

MINUTES OF SPECIAL MEETING OF BOARD OF TRUSTEES  
FOR RECLAMATION DISTRICT 1614  
HELD MONDAY, MAY 6, 2024

The May Regular Meeting of the Board of Trustees of Reclamation District 1614 was held on Monday, May 6, 2024, at the hour of 2:00 p.m.

Roll Call of Board Members and Staff:

President Kevin Kauffman, Trustee Chris Gaines, Trustee Dominick Gulli, Attorney Andy Pinasco, Engineer Chris Neudeck, Superintendent Abel Palacio, and Secretary Rhonda Olmo

The following members of the public were present: Sarah Vigil (Port City Marketing), Chris Elias (SJAFCA), Glenn Prasad (SJAFCA), and Jordan Baldwin (Ridgeline)

Absent were: None

**Item 1. Call to Order/Roll Call.** President Kauffman called the meeting to order at 2:01 p.m.

**Item 2. Public Comment.** The public may comment on any matter within the District's jurisdiction that is not on the agenda. Matters on the agenda may be commented on by the public when the matter is taken up. All comments are limited to 5 minutes for general public comment and per agenda item in accordance with Resolution 2014-06.

Mr. Chris Elias requested to have Item 14 on the agenda discussed earlier in the meeting due to him having to leave the meeting early.

**Item 3. Minutes.** Approval of Minutes of the April 8, 2024 meeting.

After review,

On a motion by Trustee Gulli, seconded by Trustee Gaines, the Trustee's present voted unanimously to approve the April 8, 2024 Minutes by the following vote:

Ayes:	Gaines, Gulli, Kauffman
Noes:	None
Abstain:	None
Absent:	None

Mr. Chris Elias requested to have Item 7 in the minutes amended. Discussion was held and it was agreed by the Trustees to amend Item 7 to add the wording (SJAFCA's submittal will be more comprehensive to reduce the flood plain in the Smith Canal to elevation 9.4.)

After review,

On an amended motion by Trustee Gulli, seconded by Trustee Gaines, the Trustee's present voted unanimously to approve the April 8, 2024 Minutes as amended by the following vote:

Ayes:	Gaines, Gulli, Kauffman
Noes:	None
Abstain:	None
Absent:	None

**Item 4. District Finances.** Presentation of Financial Status Report. Discussion and possible action.

Rhonda Olmo provided a written and oral report on the District's revenues and expenditures. She reported that the District is at 83.3% for their Fiscal Year. Mr. Neudeck was asked to evaluate his coding under line item G14 to make sure items are being coded correctly. Rhonda Olmo provided the spreadsheet on PG&E usages for each pump station. After review of the spreadsheet she was requested to add a minor addition to it and keep it updated and available if needed.

After review,

On a motion by President Kauffman, seconded by Trustee Gaines, the Trustee's present voted unanimously to approve the Financial Report by the following vote.

Ayes: Gulli, Gaines, Kauffman  
Noes: None  
Abstain: None  
Absent: None

**Item 5. Budget.** Discussion and direction to staff regarding Draft Budget for Fiscal Year 2024-2025.

No action was required today. Attorney Pinasco reviewed the FY 2024-2025 draft budget with the Trustees. He explained what the proposed and anticipated figures are. Discussion was held and Attorney Pinasco will finalize the budget and bring it back for adoption at next month's meeting.

**Item 6. District Engineer Report.** Presentation of Engineer's Report. Discussion and possible action:

I. TASK LIST FROM OCTOBER 2, 2023, BOARD OF TRUSTEES MEETING

A. Maps, Profiles, and Cross sections

- a. Record drawings and O&M documentation will be forwarded to R&F for incorporation into SJAFCA's overall LOMR submittal to FEMA.

Mr. Neudeck is getting the final O&M record drawings and R&F for incorporation into their LOMR. He said this is coming together quickly.

II. WISCONSIN PUMP STATION

A. Project closeout:

- a. Project closeout documentation (e.g., O&M and pump certification) from the Contractor has been received and is being reviewed.

B. Record drawings and O&M documentation are being compiled and summarized and is expected to be provided to Abel and R&F by mid-May.

Mr. Neudeck stated he still does not have the letter related to cavitation, but it is forthcoming.

III. LEVEE MAINTENANCE PROJECT – FY 2022-2023

A. Construction costs through 4/30/24 are \$710,672.

B. Additional lots for RSP:

- a. Six additional lots have been completed through 4/30/24. Three additional lots have been identified. Work has begun and will be completed before 6/30/24.
- b. A request to DWR has been made seeking a \$300K amendment to its Subventions application for FY 2023-2024. The amendment request will be considered at the June 2024 CVFPB Board meeting.
- c. RSP budget status is as follows:

A. Description	B. Amount
• RSP constructed in June 2023	\$102,790
• RSP constructed in July 2023 – April 2024	\$607,882
• Subventions application FY 23-24 RSP budget	\$425,000
• Remaining FY 23-24 RSP budget <b>before</b> additional three lots	(\$182,882)
<i>Three additional lots in May/June 2024</i>	<i>\$110,000</i>
• Remaining FY 23-24 RSP budget <b>after</b> additional three lots	(\$292,882)
• <b>Amendment request to Subventions application FY 23-24</b>	<b>\$300,000</b>

Mr. Neudeck indicated that there are three lots left. There is a lot of interest in this program. Trustee Gulli requested that Mr. Neudeck prepare a map of where the District needs to rock and what has been completed to date. Trustee Kauffman requested that a bid be sought for the barge.

IV. STORM DRAIN AT HOOVER-TYLER LITTLE LEAGUE

- A. KSN is coordinating with Dino & Son to repair two of the five manholes outside the ballfields to realign and raise the frame and lid after completion of the RSP work.
- B. KSN will reengage the Little League’s civil engineer and allow them to lower the frame and lid at the other three manholes located within the ballfields provided they all KSN to survey the top of the manhole lids before they “backfill”.

Mr. Neudeck is still waiting to hear from Dino & Son. He anticipates this should be completed by the next district meeting.

**Item 7. Superintendent’s Report.** Presentation of Superintendent’s Report; request for direction.

Mr. Abel Palacio reported on the following:

- General maintenance was performed.
- A levee inspection was performed on April 30<sup>th</sup> and no issues were found.
- The pump rebuild and motor replacement at Plymouth & Smith Canal is near completion.

**Item 8. Letter of Map Revision.** Discussion and possible action regarding Letter of Map Revision.

- a. Memo to District Board regarding FEMA CLOMR.

The Trustees had a lengthy discussion as to where the District is at this stage. The Trustees reviewed the memo Trustee Gulli provided and discussion was held. Discussion was also held regarding if the FEMA map is incorrect and why the levees were not certified.

The Trustees indicated that they would like Jordan Baldwin to review the following to finalize his scope of work:

1. SJAFCA's 2017 submittal to FEMA which included P&B's internal drainage study, and the comments that accompanied the resulting CLOMR provided by FEMA.
2. SJAFCA's draft Smith Canal Gate operating plan/manual and RD1614's comment on this plan.

Mr. Glenn Prasad stated he would like a formal request sent to him for the information the District needs from SJAFCA. The District Secretary was directed to oversee the request.

Mr. Chris Elias left the meeting at 2:00 p.m.

After review, the following motions were made:

On a motion by President Kauffman, seconded by Trustee Gaines, the Trustee's present voted unanimously to cease all action on submitting a LOMR but will continue to review SJAFCA's information by the following vote.

Ayes:	Gulli, Gaines, Kauffman
Noes:	None
Abstain:	None
Absent:	None

On a motion by Trustee Gulli, seconded by Trustee Gaines, the Trustee's present voted unanimously to authorize President Kauffman to execute a work order for a SJAFCA review not to exceed \$25K by the following vote.

Ayes:	Gulli, Gaines, Kauffman
Noes:	None
Abstain:	None
Absent:	None

**Item 9. Report on Meetings Attended.** President Kauffman reported on his meeting at the Stockton Golf and Country Club. Trustee Gulli and Mr. Neudeck had discussion regarding the Delta Stewardship Council meeting and the report on levee vegetation from the Corp. of Engineers.

**Item 10. Trustee Reports.** Discussion and direction on Trustee Reports.

- a. History of Smith Canal Levee Certifications.

Discussion was held under Item 8.

Jordan Baldwin left the meeting at 3:41 p.m.

- b. Digitization of District Meeting Minutes and Engineering Reports.

Discussion was held as to the record keeping of the District's minutes, and supplemental documents handed out at meetings. Trustee Gulli's goal is to get all of the minutes scanned and into OCR format. Attorney Pinasco will review the District's retention policy and report back at a future meeting.

**Item 11. District Calendar.**

- a. Next Meeting – June 3, 2024.

**Item 12. Items for Future Meetings.** Items for future meetings.

- SJAFCA reimbursement to be placed on July agenda.
- District election – mail ballot resolution.

**Item 13. Correspondence.** Discussion and direction. No report.

**Item 14. Agency Reports.** Report on San Joaquin Area Flood Control Agency's Smith Canal Gate Structure Project.

Mr. Glenn Prasad (Deputy Director, SJAFCA) reported on the following:

- No significant updates to report.
- Working on electrical components. Removal of components, construction fencing, and sod.
- Performing onsite improvements at Dad's Point.

President Kauffman stated he spoke with Mr. Chris Elias, on May 3<sup>rd</sup>, regarding the work to be done at Country Club hole 7 and 8. An agreement was reached on the work to be done. There are some pending issues that are not in the agreement that are being worked on. Mr. Elias indicated that the work will be done by the County Club's next tournament.

**Item 15. District Bills.** Motion to Approve of Bills.


After review,

On a motion by Trustee Gaines, seconded by Trustee Gulli, the Trustee's present voted unanimously to approve the April bills by the following vote.

Ayes: Gulli, Gaines, Kauffman  
Noes: None  
Abstain: None  
Absent: None

**Item 16. Adjournment.** The meeting concluded at 4:36 p.m.

Respectfully submitted,



Rhonda L. Olmo  
District Secretary

Reclamation District 1614

April 2024 Bills

NAME	INVOICE #	AMOUNT	TOTAL \$	WARRANT #	CHECK #	SUBVENTION FUND
Kevin Kauffman		\$100.00		6326		
			<b>\$100.00</b>			
Christian Gaines		\$50.00		6327		
			<b>\$50.00</b>			
Dominick Gulli		\$50.00		6328		
			<b>\$50.00</b>			
Rhonda Olmo		\$1,493.03		6329		
			<b>\$1,493.03</b>			
Neumiller & Beardslee	347836	\$2,596.55		6330		
			<b>\$2,596.55</b>			
Kjeldsen, Sinnock & Neudeck, Inc.	37482	\$521.25		6331		
	37483	\$823.75				
	37484	\$52.50				
	37485	\$1,040.00				
	37486	\$2,222.50				
			<b>\$4,660.00</b>			
Moorman's Water Systems, Inc.	17292	\$2,648.58		6332		
	17990	\$3,920.00				
			<b>\$6,568.58</b>			
Port City Marketing Solutions, Inc.	21115	\$6,973.34		6333		
			<b>\$6,973.34</b>			
Delk Pest Control	227112	\$220.00		6334		
			<b>\$220.00</b>			

Reclamation District 1614

April 2024 Bills

Abel Palacio - April Payroll		\$1,657.37		Direct Deposit	
			<b>\$1,657.37</b>		
State of California Payroll Taxes - April		\$64.61		online	
			<b>\$64.61</b>		
Federal Government Payroll Taxes - April		\$520.34		online	
			<b>\$520.34</b>		
ADP - Period Ending 3/31/24	658206967	\$125.95		online	
			<b>\$125.95</b>		
T-Mobile		\$111.85		online	
			<b>\$111.85</b>		
Comcast		\$141.53		online	
			<b>\$141.53</b>		
PG&E		\$3,709.52		online	
			<b>\$3,709.52</b>		

**WARRANT TOTAL: \$22,711.50**  
**CHECKING TOTAL: \$6,331.17**  
**TOTAL BILLS PAID \$29,042.67**