

MINUTES OF REGULAR MEETING OF BOARD OF TRUSTEES  
FOR RECLAMATION DISTRICT 1614  
HELD MONDAY, AUGUST 7, 2023

The August Regular Meeting of the Board of Trustees of Reclamation District 1614 was held on Monday, August 7, 2023, at the hour of 2:00 p.m.

Roll Call of Board Members and Staff:

Trustee Chris Gaines, Trustee Dominick Gulli, Attorney Andy Pinasco, Superintendent Abel Palacio, and District Secretary Rhonda Olmo

The following members of the public were present: Chris Elias (SJAFCA), Sarah Vigil (Port City Marketing), Erik Almaas (KSN)

Absent were: President Kevin Kauffman and Engineer Chris Neudeck

**Item 1. Call to Order/Roll Call.** Trustee Gulli called the meeting to order at 2:02 p.m.

**Item 2. Public Comment.** The public may comment on any matter within the District's jurisdiction that is not on the agenda. Matters on the agenda may be commented on by the public when the matter is taken up. All comments are limited to 5 minutes for general public comment and per agenda item in accordance with Resolution 2014-06.

None

**Item 3. Minutes.** Approval of Minutes of the April 18, 2023, June 5, 2023, and July 10, 2023 meetings.

After review,

On a motion by Trustee Gaines, seconded by Trustee Gulli, the Trustee's present voted to approve the April 18, 2023, June 5, 2023, and July 10, 2023 Minutes by the following vote:

Ayes:	Gaines, Gulli
Noes:	None
Abstain:	None
Absent:	Kauffman

**Item 4. District Finances.** Presentation of Financial Status Report. Discussion and possible action.

Rhonda Olmo provided written and oral reports on the District's revenues and expenditures. She reviewed the final fiscal year 2022-2023 financial report with the Board. She also reviewed the first financial report for fiscal year 2023-2024. Mrs. Olmo brought to the attention of the Board that a warrant was written to Dino & Sons in the amount of \$264,931.03 to pay for progress payments 1 & 2 for the levee maintenance project. She indicated that she was also requesting a warrant today in the amount of \$25,000.00 to replenish the District's checking account.

After review,

On a motion by Trustee Gaines, seconded by Trustee Gulli, the Trustee's present voted to approve the Financial Reports by the following vote.

Ayes:	Gaines, Gulli
Noes:	None
Abstain:	None

Absent: Kauffman

**Item 5. Audit.** Approve representation letters from Croce, Sanguinetti, & Vander Veen to perform the District's Audit for the year ended June 30, 2023, and submit the Special District Financial Transactions Report and authorize District Official to execute the representation letters.

Attorney Pinasco reported these are the two representation letters that are sent each year from Croce, Sanguinetti, & Vander Veen (CSV) to perform the District's audit for the year ended June 30, 2023. The price to conduct this year's audit is \$7,150.00 (\$750 increase from last year). The price for CSV to submit the District's annual Special District Transaction Report is \$550.00 (\$50.00 increase from last year).

After review,

On a motion by Trustee Gaines, seconded by Trustee Gulli, the Trustee's present voted to approve the representation letters from Croce, Sanguinetti, & Vander Veen (CSV) to perform the District's Audit, and submit the Special District Financial Transactions Report for the year ended June 30, 2023, and authorize a District Official and Secretary to execute the representation letters and return to CSV by the following vote.

Ayes: Gaines, Gulli  
Noes: None  
Abstain: None  
Absent: Kauffman

**Item 6. Insurance.** Authorize District Official to approve proposal for District Insurance and Crime Policy renewal.

Attorney Pinasco stated that the crime policy needs to be renewed by August 22, 2023. Rhonda Olmo has been working with Dohrmann Insurance to get a quote issued. Attorney Pinasco said this crime policy is a policy the District has to have in order to maintain a bank account. The policy covers the District for anybody that has signatory authority with the checks associated with the Bank of Stockton in the event someone steals funds. Attorney Pinasco recommended that once the quote is received that the District Secretary forward the information to President Kauffman for review/approval. Attorney Pinasco recommended that President Kauffman be given the authority to approve the quote and have the District Secretary return the required paperwork back to Dohrmann Insurance.

On a motion by Trustee Gulli, seconded by Trustee Gaines, the Trustee's present voted to authorize the District Secretary to forward the crime renewal policy quote to President Kauffman once received and authorize President Kauffman to review for approval by the following vote:

Ayes: Gulli, Gaines  
Noes: None  
Abstain: None  
Absent: Kauffman

**Item 7. Resolution 2022-08.** Review emergency situation resulting from increased channel velocities and scour in the area between north cellular wall of the partially completed Smith Canal Gate Project and the right-side levee within the District to determine the need to continue the action.

The Trustee’s reviewed the existing conditions and determined that the emergency conditions are no longer needed.

On a motion by Trustee Gulli, seconded by Trustee Gaines, the Trustee’s present voted to terminate Resolution 2022-08 by the following vote:

Ayes: Gulli, Gaines  
 Noes: None  
 Abstain: None  
 Absent: Kauffman

**Item 8. District Engineer Report.** Presentation of Engineer’s Report. Discussion, and possible action:

**a. Rock Slope Protection Project (2022-2023)**

- i. Review status of the Rock Slope Protection and Beaver Damage repairs along Smith Canal.
- ii. Approve Change Order 001 for extra work associated with clearing and grubbing four additional properties in preparation for new rip rap and beaver den repair.

Erik Almaas provided a written and oral report. Below is a table that includes actual costs to date and estimated remaining costs. In addition to the estimated \$50,000.00 for PCOs 001 and 002, including \$23,000.00 for remaining beaver den related costs, Mr. Almaas requested that the Board authorize KSN to issue Change Order 001 to Dino & Son Ditching in the amount of \$67,184.15. Change Order 001 includes extra work associated with clearing & grubbing four additional properties in preparation for new riprap (PCOs 001 and 002). The new riprap is billed as per the unit price in the riprap bid item. In addition, the contractor performed extra work to repair discovered beaver dens / tunnels at 2324 Canal Drive and the two adjacent properties.

Item	Description	Costs Thru 7/31/2023	Estimated Remaining Costs	Contract Amount
<b>Original Contract</b>		<b>\$211,690.62</b>	<b>\$186,809.38</b>	<b>\$398,500.00</b>
<b>Change Orders</b>		<b>\$67,184.15</b>	<b>\$73,000.00</b>	<b>\$140,184.15</b>
PCO 001	Clearing and Grubbing at 1960 & 1974 Canal Drive	\$17,220.00	\$20,000.00	\$37,220.00
PCO 002	Clearing and Grubbing at 1948 & 1990 Canal Drive	\$27,575.00	\$30,000.00	\$57,575.00
PCO 003	Repair Beaver Holes at 2286, 2324, and 2334 Canal Drive	\$22,389.15	\$23,000.00	\$45,389.15
<b>Totals:</b>		<b>\$278,874.77</b>	<b>\$259,809.38</b>	<b>\$538,694.15</b>

After review, the Board approved a PCO for \$240,184.15 (\$140,184.15 for PCO’s 1 - 3 and \$100,000.00 contingency). The Board instructed Mr. Almaas to have KSN bring future PCO’s back to a meeting to report on.

On a motion by Trustee Gulli, seconded by Trustee Gaines, the Trustee's present voted to approve a PCO for \$240,184.15 (\$140,184.15 for PCO's 1 - 3 and \$100,000.00 contingency) by the following vote:

Ayes: Gulli, Gaines  
Noes: None  
Abstain: None  
Absent: Kauffman

**b. Wisconsin Pump Station No. 7**

- i. Review status of the pump tests.

Mr. Erik Almaas reported that the new dates for the pump tests will occur between August 29<sup>th</sup> – 31<sup>st</sup>.

- ii. Review recent status of videoing storm drainage collection system that extends from along Hoover Tyler Little League fields to Wisconsin Pump Station.

Mr. Erik Almaas reported that KSN received direction from RD1614 to only work on the areas that the District has easements for. Mr. Almaas stated that he could not locate any additional easements other than what was previously reported on. He will work with the contractor to get a revised quote to only fix the concrete pipe.

**Item 9. Superintendent's Report.** Presentation of Superintendent's Report; request for direction.

Superintendent Palacio reported on the following:

- General maintenance and cleanup at the pump stations and surrounding yards.
- Continuing work on the anti-siphon valves at the pump stations – he is working with Moorman's Water Systems, Inc.
- A new pump station automatic controller was ordered to add a second controller at Pump Station #4 (Plymouth & Smith Canal). Anticipated arrival by late September.

**Item 10. Letter of Map Revision.** Discussion and possible action regarding Letter of Map Revision.

Trustee Gulli reviewed the items that FEMA requested they need. Several items were discussed and need follow-up:

- Are there any federal permits required for the Wisconsin Pump Station?
- Levee profile information. The District responded previously with several sources. FEMA's concern is that the 5-year plan uses a base flood elevation of 9.4, but the federal standard is elevation 10.
- Ridgeline to provide a quote to do a full survey of the levee template.

**Item 11. Report on Meetings Attended.** None

**Item 12. Trustee Reports.** Discussion and direction on Trustee Reports. None

**Item 13. District Calendar.**

- a. Next Meeting – September 4, 2023. – The meeting was rescheduled to September 5, 2023.

**Item 14. Items for Future Meetings.** Items for Future Meetings.

Revisions to the O&M maintenance manual – generators for the pumps.

**Item 15. Correspondence.** Discussion and direction.

- a. Postcards notifying Property Owners of July 10, 2023 Town Hall Meeting.

Attorney Pinasco reported that the District Secretary received a lot of phone calls from homeowners indicating they did not receive their postcard notifying them in time to attend the Town Hall meeting last July.

**Item 16. Agency Reports.** Report on San Joaquin Area Flood Control Agency’s Smith Canal Gate Structure Project.

Mr. Chris Elias reported on the following:

- Cofferdam should be complete by Wednesday, August 9, 2023, and the water is flowing through the Gate.
- Buoy’s (and solar power lighting) have been deployed to help guide navigation.
- Curtains will be placed at the north side/wall to support the work going on there and to restrict access between the north wall and bank of the levee of RD 1614.
- Stop logs are still onsite in case there is a need to redo anything with the Gate.

Trustee Gulli asked if SJAFCA was going to do anything about the concrete slab as it has sediment underneath it. Mr. Elias asked that Trustee Gulli send him his question in written form for a proper response.

**Item 17. District Bills.** Motion to Approve of Bills.

After review,

Due to President Kauffman’s absence – warrant number 6228 will be voided.

On a motion by Trustee Gaines, seconded by Trustee Gulli, the Trustee’s present voted unanimously to approve the July bills (excluding warrant 6228) by the following vote.

Ayes:	Gaines, Gulli
Noes:	None
Abstain:	None
Absent:	Kauffman

**Item 21. Adjournment.** Trustee Gulli made a motion to adjourn the meeting at 3:07 p.m. Trustee Gaines seconded the motion.

Minutes of Reclamation District 1614

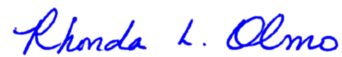
August 7, 2023

Page 6

Ayes:           Gaines, Gulli  
Noes:           None  
Abstain:       None  
Absent:         Kauffman

Secretary: The agenda for this meeting was posted at 3121 West March Lane, Suite 100, Stockton, California at least 72 hours preceding the meeting.

Respectfully submitted,



Rhonda L. Olmo  
District Secretary