

MINUTES OF REGULAR MEETING OF BOARD OF TRUSTEES  
FOR RECLAMATION DISTRICT 1614  
HELD MONDAY, JULY 1, 2024

The July Regular Meeting of the Board of Trustees of Reclamation District 1614 was held on Monday, July 1, 2024, at the hour of 2:00 p.m.

Roll Call of Board Members and Staff:

President Kevin Kauffman, Trustee Chris Gaines, Trustee Dominick Gulli, Attorney Andy Pinasco, Superintendent Abel Palacio, Secretary Rhonda Olmo

The following members of the public were present: Chris Elias (SJAFCA)

Absent were: Chris Neudeck

**Item 1. Call to Order/Roll Call.** President Kauffman called the meeting to order at 2:02 p.m.

**Item 2. Public Comment.** The public may comment on any matter within the District's jurisdiction that is not on the agenda. Matters on the agenda may be commented on by the public when the matter is taken up. All comments are limited to 5 minutes for general public comment and per agenda item in accordance with Resolution 2014-06.

No public comment.

**Item 3. Minutes.** Approval of Minutes of the June 3, 2024 meeting.

After review,

On a motion by Trustee Gulli, seconded by Trustee Gaines, the Trustee's present voted unanimously to approve the June 3, 2024 Minutes by the following vote:

Ayes:	Gulli, Gaines, Kauffman
Noes:	None
Abstain:	None
Absent:	None

**Item 4. District Finances.** Presentation of Financial Status Report. Discussion and possible action.

Rhonda Olmo provided a written and oral report on the District's revenues and expenditures. She reported that the District is at 100% for their Fiscal Year. She stated she is requesting a warrant in the amount of \$25K to replenish the District's checking account. Attorney Pinasco reported on Mr. Neudeck's explanation on how his expenses are broken down and accounted for in his invoices to the District.

After review,

On a motion by Trustee Gulli, seconded by Trustee Gaines, the Trustee's present voted unanimously to approve the Financial Report by the following vote.

Ayes:	Gulli, Gaines, Kauffman
Noes:	None
Abstain:	None
Absent:	None

**Item 5. Budget.** Adopt Fiscal Year 2024-2025 Budget.

Considerable discussion was held regarding the proposed final budget Attorney Pinasco presented. Input from the Trustee's was provided and direction was given to Attorney Pinasco to amend assorted items in his budget.

After review,

On a motion by Trustee Gulli, seconded by Trustee Gaines, the Trustee's present voted unanimously to approve the Financial Report as amended by the following vote.

Ayes:	Gulli, Gaines, Kauffman
Noes:	None
Abstain:	None
Absent:	None

**Item 6. Appropriations Limit.** Adopt Resolution 2024-03 Adopting Appropriations Limit for Fiscal Year 2024-2025.

Attorney Pinasco presented. He stated this annual resolution is needed because RD 1614 collects property tax. One of the requirements for property tax collecting agencies is they need to document an appropriation limit. What the appropriation limit means is it is all the amount of money the District can appropriate from their constituents for that fiscal year. Attorney Pinasco reviewed the accompanying exhibit explaining the appropriation limit formula. Last year's appropriation limit was \$809,234.60. This year it is \$837,557.81.

After review,

On a motion by Trustee Gulli, seconded by Trustee Gaines, the Trustee's present voted unanimously to adopt Resolution 2024-03 Adopting Appropriations Limit for Fiscal Year 2024-2025 by the following vote.

Ayes:	Gulli, Gaines, Kauffman
Noes:	None
Abstain:	None
Absent:	None

**Item 7. Operation and Maintenance Assessment.** Adopt Resolution 2024-04 Certifying Assessments to be Collected and Establishing a Procedure for Collection.

After review,

On a motion by Trustee Gulli, seconded by Trustee Gaines, the Trustee's present voted unanimously to adopt Resolution 2024-04 Certifying Assessments to be Collected and Establishing a Procedure for Collection at 85% by the following vote.

Ayes:	Gulli, Gaines, Kauffman
Noes:	None
Abstain:	None
Absent:	None

**Item 8. Wisconsin Pump Station Assessment.** Adopt Resolution 2024-05 Certifying Wisconsin Pump Station Assessments to be Collected and Establishing a Procedure for Collection.

After review,

On a motion by Trustee Gulli, seconded by Trustee Gaines, the Trustee's present voted unanimously to adopt Resolution 2024-05 Certifying Wisconsin Pump Station Assessments to be Collected and Establishing a Procedure for Collection at 100% by the following vote.

Ayes: Gulli, Gaines, Kauffman  
Noes: None  
Abstain: None  
Absent: None

**Item 9. District Engineer Report.** Presentation of Engineer's Report. Discussion and possible action:

- I. 2024-2025 GENERAL O&M ASSESSMENT BY LANDOWNER SUMMARIES
  - A. Review the Districts Draft Assessment summaries calculated for 100%, 90%, and 80% of the assessment. Seek Board of Trustees concurrence on amount to assess.  
  
EXHIBIT A: Assessment summaries 100%, 90%, and 80%
- II. 2024-2025 WISCONSIN ASSESSMENT BY LANDOWNER SUMMARIES
  - A. Review the Districts Draft Assessment summaries calculated for 100%, 90%, and 80%, of the assessment. Seek Board of Trustees concurrence on amount to assess.  
  
EXHIBIT B: Assessment summaries 100%, 90%, and 80%
- III. WISCONSIN PUMP STATION
  - A. Record drawings and O&M documentation were provided to Abel and R&F in the last week of June.
- IV. LEVEE MAINTENANCE PROJECT – FY 2022-2023
  - A. The request to DWR seeking a \$300k amendment to RD 1614's Subventions application for FY 202-2024 was approved at the June 28 CVFPB Board meeting.
- V. STORM DRAIN AT HOOVER-TYLER LITTLE LEAGUE
  - A. Dino & Son will be repairing/adjusting the manholes in early July after completion of emergency work elsewhere. KSN will survey the top of the manholes lids before they are covered in sod.
- VI. SAN JOAQUIN COUNTY OFFICE OF EMERGENCY SERVICES (OES) DELTA R3 UPDATE FLOOD SAFETY PLANS
  - A. Review and have the Board of Trustees consider acting and sign the Grant Participation Agreement with San Joaquin County OES to provide funds to update and enhance the

District's Flood Safety Plan. See attached documentation to learn benefits and recommendations to participate.

EXHIBIT C: Documentation from KSN Inc. and SJCo OES regarding approval of participation and benefits of Flood Safety Plan update.

Attorney Pinasco reported on item VI above. He said Mr. Neudeck's office received correspondence from the San Joaquin County OES to provide funds to update and enhance the District's Flood Safety Plan. The grant will cover 100% of the District's costs for enhancing their Flood Safety Plans. The estimated cost for the upgrades is \$15K, fully refunded through the San Joaquin OES grant.

After review,

On a motion by Trustee Gulli, seconded by Trustee Gaines, the Trustee's present voted unanimously to participate in San Joaquin County's OES Grant – Delta Round 3 and authorized President Kauffman to sign and return the Participation Agreement Memo by the following vote.

Ayes:	Gulli, Gaines, Kauffman
Noes:	None
Abstain:	None
Absent:	None

**Item 10. Superintendent's Report.** Presentation of Superintendent's Report; request for direction.

Mr. Abel Palacio reported on the following:

- Holt Repair has made progress on sump cleaning at Stations 1, 3, 4, and 9.
- Ground maintenance was done.
- He reported on his levee inspection.
- Finishing touches on the fence at Station 9 were performed.
- The Trustee's asked Mr. Palacio to contact Mr. Neudeck to do a boat trip around the Golf and Country Club to look into the barge work.

Please refer to the Levee Superintendent's report for a full list of other items.

**Item 11. Letter of Map Revision.** Discussion and possible action regarding Letter of Map Revision.

No report.

**Item 12. Report on Meetings Attended.** No report.

**Item 13. Trustee Reports.** Discussion and direction on Trustee Reports.

No report.

**Item 14. District Calendar.**

- a. Next Meeting – August 5, 2024.

The August 5, 2024 meeting was cancelled. The next meeting will be on September 9, 2024.

**Item 15. Items for Future Meetings.** Items for future meetings.

- District Audit
- District Election
- Update on the FEMA claim
- August – notice of completion for Wisconsin

**Item 16. Correspondence.** Discussion and direction. No report.

**Item 17. Cooperative Agreement between SJAFCA, RD 1614 & RD 828:** Discussion and Possible Action regarding reimbursement to the District for costs advanced in the Prop 218 assessment.

Discussion was held and Attorney Pinasco received direction to send another letter to SJAFCA requesting reimbursement. Now that the LCMA has passed, the reimbursement to the District should not cause any project delays. If SJAFCA feels this will cause delays in their project RD 1614 wants justification as to why.

After review,

On a motion by Trustee Gulli, seconded by Trustee Gaines, the Trustee's present voted unanimously to have Attorney Pinasco send another letter to SJAFCA seeking reimbursement to the District for costs advanced in the Prop 218 assessment by the following vote.

Ayes:	Gulli, Gaines, Kauffman
Noes:	None
Abstain:	None
Absent:	None

**Item 18. Agency Reports.** Report on San Joaquin Area Flood Control Agency's Smith Canal Gate Structure Project.

Mr. Chris Elias reported the following:

- He will follow-up with his office on the material the District is waiting for relating to the scope of work related to SJAFCA's submittal to FEMA.
- Started the testing and commissioning today. Should take between two to three weeks. Any changes noted will be reflected in the O&M document. He will then have their Engineer review and work on the submittal of the LOMR package to FEMA. President Kauffman cautioned Mr. Elias that the District is still waiting on the information requested from his office to do their review which could take longer than two to three weeks.
- Regarding the intake at the Golf & Country Club – the Engineer is submitting changes in his drawings today.
- A request was made to the Department of Waterways to evaluate the waterway around the Gate to ensure all signage are accurate.

**Item 19. District Bills.** Motion to Approve of Bills.

After review,

On a motion by Trustee Gulli, seconded by Trustee Gaines, the Trustee's present voted unanimously to approve the June bills by the following vote.

Ayes:               Gaines, Gulli, Kauffman

Noes:               None

Abstain:           None

Absent:           None

**Item 20. Adjournment.** The meeting concluded at 3:43 p.m.

Respectfully submitted,



Rhonda L. Olmo  
District Secretary

## Reclamation District 1614

June 2024 Bills

NAME	INVOICE #	AMOUNT	TOTAL \$	WARRANT #	CHECK #	SUBVENTION FUND
Kevin Kauffman		\$100.00		6344		
			<b>\$100.00</b>			
Christian Gaines		\$50.00		6345		
			<b>\$50.00</b>			
Dominick Gulli		\$50.00		6346		
			<b>\$50.00</b>			
Rhonda Olmo		\$2,099.12		6347		
			<b>\$2,099.12</b>			
Neumiller & Beardslee	348958	\$4,468.43		6348		
			<b>\$4,468.43</b>			
BPM	152612	\$45.48		6349		
			<b>\$45.48</b>			
Port City Marketing Solutions, Inc.	21244	\$522.50		6350		
			<b>\$522.50</b>			
Delk Pest Control	233726	\$220.00		6351		
			<b>\$220.00</b>			
Arnaudo Construction Wisconsin Pump Station Payment #10	119	\$60,935.22		6352		
			<b>\$60,935.22</b>			
Holt Repair & Mfg Incorporated	13404	\$2,832.00		6353		
			<b>\$2,832.00</b>			
Reclamation District 1614 Replenish District Checking Account		\$25,000.00		6354		

Reclamation District 1614

June 2024 Bills

			<b>\$25,000.00</b>			
Abel Palacio - June Payroll		\$1,657.37			Direct Deposit	
			<b>\$1,657.37</b>			
State of California Payroll Taxes - June		\$48.73			online	
			<b>\$48.73</b>			
Federal Government Payroll Taxes - June		\$515.80			online	
			<b>\$515.80</b>			
ADP - Period Ending 5/31/24	662542929	\$125.95			online	
			<b>\$125.95</b>			
T-Mobile		\$111.77			online	
			<b>\$111.77</b>			
Comcast		\$141.53			online	
			<b>\$141.53</b>			
PG&E		\$1,968.43			online	
			<b>\$1,968.43</b>			
State Compensation Insurance Fund		\$712.25			online	
			<b>\$712.25</b>			

**WARRANT TOTAL:**

**\$96,322.75**

**CHECKING TOTAL:**

**\$5,281.83**

**TOTAL BILLS PAID**

**\$101,604.58**