

MINUTES OF REGULAR MEETING OF BOARD OF TRUSTEES
FOR RECLAMATION DISTRICT 1614
HELD MONDAY, NOVEMBER 6, 2023

The November Regular Meeting of the Board of Trustees of Reclamation District 1614 was held on Monday, November 6, 2023, at the hour of 2:00 p.m.

Roll Call of Board Members and Staff:

President Kevin Kauffman, Trustee Chris Gaines, Trustee Dominick Gulli, Attorney Andy Pinasco, Engineer Chris Neudeck, Superintendent Abel Palacio, and District Secretary Rhonda Olmo

The following members of the public were present: Sarah Vigil (Port City Marketing), Chris Elias (SJAFCA)

Absent were: None.

Item 1. Call to Order/Roll Call. President Kauffman called the meeting to order at 2:00 p.m.

Item 2. Public Comment. The public may comment on any matter within the District's jurisdiction that is not on the agenda. Matters on the agenda may be commented on by the public when the matter is taken up. All comments are limited to 5 minutes for general public comment and per agenda item in accordance with Resolution 2014-06.

No public comment.

Item 3. Minutes. Approval of Minutes of the October 2, 2023 meeting.

After review,

On a motion by Trustee Gaines, seconded by Trustee Gulli, the Trustee's present voted unanimously to approve the October 2, 2023 Minutes by the following vote:

Ayes:	Gulli, Gaines, Kauffman
Noes:	None
Abstain:	None
Absent:	None

Item 4. District Finances. Presentation of Financial Status Report. Discussion and possible action.

Rhonda Olmo provided a written and oral report on the District's revenues and expenditures. She reported that the District is at 33.3% for their Fiscal Year. The following additional items were brought to the Board's attention:

- A warrant was presented for approval in the amount of \$25,000.00 to replenish the District's checking account.
- No invoice was received from Legal Counsel this month. Next months report will reflect two payments.
- Reported on income received from the County.
- SJAFCA's assessment payment was booked under R1 (General Maintenance) as there is no longer a Reserve budget item.
- Mrs. Olmo submitted all audit materials needed by Croce, Sanguinetti, and Vander Veen for the District's upcoming audit.
- Mr. Neudeck was asked to investigate why KSN Inc exceeded the annual budget for Assessment Administration (G7a) by approximately \$2,500. The reason the amount

was exceeded was because KSN performed extra work this go around trying to determine correct addresses for the parcels within the District’s assessment based upon the prior rejected Newsletters. KSN had one of their younger engineers process the box of returned newsletters and correct names and addresses to improve their assessment role for the county collection and the cost for doing that work was \$4,140 thus the reason for exceeding our \$8,000 budget.

After review,

On a motion by Trustee Gaines, seconded by Trustee Gulli, the Trustee’s present voted unanimously to approve the Financial Report by the following vote.

Ayes: Gulli, Gaines, Kauffman
 Noes: None
 Abstain: None
 Absent: None

Item 5. District Engineer Report. Presentation of Engineer’s Report. Discussion, and possible action:

I. Task List from October 2, 2023 Board of Trustees Meeting

- A. Review tasks resulting from the District’s Board of Trustees Meeting held on Monday, October 2, 2023.
Exhibit A: Task list from 10/02/23 Board of Trustees Meeting (included in Engineer’s Report).

Mr. Neudeck reviewed Exhibit A with the Trustees. He provided an update to Trustee’s Gulli’s previous questions presented at the October 2, 2023 meeting. He asked that Trustee Gulli review his responses and to let him know if there are any further questions or if he missed anything. Trustee Gulli asked that Mr. Neudeck update his response on the cross sections.

II. Rock Slope Protection Project (2022-2023)

- A. Review status of the Rock Slope Protection and Beaver Damage repairs along Smith Canal.

Item	Description	Costs Thru 9/1/2023	Estimated Remaining Costs	Contract Amount
Original Contract		\$358,712.04	\$39,787.96	\$398,500.00
Original Contract		\$398,500.00	\$0.00	\$398,500.00
Change Orders		\$61,718.72	\$0.00	\$61,718.72
PCO 001	Clearing and Grubbing at 1960 & 1974 Canal Drive	\$37,855.00	\$0.00	\$37,855.00
PCO 002	Clearing and Grubbing at 1948 & 1990 Canal Drive	\$58,527.50	\$0.00	\$58,527.50
PCO 003	Repair Beaver Holes at 2286, 2324, and 2334 Canal Drive	\$29,449.15	\$0.00	\$29,449.15
PCO 004	Furnish #4 Ballast to 2876 Canal Drive	\$1,956.80	\$0.00	\$1,956.80

PCO 005	Fill in Hole behind Headwall with 3" Minus at 2364 Canal Drive	\$2,787.20	\$0.00	\$2,787.20
PCO 006	Reconciliation of Final Quantities	-\$68,856.93	\$0.00	-\$68,856.93
Totals:		\$460,218.72	\$0.00	\$460,218.72

Mr. Neudeck reviewed the above table with the Trustees. He stated the table includes actual costs to date, as of 9/1/23. All work as currently planned is completed.

Rock Slope Protection Project Budget Status:

Description	Amount
RSP constructed in June 2023	\$102,790
RSP constructed in July — September 2023	\$357,428
Subventions application FY 23-24 RSP budget	\$425,000
Remaining FY 23-24 RSP budget before additional lots	\$67,575
Estimated RSP at 5 additional lots	\$350,000
Remaining FY 23-24 RSP budget after additional lots	(\$282,425)
Amendment request to Subventions application FY 23-24	\$300,000

Mr. Neudeck reviewed the above table with the Trustees. He stated five additional lots have been identified for RSP. Work will commence.

After review,

On a motion by Trustee Gulli, seconded by Trustee Gaines, the Trustee’s present voted unanimously to authorize KSN staff to run through the five additional lots with Trustee Gulli and authorization was granted to issue a Change Order if needed by the following vote.

Ayes: Gulli, Gaines, Kauffman
 Noes: None
 Abstain: None
 Absent: None

III. Wisconsin Pump Station No. 7

A. Review status of the pump tests.

Mr. Neudeck reported that the pump test reports have been received by Power Services and are being reviewed. The effects of cavitation in the pumps during testing resulting from the temporary recirculation system are being evaluated. He stated the interior drainage analysis of Wisconsin watershed is underway. After discussion, Trustee Gulli requested that KSN use the pump curves as interior drainage and not submit the pump test to FEMA.

Trustee Gulli said the District is doing all of this work, not only on the pumps, but also the topographic survey, the cross sections – all that is required to get the final letter of map revision. The only difference between the District’s submittal and SJAFCA’s is they’re going to have an elevation level of 8.7 and the District is going to have 10. Trustee Gulli stated all SJAFCA submitted in the conditional letter of map revision was the geotechnical and urban levee evaluation. The District submitted it again and was told

they had to have one map that shows it all clearly so they're going to need plans/profiles, etc. Mr. Neudeck said if FEMA needs the plans and profiles when they come to that request the District can state what the costs were to prepare and the District can inform SJAFCA to gather information and seek reimbursement.

- B. Review status of videoing storm drainage collection system that extends from along Hoover Tyler Little League fields to Wisconsin Pump Station. Subtronic Co. has performed the CCTV of the storm drainpipe. CCTV footage is being reviewed, and preliminary indications are that the RCP is in decent shape.

Mr. Neudeck reported. He stated the CCTV footage is being reviewed, and preliminary indications are that the RCP is in decent shape. President Kauffman asked that some type of screen or device be placed over it for safety reasons. Superintendent Palacio will take a look and work with Holt Repair.

Item 6. Superintendent's Report. Presentation of Superintendent's Report; request for direction.

Superintendent Palacio reported on the following:

- Investigated the electric rate change outlined in the letter the District received from PG&E. The rated change was imposed by PG&E because of the higher electrical loads experienced during the heavy rain months of January-March of this year with the Wisconsin Pump Station. Mr. Palacio established a PG&E web account so that he can monitor the electrical usage of all of the District's 11 pump stations. In summary, the rates seem to be reasonable considering the prices of today's energy cost. (See Superintendent Report for charts/further clarification).
- Regarding the Wisconsin Pump Station: Mr. Palacio provided a chart that describes the current starting and stopping sequence of the station. (See Superintendent Report for charts/further clarification).
- Regarding Station 4 – Plymouth and Smith Canal Pump Station: Mr. Palacio reported on the solution of the difference in water levels. The solution was to install a secondary level control system to allow independent level monitoring and controlling of each wet well. The work has been completed and the initial testing has shown the system works well. (See Superintendent Report for before and after pictures).
- On October 23, 2023 Pump Stations #1, #3, #4, and #10 were cleaned of debris and silt.
- Mr. Palacio provided a levee inspection report that was performed on October 30, 2023 and updated the Trustees with his findings.
- During the month of November, Mr. Palacio plans on performing full function test of motors and pumps at all pump stations. He will also be reaching out to his suppliers of emergency pumping equipment and emergency generators to ensure the availability of equipment should the need arise during a major storm event(s).

Item 7. Letter of Map Revision. Discussion and possible action regarding Letter of Map Revision.

Trustee Gulli reported he is waiting for the plans, profiles, and cross sections from KSN.

Item 8. Operation & Maintenance Manual. Discussion and possible action regarding updating language in Operation & Maintenance Manual to include generators.

Trustee Gulli passed out his revisions (Amendment B) to the Operation & Maintenance Manual. He reviewed the following revisions/additions:

- Amendment B (11/6/23) added to the first page.
- Page 15: Updated list of Directory of Materials and Equipment Suppliers.
- Page 19: Added the required generator sizes for the pump stations.

Trustee Gulli stated he will add Moorman Water Systems to list of Suppliers. Trustee Gulli asked Mr. Neudeck to provide him with a better quality map of the Wisconsin Pump Station drainage area. President Kauffman asked that on page one that the words “initially prepared by KSN” be added.

After review,

On a motion by Trustee Gaines, seconded by Trustee Gulli, the Trustee’s present voted unanimously to approve Amendment B subject to the changes requested above and subject to one more review before submittal by the following vote.

Ayes: Gulli, Gaines, Kauffman
Noes: None
Abstain: None
Absent: None

Item 9. District Newsletter/Postcard. Discussion and direction.

Sarah Vigil provided a draft postcard for the Trustee’s to review. Upon review the Trustees asked the following revisions to be made:

- Add time and place of future Board meetings.
- Use March Lane address before the PO Box address.
- Add the District’s telephone number.
- Use a picture of a current rock job as background.

Sarah Vigil will provide an updated draft to the Trustee’s by next Wednesday. The Trustee’s would like the postcard to be mailed out the last week of November. Discussion was held as to when the District would like the next newsletter to be sent. It was decided that the newsletter will be targeted for a March 2024 mailing.

After review,

On a motion by Trustee Gaines, seconded by Trustee Gulli, the Trustee’s present voted unanimously to authorize Port City Marketing to send an updated draft by next Wednesday for review by the Board/Attorney Pinasco and upon review and approval, authority is given to Port City Marketing to mail out the postcards the last week of November by the following vote.

Ayes: Gulli, Gaines, Kauffman
Noes: None
Abstain: None
Absent: None

Item 10. Report on Meetings. Mr. Neudeck stated he attended the DWR Preseason Flood Coordination Meeting on October 11, 2023.

Item 11. Trustee Reports. Discussion and direction on Trustee Reports.

- a. Procedure to consolidate RD 1614 and RD 828.

Attorney Pinasco reported. He stated the process to consolidate RD 1614 and RD 828 would initially be having Resolutions prepared by both districts and sent to LAFCo. LAFCo would then Notice them and if they do not receive any protests back, they can order the consolidation and, in the process, there would be a few more things to do; i.e., determine legislative body, etc. In the event RD 828 does not want to consolidate then LAFCo would determine that RD 1614 has no willing participant. If RD 1614 then decides to press the issue, LAFCo will Notice it and if they receive a certain number of protests then it would go to an election. Discussion was held as to the advantages of a consolidation. Attorney Pinasco was directed to reach out to RD 828's President to see if they are interested in this proposal. If yes, then Attorney Pinasco can also speak with the City and County. If there is interest, Attorney Pinasco was directed to invite RD 828, the City, and County to a joint meeting.

Item 12. District Calendar.

- a. Next Meeting – December 4, 2023

Item 13. Items for Future Meetings. Items for Future Meetings.

No report.

Item 14. Correspondence. Discussion and direction. None.

Item 15. Agency Reports. Report on San Joaquin Area Flood Control Agency's Smith Canal Gate Structure Project.

Chris Elias reported on the following:

- Progress was made towards finishing up the work on the Smith Canal Gate.
- The wall that ties onto Dad's Point has some loose ends – currently addressing.
- The Gate is in place. There is some close out civil work to be done on the golf course side as well as Dad's Point. Mr. Elias feels the work on the golf course side will be completed during the week of Thanksgiving.

Discussion was held regarding the District's concern of not driving the sheet piles all the way down. SJAFCA is ultimately responsible for the design and implementation.

Item 16. District Bills. Motion to Approve of Bills.

After review,

On a motion by Trustee Gaines, seconded by Trustee Gulli, the Trustee's present voted unanimously to approve the October bills by the following vote.

Ayes: Gulli, Gaines, Kauffman
Noes: None


Abstain: None

Absent: None

Item 16. Adjournment. The meeting concluded at 3:52 p.m.

Secretary: The agenda for this meeting was posted at 3121 West March Lane, Suite 100, Stockton, California at least 72 hours preceding the meeting.

Respectfully submitted,



Rhonda L. Olmo
District Secretary