

MINUTES OF REGULAR MEETING OF BOARD OF TRUSTEES  
FOR RECLAMATION DISTRICT 1614  
HELD MONDAY, NOVEMBER 4, 2024

The November Regular Meeting of the Board of Trustees of Reclamation District 1614 was held on Monday, November 4, 2024, at the hour of 2:00 p.m.

Roll Call of Board Members and Staff:

President Kevin Kauffman, Trustee Chris Gaines, Trustee Dominick Gulli, Attorney Andy Pinasco, and Engineer Chris Neudeck.

The following members of the public were present: Sarah Vigil (Port City Marketing), Chris Elias (SJAFCA)

Absent were: Rhonda Olmo, Abel Palacio

**Item 1. Call to Order/Roll Call.** President Kauffman called the meeting to order at 2:06 p.m.

**Item 2. Public Comment.** The public may comment on any matter within the District's jurisdiction that is not on the agenda. Matters on the agenda may be commented on by the public when the matter is taken up. All comments are limited to 5 minutes for general public comment and per agenda item in accordance with Resolution 2014-06.

No Public Comment.

**Item 3. Minutes.** Approval of Minutes of Regular meeting of October 7, 2024 and Special meeting of October 25, 2024.

After review, the Trustee's had the following edits to the October 7, 2024 Regular meeting minutes:

- Paragraph 9, add the following to the end of the Paragraph:  
"Trustees requested that the entire CLOMR application be sent as the various components of the application are completed."

On a motion by Trustee Gulli, seconded by Trustee Gaines, the Trustee's present voted unanimously to approve the October 7, 2024 Regular meeting minutes as amended by the following vote.

Ayes:	Gulli, Gaines, Kauffman
Noes:	None
Abstain:	None
Absent:	None

After review,

On a motion by Trustee Gulli, seconded by Trustee Gaines, the Trustee's present voted unanimously to approve the October 25, 2024 Special meeting by the following vote.

Ayes:	Gulli, Gaines, Kauffman
Noes:	None
Abstain:	None
Absent:	None

**Item 4. District Finances.** Presentation of Financial Status Report. Discussion and possible action.

Mr. Pinasco provided a written and oral report of the District's Fund Balance and indicated that due to Ms. Olmo's absence, that the November Financial Report will be presented at the December meeting.

**Item 5. Agency Reports.** Report on San Joaquin Area Flood Control Agency's Smith Canal Gate Structure Project, including the following from Mr. Elias, SJAFCA Executive Director:

- a. **Report on ribbon cutting for Smith Canal gate.**
- b. **Completion status.** If the area floods tomorrow, the gate works. There are punch items that are currently being completed. Working closely with DWR regarding pre-operation intelligence as to tidal activity. Discussion of the gate operation and planned closures due to flood stage.
- c. **Operations Manual.** Interior drainage analysis was sent to District Legal Counsel. Legal Counsel sent to Trustees during meeting.
- d. **Discussion of relocation of CC diversion point.** SJAFCA is coordinating with Dino and Sons regarding extension of the intake lines.

Mr. Elias reiterated SJAFCA is finalizing their submittal to FEMA as previously mentioned above.

**Item 6. District Engineer Report.** Presentation of Engineer's Report. Discussion and possible action:

I. LEVEE MAINTENANCE PROJECT – FY 2024-2025

A. Review progress of San Rafael Rock Quarry, Inc. (Dutra Construction Co.)

Mr. Neudeck provided a written and oral report regarding the Levee Maintenance Project status. Mr. Neudeck explained the Project's planned approach and informed on the materials to be used.

**Item 7. Superintendent's Report.** Presentation of Superintendent's Report; request for direction.

President Kauffman provided a brief oral report in Superintendent Abel Palacio's absence. President Kauffman indicated that Mr. Palacio has been closely watching the progress of the District's Levee Maintenance Project.

**Item 8. Letter of Map Revision.** Discussion and possible action regarding Letter of Map Revision.

The Trustee's reminded Mr. Elias that the District is still waiting for the information they requested so that the District can do their review. Mr. Elias mentioned that he sent the interior drainage analysis to the District's Legal Counsel. Mr. Pinasco confirmed such and distributed the information to the Trustees. The Trustees reiterated their request that the entire CLOMR application be sent as the various components of the application are completed.

With the receipt of the interior drainage analysis, Trustee Gulli indicated that the District's consulting engineer should review the information and provide an analysis to the Trustees. Mr. Pinasco indicated that the District has an existing agreement with the consulting engineer, however, the current scope of work does not include the work to analyze the interior drainage information. President Kauffman indicated that he would obtain a scope of work authorizing up to 40 hours of time for the consulting engineer to provide to the Trustees for approval.

**Item 9. Report on Meetings Attended.** No meetings reported.

**Item 10. Trustee Reports.** No reports given.

**Item 11. District Calendar.**

- a. Next Meeting – December 2, 2024.
- b. Newsletter – the Trustees present provided direction to Port City Marketing as to topics for inclusion in the District’s postcard to property owners. Topics directed included:
  - a. Wishing the property owners a great new year.
  - b. Direct the property owners to visit the District’s website for more information on the following:
    - i. Reelection of Trustees Kauffman and Gulli.
    - ii. Provide information on the District’s Levee Maintenance Project.
    - iii. Informing the property owners that the assessment has been reduced for past 2 years.
  - c. Trustee Gulli indicated that he would send Ms. Vigil information as it relates to levee subventions and rock slope protection projects.

**Item 12. Items for Future Meetings.** Items for future meetings.

- Trustees requested that District Secretary invite the District’s consulting engineer, Mr. Jordan Baldwin, to the December meeting.

**Item 13. Correspondence.** Discussion and direction. None.

**Item 14. District Bills.** Motion to Approve of October 2024 Bills.

After review,

On a motion by Trustee Gulli, seconded by Trustee Gaines, the Trustee’s present voted unanimously to approve the October 2024 bills by the following vote.

Ayes: Gulli, Gaines, Kauffman

Noes: None

Abstain: None

Absent: None

**Item 18. Adjournment.** At 3:36 p.m. President Kauffman adjourned the meeting.

Respectfully submitted,



Rhonda L. Olmo  
District Secretary

Reclamation District 1614  
AMENDED October 2024 Bills

NAME	INVOICE #	AMOUNT	TOTAL \$	WARRANT #	CHECK #	SUBVENTION FUND
Kevin Kauffman - November 4, 2024 Meeting		\$100.00		6383		
October 25, 2024 Special Meeting		\$100.00				
			<b>\$200.00</b>			
Christian Gaines - November 4, 2024 Meeting		\$50.00		6384		
October 25, 2024 Special Meeting		\$50.00				
			<b>\$100.00</b>			
Dominick Gulli - November 4, 2024 Meeting		\$50.00		6385		
October 25, 2024 Special Meeting		\$50.00				
			<b>\$100.00</b>			
Rhonda Olmo		\$1,212.17		6389		
October 25, 2024 Special Meeting		\$250.00				
			<b>\$1,462.17</b>			
Neumiller & Beardslee	350918	\$11,442.74		6387		
			<b>\$11,442.74</b>			
Delk Pest Control	248550	\$220.00		6388		
			<b>\$220.00</b>			
ADP - Period Ending 9/30/24	672131823	\$132.25				
			<b>\$132.25</b>			
T-Mobile		\$111.78			online	
			<b>\$111.78</b>			
Comcast		\$142.16			online	
			<b>\$142.16</b>			
PG&E		\$1,391.15			online	
			<b>\$1,391.15</b>			

Reclamation District 1614  
 AMENDED October 2024 Bills

Visa		\$817.19			online	
			\$817.19			

WARRANT TOTAL: \$13,524.91  
 CHECKING TOTAL: \$2,594.53  
 TOTAL BILLS PAID \$16,119.44