

MINUTES OF REGULAR MEETING OF BOARD OF TRUSTEES
FOR RECLAMATION DISTRICT 1614
HELD MONDAY, MARCH 4, 2024

The March Regular Meeting of the Board of Trustees of Reclamation District 1614 was held on Monday, March 4, 2024, at the hour of 2:00 p.m.

Roll Call of Board Members and Staff:

President Kevin Kauffman, Trustee Chris Gaines, Trustee Dominick Gulli, Attorney Andy Pinasco, Engineer Chris Neudeck, Superintendent Abel Palacio, and Secretary Rhonda Olmo

The following members of the public were present: Sarah Vigil (Port City Marketing), Chris Elias (SJAFCA)

Absent were: None

Item 1. Call to Order/Roll Call. President Kauffman called the meeting to order at 2:06 p.m.

Item 2. Public Comment. The public may comment on any matter within the District's jurisdiction that is not on the agenda. Matters on the agenda may be commented on by the public when the matter is taken up. All comments are limited to 5 minutes for general public comment and per agenda item in accordance with Resolution 2014-06.

None

Item 3. Minutes. Approval of Minutes of the February 5, 2024 meeting.

After review,

On a motion by Trustee Gaines, seconded by Trustee Gulli, the Trustee's present voted unanimously to approve the February 5, 2024 by the following vote:

| | |
|----------|-------------------------|
| Ayes: | Gaines, Gulli, Kauffman |
| Noes: | None |
| Abstain: | None |
| Absent: | None |

Item 4. District Finances. Presentation of Financial Status Report. Discussion and possible action.

Rhonda Olmo provided a written and oral report on the District's revenues and expenditures. She reported that the District is at 66.67% for their Fiscal Year. Mrs. Olmo reported that Change Order (#7) was received from KSN, for the Rock Slope Protection Project, after the Financial Report was submitted. Payment for Change Order Number #7 is being requested with this month's bills and the figures will be reflected on next months Financial Report. A report was also given on the assessment payments received to date from handbills that have been mailed out over the years. Mrs. Olmo remarked that no payments have been received from the State and Stockton Unified for quite some time. The Trustees directed legal staff to send a demand letter to Stockton Unified for payment. Mrs. Olmo made a report on the number of memberships the District belongs to.

After review,

On a motion by Trustee Gaines, seconded by Trustee Gulli, the Trustee's present voted unanimously to approve the Financial Report by the following vote.

Ayes: Gulli, Gaines, Kauffman
Noes: None
Abstain: None
Absent: None

Item 5. District Engineer Report. Presentation of Engineer's Report. Discussion, and possible action:

I. TASK LIST FROM OCTOBER 2, 2023, BOARD OF TRUSTEES MEETING

A. Maps, Profiles, and Cross sections (0806-0010)

- a. Record drawings and applicable O&M data (e.g., pump curves) will be forwarded to R&F for incorporation into SJAFCA's overall LOMR submittal to FEMA.

After review, President Kauffman stated he wants to have a copy of the entire package that is to be submitted in response to FEMA's request. He will meet with Jordan Baldwin and Erik Almaas to go over the package to get a commitment from Mr. Baldwin to see if the package submittal is a sufficient response for FEMA, and if it is he will bring it back to the Board for approval to submit to FEMA.

II. WISCONSIN PUMP STATION

A. Project closeout:

- a. Redlines from contractor have been received from contractor and are being incorporated into a set of record drawings.
- b. The contractor is working on compiling O&M data, manuals, procedures, etc.
- c. The contractor is working on obtaining a pump certification from the pump manufacturer.

- B. Record drawings and applicable O&M data (e.g., pump curves) will be forwarded to R&F for incorporation into SJAFCA's overall LOMR submittal to FEMA.

Mr. Chris Neudeck mentioned that he is still waiting for the letter from Arnaudo Construction that he needs demonstrating that the cavitation of the pumps (mixing) as the water is brought back into the station causes reduction in pumping capacity.

III. LEVEE MAINTENANCE PROJECT – FY 2022-2023

- A. Construction costs through 1/31/2024 are \$691,849.

Pursuant to Board action, Mr. Neudeck reported the contract was amended and KSN is in the midst of finishing up.

- B. The removal of fallen trees on the waterside levee slope east of the Smith Canal Gate was completed on 2/28/2024.

C. Additional lots for RSP:

- a. Six additional lots have been completed through 2/28/2024.

- b. Three additional lots are being identified, and coordination with property owners has begun.
- c. A request to DWR has been made, seeking a \$300,000 amendment to its Subventions application for FY 2023-2024. The amendment request will be considered at the June 2024 CVFPB Board meeting.
- d. RSP budget status is as follows:

| A. Description | B. Amount |
|--|------------------|
| • RSP constructed in June 2023 | \$102,790 |
| • RSP constructed in July – September 2023 | \$357,428 |
| • Subventions application FY 23-24 RSP budget | \$425,000 |
| • Remaining FY 23-24 RSP budget before additional lots | \$67,575 |
| ○ Six additional lots completed through January 2024 | \$231,630 |
| ○ <i>Final cleanup of six lots in February 2024 (estimate)</i> | \$5,000 |
| ○ <i>Removal of fallen trees in February 2024 (estimate)</i> | \$15,000 |
| ○ <i>Three additional lots in March 2024 (estimate)</i> | \$110,000 |
| • Remaining FY 23-24 RSP budget after additional lots | (\$289,055) |
| • Amendment request to Subventions application FY 23-24 | \$300,000 |

IV. STORM DRAIN AT HOOVER-TYLER LITTLE LEAGUE

- A. KSN is coordinating with Dino & Son to repair two of the five manholes outside the ballfields to realign and raise the frame and lid after completion of the RSP work.
- B. KSN will reengage the Little League’s civil engineer and allow them to lower the frame and lid at the other three manholes located within the ballfields provided they allow KSN to survey the top of the manhole lids before they “backfill”.

Mr. Neudeck stated the weather is delaying the repairs.

Item 6. Right of Entry.

Attorney Pinasco stated this Right of Entry for Survey and Exploration (ROE) was sent to the District by way of the Army Corps of Engineers. Changes made to the ROE were noted on page 26 under item #6.

Notification.

“Mr. Neudeck’s office is required to be notified via email at least forty-eight (48) hours prior to the commencement of the operation permitted herein, and when there is no activity for a period of five (5) working days, said notice shall once again be given at least forty-eight (48) hours prior to resumption of such operations.”

Attorney Pinasco said this ROE is identifying that they are going to be entering on to this property to conduct their exploration. From a liability standpoint, anything that they do that is damaging they will repair or come to a settlement for the District to repair.

After review,

On a motion by Trustee Gaines, seconded by Trustee Gulli, the Trustee's present voted unanimously to authorize the President to sign the Right of Entry for Survey and Exploration by the following vote.

Ayes: Gulli, Gaines, Kauffman
Noes: None
Abstain: None
Absent: None

Item 7. Superintendent's Report. Presentation of Superintendent's Report; request for direction.

Superintendent Palacio reported on the following:

- The rain has not been too bad this month and he has no pump failures.
- Moorman's water system has ordered parts and submitted the cost estimates for the work being done for the damaged pump reported last month at station #4.
- Having difficulty reaching owner at 1848 S. Tuxedo to see if there is any interest in selling their property. The Board directed legal staff to send a letter to the Homeowner to express the District's interest in purchasing the property.
- Submitted two bids for approval from Affordable Fence & General Construction:
 - (1) Installing fence around Pump Station #9 (Wisconsin) – bid came in at \$5,869.00
 - (2) Installing fence at Plymouth Rd and River Dr. – Bids came in at \$11,569.00 and \$10,369.00 respectfully.

After review,

On a motion by Trustee Gaines, seconded by Trustee Gulli, the Trustee's present voted unanimously to authorize the District's Superintendent to accept the proposals (\$5,869.00 for first bid - \$11,569.00 for second bid) and direct Affordable Fence to perform the projects by the following vote.

Ayes: Gulli, Gaines, Kauffman
Noes: None
Abstain: None
Absent: None

Mr. Elias left meeting and reported on Item 16 at this time (3:25 pm).

Item 8. Debris on Levee.

After discussion, the Board directed the District's Superintendent to contact the California Conservation Corps for assistance in cleaning up the debris. Mr. Neudeck asked that Mr. Palacio contact Aaron Lickingteller at KSN for assistance. A 20 ft. dumpster will also need to be rented.

After review,

On a motion by Trustee Gaines, seconded by Trustee Gulli, the Trustee's present voted unanimously to authorize the District Superintendent to sign an Agreement with the California Conservation Corps to help with this clean up by the following vote.

Ayes: Gulli, Gaines, Kauffman
Noes: None
Abstain: None
Absent: None

Item 9. Letter of Map Revision. Discussion and possible action regarding Letter of Map Revision.

Discussed under Engineer's Report.

Item 10. District Newsletter/Postcard.

Sarah Vigil handed out a draft of the next Newsletter. After review, the Trustee's directed Ms. Vigil to make the following changes:

- Flood Insurance: Add a paragraph that reads "Building restrictions will exist even without mandatory flood insurance."
- Election: Change to read "Two positions will expire in November. For more information, contact Attorney Andy Pinasco at (209) 948-8200."

Ms. Vigil will make the changes and circulate another draft for approval tomorrow. The Newsletter will be mailed out by the end of the week.

Item 11. Report on Meetings Attended. Discussion and direction.

Trustee Gulli and Mr. Neudeck attended the Delta Stewardship Council meeting.

Item 12. Trustee Reports. Discussion and direction on Trustee Reports. No report.

Item 13. District Calendar.

- a. Next Meeting – April 8, 2024, 6:00 p.m. – Ambler's Club – 2000 Amblers Lane, Stockton, CA 95204

Item 14. Items for Future Meetings. Items for Future Meetings. No report.

Item 15. Correspondence. Discussion and direction. None.

Item 16. Agency Reports. Report on San Joaquin Area Flood Control Agency's Smith Canal Gate Structure Project.

Mr. Elias reported the following on SJAFCA's Smith Canal Gate Project:

- Thanked the Board for agreeing to and authorizing signature on the Right of Entry for Survey and Exploration. He will inform the Corps and let the District know if there are any additional conditions.

- Spoke to great conditions being made with the Smith Canal Gate Project (i.e., Electrical component and instrumentation due for completion by mid-April. PG&E will turn on power by late March. Civil works proceeding well by the golf course. Vehicle path is completed; however, the engineers fill has not yet been completed due to wet conditions.)

Item 17. District Bills. Motion to Approve of Bills.

After review,

On a motion by Trustee Gaines, seconded by Trustee Gulli, the Trustee's present voted unanimously to approve the February bills by the following vote.

Ayes: Gulli, Gaines, Kauffman
Noes: None
Abstain: None
Absent: None

Item 18. Closed Session. *Attorney Pinasco reported the Board is going into Closed Session regarding Items 18 (a) and (b) at 4:02 p.m.*

- a. PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Title: Levee Superintendent
- b. PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Title: District Secretary

Item 19. Closed Session Report. *The Board reconvened from Closed Session at 4:20 p.m. All Trustees were present in its entirety. There was no reportable action regarding Items 19 (a) and (b).*

Item 20. Employee Contracts. Discussion and possible action regarding changes to Levee Superintendent and Secretary contracts.

No changes to employee contracts were made.

Item 21. Adjournment. The meeting concluded at 4:28 p.m.

Respectfully submitted,



Rhonda L. Olmo
District Secretary

Reclamation District 1614

February 2024 Bills

| NAME | INVOICE # | AMOUNT | TOTAL \$ | WARRANT # | CHECK # | SUBVENTION FUND |
|--|-----------|------------|--------------------|-----------|---------|-----------------|
| Kevin Kauffman | | \$100.00 | | 6302 | | |
| | | | \$100.00 | | | |
| Christian Gaines | | \$50.00 | | 6303 | | |
| | | | \$50.00 | | | |
| Dominick Gulli | | \$50.00 | | 6304 | | |
| | | | \$50.00 | | | |
| Rhonda Olmo | | \$1,655.34 | | 6305 | | |
| | | | \$1,655.34 | | | |
| Neumiller & Beardslee | 346928 | \$1,525.36 | | 6306 | | |
| | | | \$1,525.36 | | | |
| Kjeldsen, Sinnock & Neudeck, Inc. | 37141 | \$5,677.90 | | 6307 | | |
| | 37142 | \$905.09 | | | | |
| | 37143 | \$52.50 | | | | |
| | 37144 | \$137.50 | | | | |
| | 37145 | \$5,978.75 | | | | |
| | | | \$12,751.74 | | | |
| National Association of Flood & Stormwater Management Agencies - 2024 Membership Fee | 202473 | \$1,500.00 | | 6308 | | |
| | | | \$1,500.00 | | | |
| Delk Pest Control | 219686 | \$220.00 | | 6309 | | |
| | | | \$220.00 | | | |

Reclamation District 1614

February 2024 Bills

| | | | | |
|--|--------------|-------------|--------------------|----------------|
| Alan Spragg & Associates | 8092386 | \$445.00 | 6310 | |
| | 8092387 | \$595.00 | | |
| | 8092388 | \$295.00 | | |
| | 8092389 | \$410.00 | | |
| | | | \$1,745.00 | |
| Holt Repair & Mfg Incorporated | 13333 | \$1,445.73 | 6311 | |
| | | | \$1,445.73 | |
| Holt of California | X0992601 | \$2,189.33 | 6312 | |
| | | | \$2,189.33 | |
| BPM | 125079 | \$379.85 | 6313 | |
| | | | \$379.85 | |
| Willie Electric Supply Co., Inc. | S2187016.001 | \$324.44 | 6314 | |
| | | | \$324.44 | |
| Dino and Son Ditching Service Progress Pay Estimate No. 8 | 24-05 | \$17,881.95 | 6315 | |
| | | | \$17,881.95 | |
| Reclamation District 1614 - Replenish District Checking Account | | \$25,000.00 | 6316 | |
| | | | \$25,000.00 | |
| Ambler's Club - Rental Fee for April Mtg. | | \$300.00 | | 2552 |
| | | | \$300.00 | |
| Abel Palacio - February Payroll | | \$1,979.02 | | Direct Deposit |
| | | | \$1,979.02 | |
| State of California Payroll Taxes - February | | \$111.58 | | online |
| | | | \$111.58 | |

Reclamation District 1614

February 2024 Bills

| | | | | | |
|---|---------|------------|------------|--------|--|
| Federal Government Payroll Taxes - February | | \$585.61 | | online | |
| | | | \$585.61 | | |
| ADP - Period Ending 1/31/24 | 2820812 | \$125.95 | | online | |
| | | | \$125.95 | | |
| T-Mobile | | \$111.85 | | online | |
| | | | \$111.85 | | |
| Comcast | | \$141.77 | | online | |
| | | | \$141.77 | | |
| PG&E | | \$5,585.85 | | online | |
| | | | \$5,585.85 | | |

WARRANT TOTAL: \$66,818.74
CHECKING TOTAL: \$8,941.63
TOTAL BILLS PAID \$75,760.37