment options for this and selected a side-looking Acoustic Doppler Current Profiler (ADCP) to be deployed near the flood barrier and oriented toward the bank in order to profile across the channel. The equipment was obtained, a deployment frame was fabricated, and the ADCP was deployed on 3 November.

#### 1.1 STUDY OBJECTIVE

This study aimed to monitor water velocity across the channel located between the northern extent of the newly constructed flood barrier and the opposite bank adjacent to the Stockton Golf and Country Club at the mouth of Smith Canal.

### 2 Materials and Methods

#### 2.1 Instrumentation

A Sontek SL-1500 3G was used for the velocity measurements. This is a side-looking, 2D ADCP that measures velocity in horizontal cells along each of two acoustic profiling beams. The geometry of the beams is then used to compute the 2D velocity vector referenced to the orientation of the instrument. The ADCP measures the velocity profile through a slice of the water column at the fixed elevation of the instrument (thus, the depth of the measurement profile varies with the tides). The cell size is set to 0.67'

(20 cm) and up to 115 cells were selected. Data are collected over 120 seconds every five minutes. Figure 1 shows the orientation of the instrument relative to the channel. This unit is equipped with a pressure transducer to measure water level.

## 2.2 Location

The instrument is located on a vertical H-pile driven into the riverbed west of the northern extent of the current flood barrier facing the opposite bank of the golf course. It is mounted on a frame that allows the instrument's mounting plate to slide up out of the deployed position to allow for servicing. The instrument is deployed at a depth where it is submerged continuously except during the lowest of the low tides. It has come out of the water only twice briefly during the deployment period (during the lower low tides on 16 and 17 November).

## 2.3 Deployment period and servicing

The ADCP was first deployed on 3 November 2022. The instrument was serviced on 7 and 28 November and 14 December. Servicing included removing the instrument from the water, cleaning it of any growth, downloading data, and redeploying. The battery was changed on 14 December. The data are viewed in the field using Sontek's "SL" software to confirm that the instrument is functional.

## 2.4 Data processing

The instrument and software provide cell velocities in beam and spatial reference frames. The velocity vectors are rotated to produce velocities in the along-stream and cross-stream directions. For this analysis, cross-channel velocities are defined as positive toward the bank of the golf course (roughly north) and along-channel velocities are positive in the ebb (roughly west) direction (Figures 1 and 2). Data post-processing was done in Matlab (version R2021B, MathWorks). These data will require additional QA/QC evaluations that will likely remove a limited number of data points that are presented here.

## 3 Results

The along- and cross-stream ranged-averaged velocity time series are presented in Figure 3, along with the water level as measured at the instrument location. The highest along-stream velocities in both the flood and ebb directions generally occur within an hour of the lower of the two daily low tides. Peak flood velocities approach 2 ft/s, while peak ebb velocities are generally less than 1.5 ft/s. The strongest cross-stream velocities are to the north and occur during the earlier portions of the flood tide. The flows to the north during flood tide are less than 1 ft/s, while peak cross-stream flows to the south are less than 0.5 ft/s.

The distribution of range-averaged velocities relative to tidal condition is shown in Figure 4. The whiskers on the plot represent 1.5 times the interquartile range (25<sup>th</sup> to 75<sup>th</sup> percentiles) of the data. Overall, flood velocities exhibit a greater range and higher maximum velocity than ebb flows. The median ebb velocity is slightly higher than the median flood velocity. This will be discussed below.

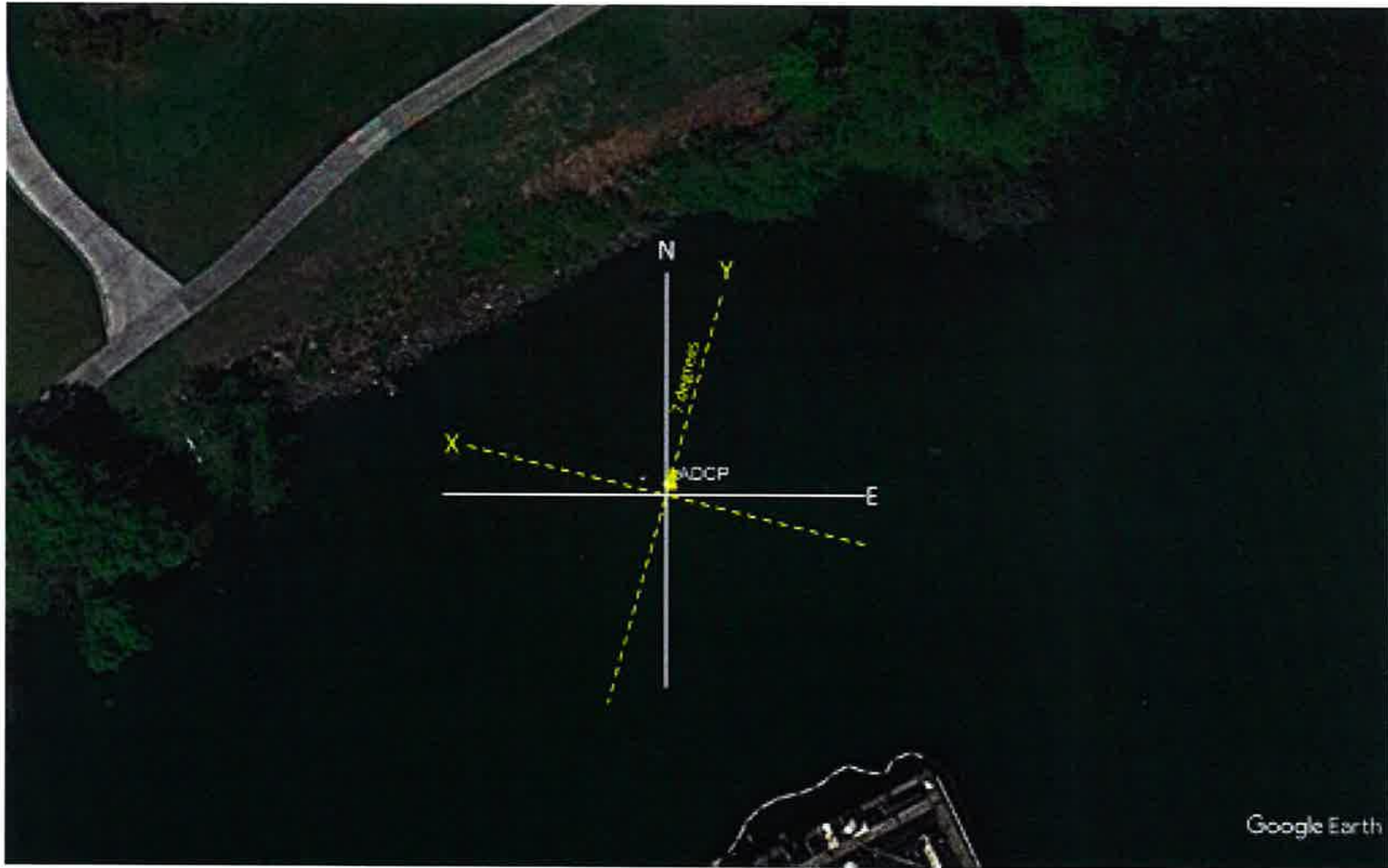
Figure 5 shows the horizontal profiles of velocity averaged over the upper 5% of flood and ebb ranged-averaged velocity measurements. Overall, flood velocities exceed the ebb velocities across most of the channel (except within the first 5' of the instrument). The ebb velocities never exceed 2.5 ft/s with the highest velocities about 1/3 of the way across the channel from the instrument (individual cell velocities may be higher due to turbulence and wakes; Figure 5 shows the averages for each cell over the highest ebb and flood velocity conditions). The highest flood velocities occur in about the same location as the ebb velocities, but the peak flood velocities are about 3 ft/s and can approach 2.5 ft/s within a few feet of the bank (or more appropriately, the 'bank' as seen by the instrument). These data suggest that the ebb velocities impinging the bank as water turns 90 degrees to exit Smith Canal are much less of a concern than the flood velocities.

One question that was raised is that large ships in the San Joaquin deep water ship channel passing the mouth of Smith Canal may be creating higher velocities in the channel due to the large volume of water displaced by ship passings. Figure 6 displays the detail of the East and North velocities (and water level) during one observed ship passing and one passing suggested by the Port of Stockton ship logs. Flows to the east are essentially flood-directed. It appears that the passing of the large ships may be affecting the velocities in the channel; however, the velocity changes that result are less than 0.5 ft/s along the channel, and ship effects mainly increase the velocity variability without creating a unidirectional flow effect. These effects can last for tens of minutes but are small relative to the velocity changes due to tidal flows.

As previously mentioned, the median ebb velocity is slightly higher than the median flood velocities (Figure 4), while the velocity profiles for peak ebb and flood velocities show that flood tide velocities are 0.5-1 ft/s higher than ebb velocities (Figure 5). This can be explained by a tidal asymmetry that occurs at the mouth of Smith Canal. The length of the mean ebb period is 6.5 hours, while the mean flood period is 5.9 hours. Figure 7 presents more detail on the tidal asymmetry. Ebb tide periods range from about 3 hours for the transitions between the weaker of the diurnal tides (lowest high to highest low) to 9.5 hours for the transitions between the stronger of the diurnal tides (highest high to lowest low). The flood tide periods only range from about 4.5 hours to 7.5 hours in length. Because of conservation of mass, the longer ebb periods would dictate lower velocities during ebb to move the same amount of water as during flood tides.

## 4 CONCLUSIONS

- Flood velocities in the channel at the mouth of Smith Canal typically exceed ebb velocities.
- The highest along-stream velocities in both ebb and flood directions typically occur within an hour of the lower low of the diurnal tides.
- Ebb velocities are less than 1.5 ft/s near the bank at the southern end of the golf course.
- The effect from ship passings is relatively small (less than 0.5 ft/s) compared to the tidal velocities (up to about 2 ft/s second for flood and 1.5 ft/s for ebb), but the effects can last for tens of minutes.
- A tidal asymmetry at the mouth of Smith Canal contributes to longer duration ebb tides than flood tides. This contributes to generally lower ebb velocities than flood velocities.



Notes: Orientation of the ADCP, and its approximate location in the mouth of Smith Canal. X is parallel to the instrument face and Y is perpendicular.

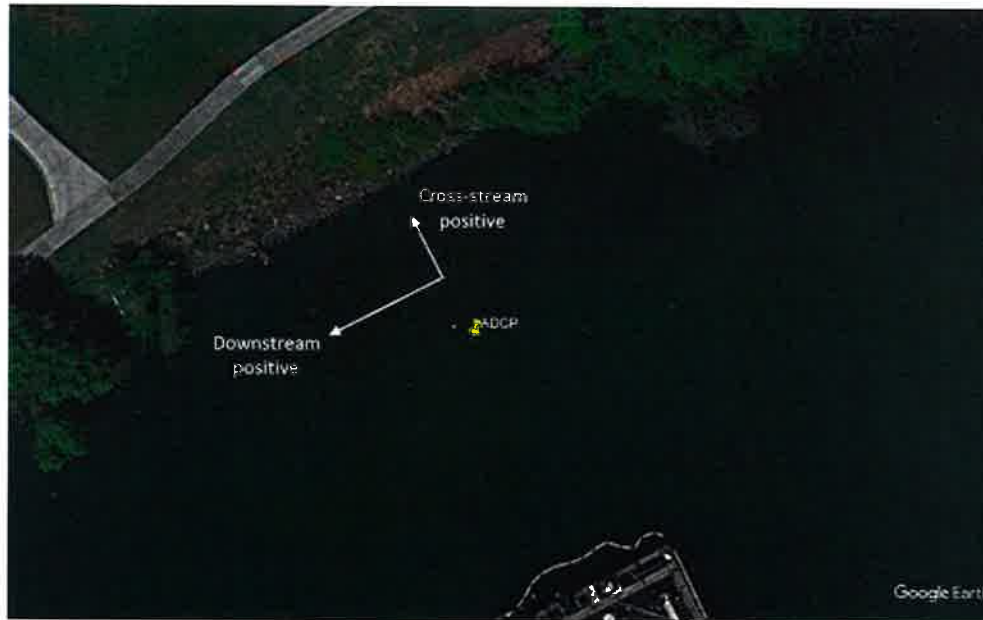


19-1040 – Smith Canal Water Quality Monitoring  
**Instrument location and orientation**

Project No. 19-1040

Created By: GGS/SAW

**Figure 1**



Notes: Orientation of the rotated velocity vectors in the along- and cross-stream directions. Cross-stream flows are positive toward the earthen bank, and along-stream velocities are defined as ebb-positive (toward the San Joaquin River).



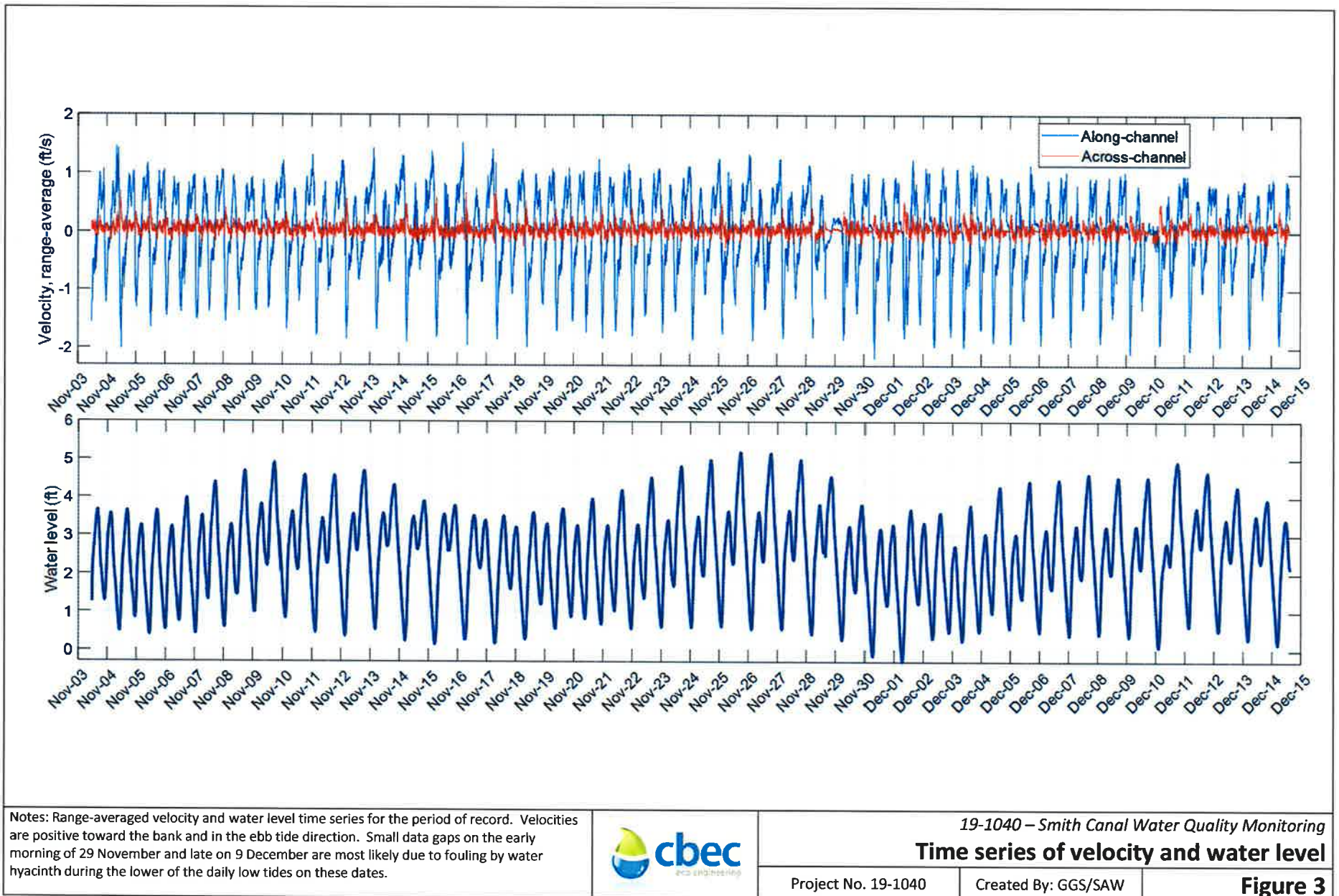
19-1040 – Smith Canal Water Quality Monitoring  
**Orientation of the defined flow directions**

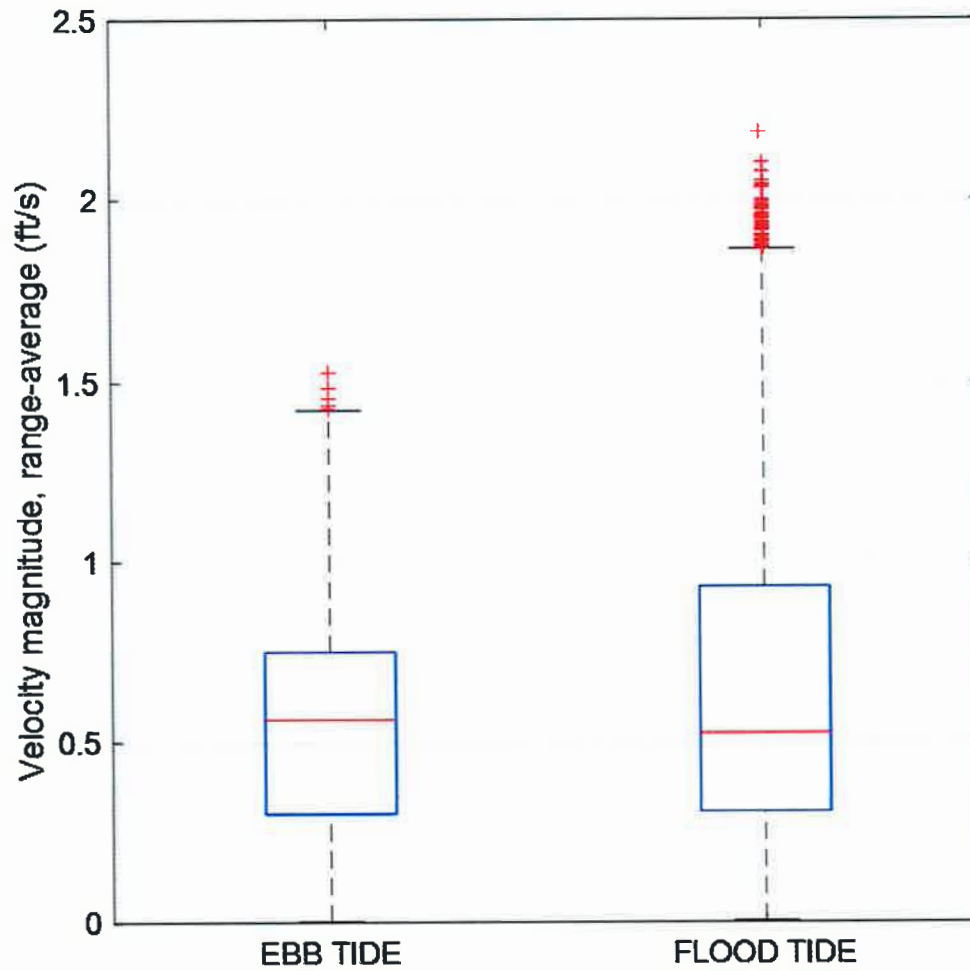
Project No. 19-1040

Created By: GGS/SAW

**Figure 2**







Notes: Distribution of ebb and flood velocity magnitudes. Flood tides have higher and more variable velocities.



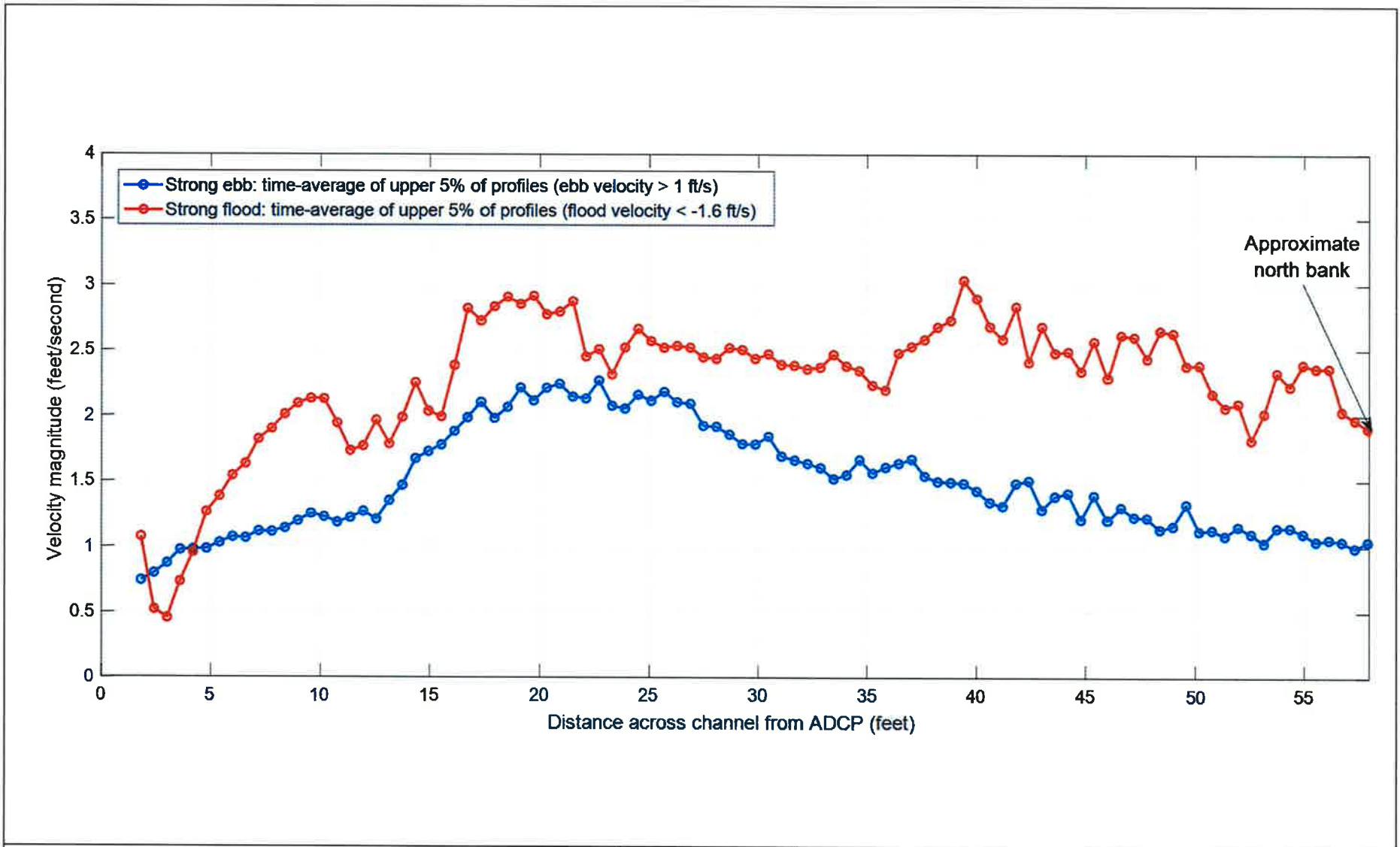
19-1040 – Smith Canal Water Quality Monitoring  
**Distribution of flood and ebb velocities**

Project No. 19-1040

Created By: GGS/SAW

**Figure 4**





Notes: These profiles are the average of the upper 5% of ebb and flood velocities. Ebb velocities are lower than flood everywhere except within the first 5' from the instrument.

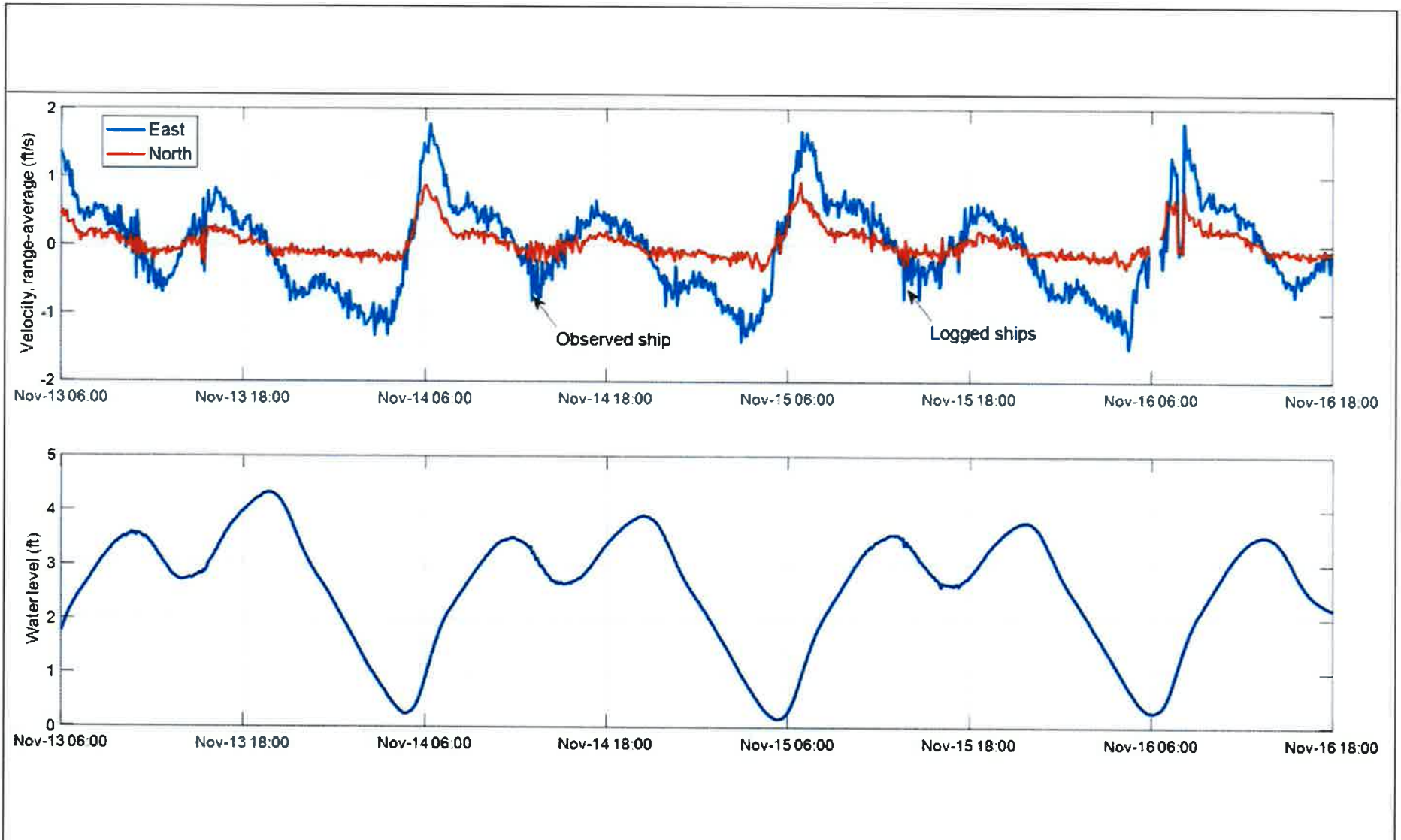


19-1040 – Smith Canal Water Quality Monitoring  
**Horizontal velocity profiles for ebb and flood flows**

Project No. 19-1040

Created By: GGS/SAW

**Figure 5**



Notes: The velocity effects of ship passings at the instrument location are small relative to the tidal velocities, but the effects can last for tens of minutes. The one ship passing was visually observed, and the other passing was based on log data from the Port of Stockton.



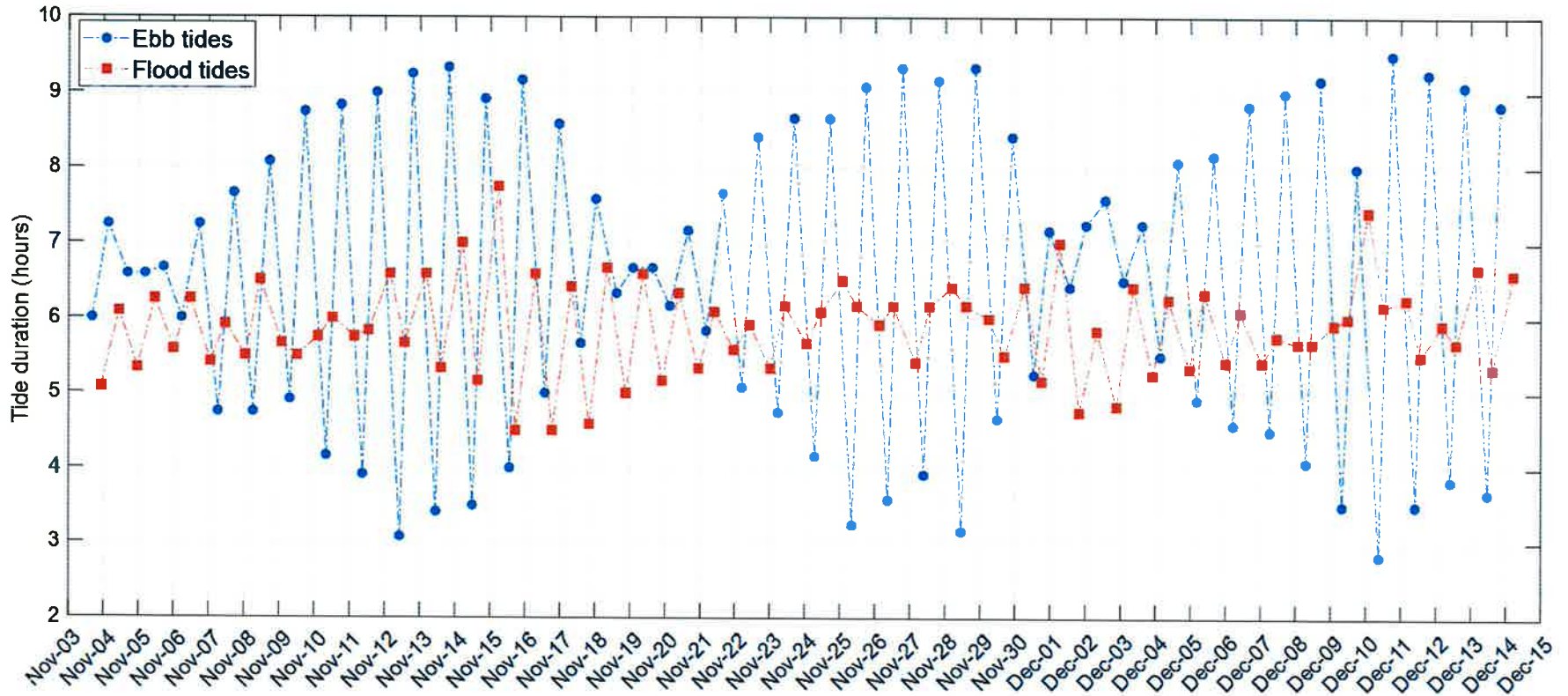
19-1040 – Smith Canal Water Quality Monitoring

**Effects from large ship passings**

Project No. 19-1040

Created By: GGS/SAW

**Figure 6**



Notes: Ebb tide durations vary over a much wider range than flood tide durations, and are slightly longer on average, due to a tidal asymmetry at the mouth of Smith Canal.



19-1040 – Smith Canal Water Quality Monitoring  
**Time series of ebb and flood tide durations**

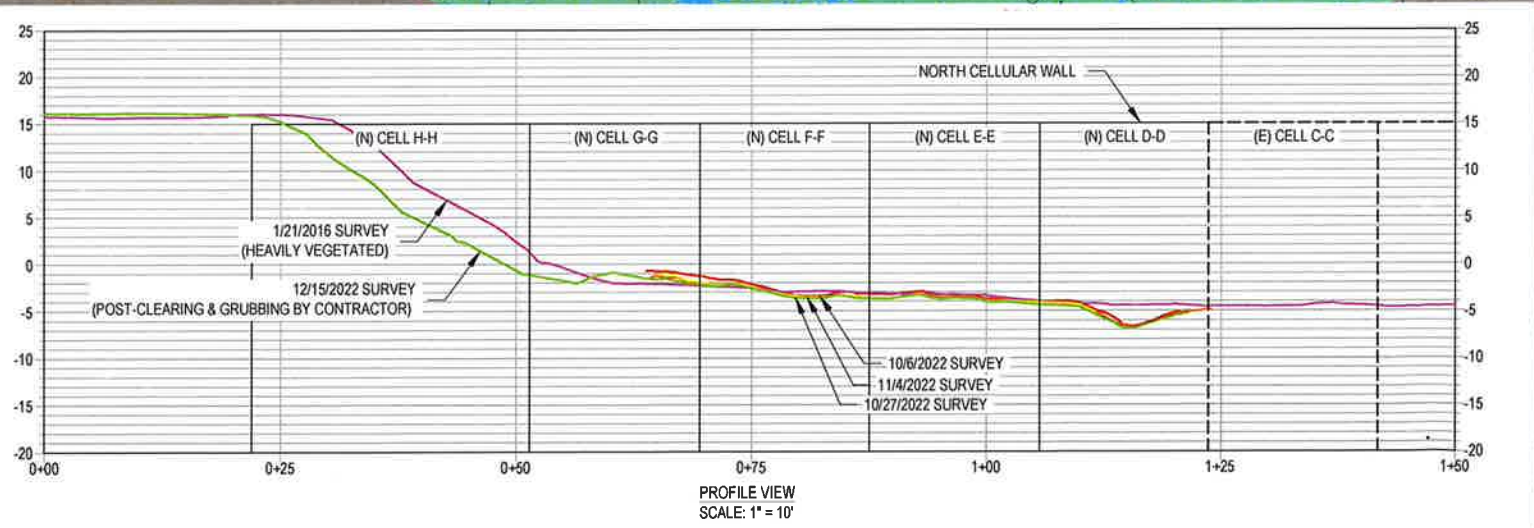
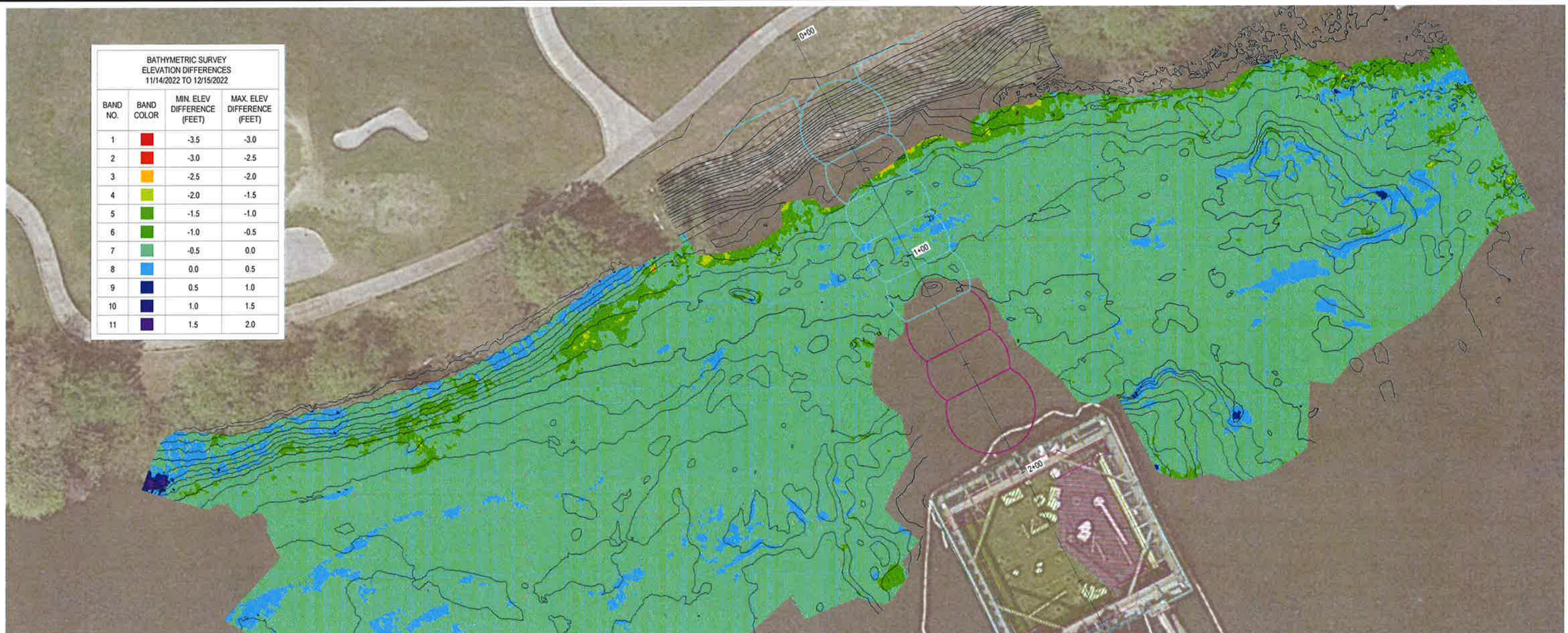
Project No. 19-1040

Created By: GGS/SAW

**Figure 7**



BATHYMETRIC SURVEY ELEVATION DIFFERENCES 11/14/2022 TO 12/15/2022			
BAND NO.	BAND COLOR	MIN. ELEV DIFFERENCE (FEET)	MAX. ELEV DIFFERENCE (FEET)
1	Red	-3.5	-3.0
2	Orange	-3.0	-2.5
3	Yellow	-2.5	-2.0
4	Light Green	-2.0	-1.5
5	Green	-1.5	-1.0
6	Dark Green	-1.0	-0.5
7	Teal	-0.5	0.0
8	Blue	0.0	0.5
9	Dark Blue	0.5	1.0
10	Very Dark Blue	1.0	1.5
11	Purple	1.5	2.0



FILE SPEC: P:\2091\_S\AFCA\_IDIQ\_0086\_Smith\_Canal\_Gate\_Constr\_Mgmt\11\_Construction\900\_Other\221102\_RD\_1614\_Levee\_Monitoring\020\_CAD\221215\_Comparison.dwg  
PLOT DATE: Jan 04, 2023 - 4:04pm

 NORTH ORIENTATION	 KJELDEN SINNOCK NEUDECK CIVIL ENGINEERS & LAND SURVEYORS www.ksninc.com	711 N. Pershing Avenue Stockton, CA 95203 209-946-0288  1550 Harbor Blvd., Suite 212 West Sacramento, CA 95691 916-403-5900	SMITH CANAL GATE  DECEMBER 15, 2022 BATHYMETRIC SURVEY	DRAWING SCALE 1" = 20'  ORIGINAL DRAWING SCALE 0 1/2 1"	EXHIBIT NO. <b>1</b>  PAGE NO. <b>1</b>



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# Exhibit B

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# ITEM 7

**RECLAMATION DISTRICT NO. 1614**

**RESOLUTION 2022-08**

**RESOLUTION OF THE BOARD OF TRUSTEES OF RECLAMATION DISTRICT NO. 1641 DECLARING THAT AN EMERGENCY SITUATION EXISTS**

WHEREAS, the Smith Canal Gate Project was unable to achieve connection to the right side levee within Reclamation District 1614 – Smith Canal (the “District”) within the current in-water work window; and

WHEREAS, the National Marine Fisheries Service (“NMFS”) and United States Army Corps of Engineers (“USACE”) have not authorized the opening of the gate device for the Smith Canal Gate Project, which would provide an additional outlet for the Smith Canal to drain to the San Joaquin River; and

WHEREAS, commencing on December 5, 2022, the prospect of increased channel velocities and scour in the area between north cellular wall of the partially completed Smith Canal Gate Project and the right-side levee within District is a high level of concern for its integrity; and

WHEREAS, any damage to a District levee constitutes a clear and imminent danger to life and property within the District; and

NOW, THEREFORE, BE IT RESOLVED, AND IT IS HEREBY RESOLVED, by the Board of Trustees of Reclamation District 1614 that:

1. The Recitals are hereby incorporated by this reference.
2. As of Monday, December 5, 2022, an emergency condition exists within the District and along the District’s levees due to the prospect of increased channel velocities and scour in the area between north cellular wall of the partially completed Smith Canal Gate Project and the right-side levee within Reclamation District 1614, which requires the District to proceed immediately with all work necessary at the earliest possible time to prevent the possible failure to its levee and flooding of the District.
3. The District President, District Engineer, and/or District Superintendent, acting alone or in concert with others be hereby authorized and directed to acquire such materials and equipment and to enter into contracts necessary and appropriate to meet the emergency needs of the District caused by the increased channel velocities and scour in the area between north cellular wall of the partially completed Smith Canal Gate Project and the right-side of the levee of the District in accordance with District Standards and Policies.

PASSED AND ADOPTED by the Board of Trustees of Reclamation District No. 1614 at a meeting thereof held on this 5<sup>th</sup> day of December, 2022, by the following vote, TO WIT:

AYES: 3  
NOES: 0  
ABSTENTION: 0  
ABSENT: 0

RECLAMATION DISTRICT NO. 1614  
A Political Subdivision of the  
State of California

By: Kevin H. Kauffman  
KEVIN KAUFFMAN, PRESIDENT

ATTEST:

Rhonda Olmo  
RHONDA L. OLMO, SECRETARY

CERTIFICATION

I, RHONDA L. OLMO, Secretary of Reclamation District No. 1614, do hereby certify that the foregoing is a full, true and correct copy of a resolution of Reclamation District No. 1614 duly passed and adopted at a regular meeting of the Board of Trustees thereof held on the 5<sup>th</sup> day of December, 2022.

Dated: \_\_\_\_\_, 2022.

\_\_\_\_\_  
RHONDA OLMO, SECRETARY  
Reclamation District No. 1614

# ITEM 10

## RD 1614 Superintendent's Report December 2022

1/02/2023

During the Month of December 2022, all district pumps were inspected, tested. Routine maintenance was performed. The focus of this month's activity was to prepare for the coming rainy season, levee inspection and to identify potential properties for rock slope placement. Below is a summary of this month's maintenance and inspection activity for the month.

**Pump Station :** All pump stations are in good condition. Weekly inspections were completed as well as preventative and corrective maintenance on pumps. December started with a series of storms that tested the pump stations motors, pumps and control system and the levee system within the District area of responsibility. Emergency generators were rented and placed in key locations. The generators gave me an opportunity to test the newly completed wisconsin pump station modifications emergency backup system. I purchased a matching set of connections and cables to have available for this and future generator needs. By having our own generator cable system we avoid mismatched or unusable cables when renting them from the generator company. I did not have too long to test and use the power cable as a major storm hit our area with heavy rains and winds at the end of the month. The Wisconsin pump station and all other pump stations ran without too many problems. I did have a few blown fuses and problems with riverWalk Pump Station #11 motor controller. The problem was resolved by removing a faulty power protection relay. Electrical power losses caused by high winds left the stations unable to operate. With the rented generator we were able to get the high water levels in the area under control. The storm also caused the adjacent sewage system to overflow into at least one of our storm stations basing. I notified San Joaquin county of the overflow. The pump station was shut off temporarily to allow the county to dewater sewage from the storm station and clean up the spill.

**Levee inspection :** A roadside levee inspection was performed during and after the 2 major storms of December I did not see any areas of concern within smith canals Levee system, however a tree at the top of the levee at mission street was toppled. KSN engineering is working on determining the ownership of the property. I inspected the levee located at the Stockton golf course where the flood control gate is being constructed ( see pics below ). There were no concerns as the temporary rock and soil was still in tack. I did see high flows on the north side of the Calavers river bank near I 5 did have a tree dislodged from the river bank taking a large amount of soil and rock from the levee with it. I reported it to San Joaquin County channel maintenance. ( see pics below )

Generator set up in preparation for storm





Sewage overflow at Kirk Street pump station.



Temporary rock placement at the flood control gate project- no problems to report.



Big tree on levee at north shore calaveras river and I/5 - a large section of levee was washed away. SJ C Channel maintenance removed the tree and began emergency repair work.



This concludes my report  
Abel Palacio - Reclamation District 1614 Superintendent:

# ITEM 13

## RD 1614: MASTER CALENDAR

### JANUARY

### FEBRUARY

- Send out Form 700s, remind Trustees of April 1 filing date
- Update Document Retention Policy

### MARCH

- Evaluation Review of Employees

### APRIL

- April 1: Form 700s due
- Biannual Town Hall Meeting

### MAY

- Draft Budget

### JUNE

- June 15: Provide notice/make available to the public, documentation/materials regarding determination of Appropriations (15 days prior to meeting at which Appropriations will be adopted) (*Government Code §7910*).
- Approve Audit Contract for expiring fiscal year
- Adopted Annual Budget.
- Reminder that Liability Insurance Expires Annually the end of July.
- Adopt Annual CEQA Exemption for levee maintenance

### JULY

- Adopt Resolution for setting Appropriations and submit to County Assessor's Office.
- Adopt Resolution Establishing Annual Assessments.

### AUGUST

- August 1: Deadline to certify assessments for tax-roll and deliver to County (duration of current assessment: no expiration).
- Send handbills for collection of assessments for public entity-owned properties
- In election years, opening of period for secretary to receive petitions for nomination of Trustees (75 days from date of election.) (*Cal. Wat. Code §50731.5*)
- Employee Embezzlement Policy Expires this Month.
- Renewal of Insurance  
(Crime policy does not come up for renewal until 8/26/2020)

**SEPTEMBER**

- In election years, last legal deadline to post notice that petitions for nomination of Trustees may be received (7 days prior to close of closure.) (*Cal. Wat. Code §50731.5*).
- In election years, closing of acceptance of petitions for nomination of Trustees (54 days from date of election.) (*Cal. Wat. Code §50731.5*).
- Review Status of Encroachment Permit request from Randy Pierson for fence at corner of Del Rio Ave and Kirk Ave.

**OCTOBER**

- Publish Notice of Election, even numbered years (once per week, 4 times, commencing at least 1 month prior to election).
- Newsletter
- Biannual Town Hall Meeting.

**NOVEMBER**

- Election: to be held date selected by Board each even-numbered year.

**DECEMBER**

- New Trustee(s) take office, outgoing Trustee(s) term(s) end on first Friday of each even-numbered year.
- Follow up on Smith Canal Proposition 218 Reimbursement for costs advanced to SJAFCA.
- Election of Board officers (Election years)

**Term of Current Board Members:**

<b>Name</b>	<b>Term Commenced</b>	<b>Term Ends</b>
Christian Gaines	First Friday 12/2018	First Friday of 12/2022
Kevin Kauffman	First Friday 12/2020	First Friday of 12/2024
Dominick Gulli	First Friday 12/2020	First Friday of 12/2024

**No Expiration on Assessment**

**Emergency Operations Plan Review – September 2022.**

**Reclamation District Meetings**

- **First Monday of each month, at 2:00 P.M.  
at the offices of  
Neumiller &Beardslee  
3121 W. March Lane, Suite 100  
Stockton, California 95219**

# ITEM 17

Reclamation District 1614  
December 2022 Bills

NAME	INVOICE #	AMOUNT	TOTAL \$	WARRANT #	CHECK #	SUBVENTION FUND
Kevin Kauffman		\$100.00		6149		
			<b>\$100.00</b>			
Christian Gaines		\$50.00		6150		
			<b>\$50.00</b>			
Dominick Gulli		\$50.00		6151		
			<b>\$50.00</b>			
Rhonda Olmo		\$1,622.50		6152		
			<b>\$1,622.50</b>			
Neumiller & Beardslee	335707	\$2,058.87		6153		
			<b>\$2,058.87</b>			
Kjeldsen, Sinnock, & Neudeck	34243	\$1,372.50		6154		
	34244	\$845.00				
	34245	\$492.62				
	34246	\$142.50				
	34247	\$36,580.20				
	34248	\$45.00				
	34249	\$150.00				
	34250	\$2,250.00				
	34251	\$2,120.00				
			<b>\$43,997.82</b>			
BPM	48759	\$258.41		6155		
	51562	\$394.45				
			<b>\$652.86</b>			
Port City Marketing Solutions	20067	\$357.50		6156		
			<b>\$357.50</b>			
Holt of California	G0692201	\$2,591.67		6157		
			<b>\$2,591.67</b>			

Reclamation District 1614  
December 2022 Bills

San Joaquin County Mosquito and Vector Control District	SJ10029	\$83.20		6158	
			<b>\$83.20</b>		
Delk Pest Control	172419	\$220.00		6160	
			<b>\$220.00</b>		
Abel Palacio - December Payroll		\$2,617.96			Direct Deposit
Orlando Lobosco - December Payroll		\$246.37			
			<b>\$2,864.33</b>		
State of California Payroll Taxes - Dec.		\$163.82			
			<b>\$163.82</b>		
Federal Government Payroll Taxes - Dec.		\$836.29			
			<b>\$836.29</b>		
Sprint		\$74.62			online
			<b>\$74.62</b>		
Comcast		\$128.54			online
			<b>\$128.54</b>		
Visa		\$137.16			online
		\$3,368.36			
			<b>\$3,505.52</b>		
PG&E		\$1,577.72			online
			<b>\$1,577.72</b>		
State Compensation Insurance Fund	1001214983	\$261.14			
			<b>\$261.14</b>		

<b>WARRANT TOTAL:</b>	<b>\$51,784.42</b>
<b>CHECKING TOTAL:</b>	<b>\$9,411.98</b>
<b>TOTAL BILLS PAID</b>	<b>\$61,196.40</b>