

MINUTES OF REGULAR MEETING OF BOARD OF TRUSTEES
FOR RECLAMATION DISTRICT 1614
HELD MONDAY, OCTOBER 2, 2023

The October Regular Meeting of the Board of Trustees of Reclamation District 1614 was held on Monday, October 2, 2023, at the hour of 2:00 p.m.

Roll Call of Board Members and Staff:

President Kevin Kauffman, Trustee Chris Gaines, Trustee Dominick Gulli, Attorney Andy Pinasco, Engineer Chris Neudeck, Superintendent Abel Palacio, and District Secretary Rhonda Olmo

The following members of the public were present: Sarah Vigil (Port City Marketing), Juan Niera (SJAFCA)

Absent were: None.

Item 1. Call to Order/Roll Call. President Kauffman called the meeting to order at 2:00 p.m.

Item 2. Public Comment. The public may comment on any matter within the District's jurisdiction that is not on the agenda. Matters on the agenda may be commented on by the public when the matter is taken up. All comments are limited to 5 minutes for general public comment and per agenda item in accordance with Resolution 2014-06.

None.

Item 3. Minutes. Approval of Minutes of the September 5, 2023 meeting.

After review,

On a motion by Trustee Gulli, seconded by Trustee Gaines, the Trustee's present voted unanimously to approve the September 5, 2023 Minutes by the following vote:

Ayes:	Gulli, Gaines, Kauffman
Noes:	None
Abstain:	None
Absent:	None

Item 4. District Finances. Presentation of Financial Status Report. Discussion and possible action.

Rhonda Olmo provided a written and oral report on the District's revenues and expenditures. She reported that the District is at 25% for their Fiscal Year. The following additional items were brought to the Board's attention:

- A warrant is presented for approval today to pay RD 1608 for RD 1614's share of the yearly storage fee.
- The District secretary reported that the last two month's General Fund balances were incorrect. The County gave RD 1614's secretary incorrect information on the fund balance. This problem has been resolved and today's balance shown on the financial report is correct. President Kauffman asked that the District Secretary forward him any correspondence received from the County.
- The Trustee's asked Chris Neudeck to follow up with line item G7A (County Assessment Administration) to explain the high year to date expenses.
- A warrant is presented for approval today to pay Dino & Son Ditching Service to pay for Progress Payment No. 4 - Levee Maintenance.

- Reported on income received from the County.

After review,

On a motion by Trustee Gulli, seconded by Trustee Gaines, the Trustee’s present voted unanimously to approve the Financial Report by the following vote.

Ayes: Gulli, Gaines, Kauffman
 Noes: None
 Abstain: None
 Absent: None

Item 5. District Engineer Report. Presentation of Engineer’s Report. Discussion, and possible action:

I. Rock Slope Protection Project (2022-2023)

- A. Review status of the Rock Slope Protection and Beaver Damage repairs along Smith Canal.

Item	Description	Costs Thru 8/29/2023	Estimated Remaining Costs	Contract Amount
Original Contract		\$358,712.40	\$39,787.96	\$398,500.00
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Change Orders		\$78,988.15	\$51,587.50	\$130,575.65
PCO 001	Clearing and Grubbing at 1960 & 1974 Canal Drive	\$17,220.00	\$20,635.00	\$37,855.00
PCO 002	Clearing and Grubbing at 1948 & 1990 Canal Drive	\$27,575.00	\$30,952.50	\$58,527.50
PCO 003	Repair Beaver Holes at 2286, 2324, and 2334 Canal Drive	\$29,449.15	\$0.00	\$29,449.15
PCO 004	Furnish #4 Ballast to 2876 Canal Drive	\$1,956.80	\$0.00	\$1,956.80
PCO 005	Fill in Hole behind Headwall with 3" Minus at 2364 Canal Drive	\$2,787.20	\$0.00	\$2,787.20
Totals:		\$437,700.19	\$91,375.46	\$529,075.65

Mr. Neudeck reviewed the above table with the Trustees. He stated the table includes actual costs to date and estimated remaining costs, as of 8/29/23. All prep work is generally completed, and the remaining work consists of furnishing and placing riprap. Mr. Neudeck stated this is a very sought out program. Trustee Gulli directed Mr. Neudeck to continue with this program and work with Dino & Sons to get a change order so this program can max out. Mr. Neudeck will work with Dino & Sons and determine which lots are primary to begin with and look into RD 1614’s subventions claim amount. Attorney Pinasco will look into change order thresholds/competitive bid issues.

II. Wisconsin Pump Station No. 7

- A. Review status of the pump tests.

Mr. Neudeck reported pump testing occurred on 8/30/23. The results will be forthcoming. He reported the pumps are working fine.

- B. Review status of videoing storm drainage collection system that extends from along Hoover Tyler Little League fields to Wisconsin Pump Station. Subtronic Co. is scheduled to CTTV the storm drainpipe on 9/14/23.

Mr. Neudeck stated Subtronic Co. was not able to do the work on 9/14/23 and rescheduled to 10/14/23. President Kauffman said he wants the maintenance taken care of first. He asked Abel Palacio to contact Holt Repair to see if they can come out this week to clean the manholes.

Regarding the Letter of Map Revision for the interior drainage studies, Trustee Gulli asked Mr. Neudeck to please provide an updated report including the new pumps at Wisconsin. Trustee Gulli said to include a discussion on the pumping of the storm event of January 1, 2023 per the field logs and state if we can use the full capacity of the pump station based on the conveyance system.

Item 6. Superintendent's Report. Presentation of Superintendent's Report; request for direction.

Superintendent Palacio reported on the following:

- Spent this month preparing for the rainy season by planning and scheduling maintenance on several items needing attention.
- Ordered soft start replacement at station #11 – River Walk.
- Having trouble finding a contractor to do the seal coating of roof at station #9 – Plymouth and River Drive. President Kauffman suggested Mr. Palacio contact Superior Roofing.
- Next week Mr. Palacio will continue with the vegetation management at all the pump stations.
- Coordinating sump cleaning at most of the key pump station.
- Performed a levee inspection of south bank of Smith Canal – did not see anything of concern from previous inspections.

Item 7. Letter of Map Revision. Discussion and possible action regarding Letter of Map Revision.

Trustee Gulli reported he is finalizing his responses to FEMA. Discussion was held regarding follow up questions he needs to address (report attached to minutes). Chris Neudeck will work with Trustee Gulli on some of the answers he needs to respond to FEMA regarding maps, profiles, and cross sections.

Item 8. Operation & Maintenance Manual. Discussion and possible action regarding updating language in Operation & Maintenance Manual to include generators.

Trustee Gulli stated that FEMA is requiring language about backup generators to be added to the District's Operation & Maintenance Manual. Trustee Gulli believes he can get that language from the 2010 Drainage Report. Trustee Gulli will update the Operation & Maintenance Manual and bring it back for review/approval.

Item 9. Report on Meetings Attended. Chris Neudeck spoke on the Delta Levee and Habitat Committee meeting he attended. He also reminded the Board about the upcoming Pre Season Flood Meeting on October 11, 2023.

Item 10. Trustee Reports. Discussion and direction on Trustee Reports.
No report.

Item 11. District Calendar.

- a. Next Meeting – November 6, 2023

Item 12. Items for Future Meetings. Items for Future Meetings.

Discussion was held as to how often the District should circulate their newsletters/postcards and when they should be mailed out to homeowners. President Kauffman directed Sarah Vigil to mail out the newsletters and postcards at least 10 days before a District meeting so that the homeowners can receive them in time. She was also instructed not to use a presort company for her mailings and to find another method. After further discussion, it was decided that RD 1614 would like for postcards to mailed out twice a year informing homeowners of upcoming meetings – he would like these mailed out in December and July. President Kauffman would like a draft of the postcard for the December mailing soon. The District will send two newsletters a year.

Trustee Gulli said he would like to continue discussion about merging RD 1614 and RD 828 and its advantages. Attorney Pinasco stated he would look into the process and report back to the Board.

Item 13. Correspondence. Discussion and direction.

- a. DWR – 2023 Preseason Flood Coordination Meetings
- b. September 15, 2023 Letter from PG&E – Notification of Transition

Abel Palacio was directed to contact PG&E to see if there is another program the District can use and what the rates would be.

Item 14. Agency Reports. Report on San Joaquin Area Flood Control Agency’s Smith Canal Gate Structure Project.

Juan Niera reported on the following:

- The Gate has been open for some time already – currently dredging around the Gate.
- South Wall – just completed driving of the piles.
- North Wall – concrete pavers are going to be installed on the lower side.
- Substantial completion will be done this year and after that SJAFCA will work with FEMA for accreditation.

Item 15. District Bills. Motion to Approve of Bills.

After review,

On a motion by Trustee Gulli, seconded by Trustee Gaines, the Trustee’s present voted unanimously to approve the August bills by the following vote.

Ayes: Gulli, Gaines, Kauffman
Noes: None
Abstain: None
Absent: None

Item 16. Adjournment. The meeting concluded at 4:21 p.m.

Secretary: The agenda for this meeting was posted at 3121 West March Lane, Suite 100, Stockton, California at least 72 hours preceding the meeting.

Respectfully submitted,



Rhonda L. Olmo
District Secretary