

RECLAMATION DISTRICT NO. 1614

AGENDA FOR REGULAR BOARD OF TRUSTEES MEETING  
2:00 P.M. NOVEMBER 4, 2024

3121 WEST MARCH LANE, SUITE 100  
STOCKTON, CA 95219

**AGENDA**

1. Call to Order/Roll Call.
2. **Public Comment**. The public may comment on any matter within the District's jurisdiction that is not on the agenda. Matters on the agenda may be commented on by the public when the matter is taken up. All comments are limited to 5 minutes for general public comment and per agenda item in accordance with Resolution 2014-06.
3. **Minutes**. Approval of Minutes of Regular meeting of October 7, 2024 and Special meeting of October 25, 2024.
4. **District Finances**. Presentation of Financial Status Report. Discussion and possible action.
5. **Agency Reports**. Report on San Joaquin Area Flood Control Agency's Smith Canal Gate Structure Project.
6. **District Engineer Report**. Presentation of Engineer's Report. Discussion and possible action:
  - I. LEVEE MAINTENANCE PROJECT – FY 2024-2025
    - A. Review progress of San Rafael Rock Quarry, Inc. (Dutra Construction Co.)
7. **Superintendent's Report**. Presentation of Superintendent's Report; request for direction.
8. **Letter of Map Revision**. Discussion and possible action regarding Letter of Map Revision.
9. **Report on Meetings Attended**.
10. **Trustee Reports**. Discussion and direction on Trustee Reports.
11. **District Calendar**.
  - a. Next Meeting – December 2, 2024.
12. **Items for Future Meetings**. Items for future meetings.
13. **Correspondence**. Discussion and direction.
14. **District Bills**. Motion to Approve of Bills presented.
15. **Adjournment**.

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*Materials related to an item on this Agenda submitted to the Trustees after distribution of the agenda packet are available for public inspection in the office of the District Secretary at Neumiller & Beardslee, 3121 West March Lane, Suite 100, Stockton, California during normal business hours. The agenda is also available on the Reclamation District website at: <http://www.rd1614.com/>*

**AGENDA PACKET  
RECLAMATION DISTRICT 1614  
NOVEMBER 4, 2024**

<b><u>ITEM</u></b>	<b><u>COMMENTARY</u></b>
1.	Self-explanatory.
2.	Self-explanatory.
3.	Please see attached.
4.	Self-explanatory.
5.	Self-explanatory.
6.	Please see attached.
7.	Please see attached.
8.	Self-explanatory.
9.	Self-explanatory.
10.	Self-explanatory.
11.	Please see attached.
12.	Self-explanatory.
13.	Self-explanatory.
14.	Please see attached.
15.	Self-explanatory.

# ITEM 3

DRAFT MINUTES OF REGULAR MEETING OF BOARD OF TRUSTEES  
FOR RECLAMATION DISTRICT 1614  
HELD MONDAY, OCTOBER 7, 2024

The October Regular Meeting of the Board of Trustees of Reclamation District 1614 was held on Monday, October 7, 2024, at the hour of 2:00 p.m.

Roll Call of Board Members and Staff:

President Kevin Kauffman, Trustee Chris Gaines, Trustee Dominick Gulli, Attorney Andy Pinasco, Engineer Chris Neudeck, Superintendent Abel Palacio, and Secretary Rhonda Olmo

The following members of the public were present: Sarah Vigil (Port City Marketing), Chris Elias (SJAFCA)

Absent were: None

**Item 1. Call to Order/Roll Call.** President Kauffman called the meeting to order at 2:05 p.m.

**Item 2. Public Comment.** The public may comment on any matter within the District's jurisdiction that is not on the agenda. Matters on the agenda may be commented on by the public when the matter is taken up. All comments are limited to 5 minutes for general public comment and per agenda item in accordance with Resolution 2014-06.

No Public Comment.

**Item 3. Minutes.** Approval of Minutes of the Special meeting of August 28, 2024, and Regular meeting of September 9, 2024 meeting.

After review, the Trustee's approved the Special meeting minutes of August 28, 2024 and had the following edits to the September 9, 2024 Regular meeting minutes:

- Page 1, Paragraph 4 (a), line 3 – change the word “sue” to read “charge”.
- Page 2, Paragraph 4 (d) – Currently reads: Board will be directing attorney to seek right of way in October meeting. Change to read: “Board will be seeking a right of way and reimbursement.”

On a motion by Trustee Gulli, seconded by Trustee Gaines, the Trustee's present voted unanimously to approve the August 28, 2024 Special meeting minutes and approve the September 9, 2024 Regular meeting minutes as amended by the following vote.

Ayes: Gulli, Gaines, Kauffman  
Noes: None  
Abstain: None  
Absent: None

**Item 4. District Finances.** Presentation of Financial Status Report. Discussion and possible action.

Rhonda Olmo provided a written and oral report on the District's revenues and expenditures. She reported the District is at 25% for their Fiscal Year. Mrs. Olmo reported on the property tax money received. Mrs. Olmo also reported that Dohrmann Insurance incorrectly billed the District for their insurance policy and another invoice was sent requesting another \$2K. Discussion was held regarding the District's insurance policy. Attorney Pinasco mentioned that Greg Dohrmann from Dohrmann Insurance offered to attend a District meeting to discuss future insurance coverage.

After review,

On a motion by Trustee Gulli, seconded by Trustee Gaines, the Trustee's present voted unanimously to approve the Financial Report by the following vote.

Ayes: Gulli, Gaines, Kauffman  
Noes: None  
Abstain: None  
Absent: None

**Item 5. Trustee Election.** Report to Trustees that there will be no election due to the number of nomination forms received did not exceed number of Trustee positions available.

Attorney Pinasco reported there were no additional nomination petitions received and the District will not be holding an election this year. The County Registrar has been notified. The District will be receiving resolutions from the Board of Supervisors and the Trustees will then be sworn in.

**Item 6. Conflict of Interest Code.** Adopt Resolution 2024-07 Reviewing the Conflict of Interest Code for 2024.

Attorney Pinasco introduced this item to the Trustees. Trustee Gulli moved, seconded by Trustee Gaines, to approve Resolution 2024-07 by the following vote.

Ayes: Gulli, Gaines, Kauffman  
Noes: None  
Abstain: None  
Absent: None

**Item 7. District Engineer Report.** Presentation of Engineer's Report. Discussion and possible action:

**I. AB 360 DELTA LEVEE SUBVENTIONS PROGRAM**

A. Review the District's Final Claim for Fiscal Year 2023/24.

TOTAL FINAL CLAIM	\$ 820,158.20
LESS DISTRICT SHARE (2,500/MILE @ 2.8 miles)	\$ 7,000.00
TOTAL ELIGIBLE	\$ 813,158.20
<b>MAX REIMBURSEMENT = 75% OF ELIGIBLE</b>	<b>\$ 609,868.65</b>

Mr. Chris Neudeck reported that he anticipates a 75% return. The District should expect to receive their reimbursement next May or June.

**II. LEVEE MAINTENANCE PROJECT – FY 2023-2024**

A. Review status of the plan development and biological evaluation, measures, and impacts associated with the Rock Slope maintenance project along the

Stockton Deep Water Ship Channel (DWSC) on the District's levee adjacent to Stockton Golf and Country Club (SG&CC).

At the last District meeting, it was agreed to move forward with the Rock Slope Project on the Deep Water Ship Channel adjacent to Holes eight and nine at the SG&CC. KSN (along with Diane Moore – KSN Biologist) and other interested parties met and walked the site. Mr. Neudeck stated that a complete survey has been done and the sections have been drawn up in draft form. Ms. Moore stated to Mr. Neudeck that there can be no double jeopardy here – she said if you take out the undercover you would have to leave the trees – you cannot do both. Mr. Neudeck said the main issue is the unique character of this particular track of land that there is an extensive amount of trees. Below the trees is groundcover/undercover that needs to be removed in order to get to the slope to do the work. Provided you maintain the shade you can remove brush beneath it. Mr. Neudeck spoke to his 1992 Routine Maintenance Agreement that he said is very liberal in what can be done. Fish & Wildlife were advised against being contacted. Mr. Neudeck said this will be rocked from the parking lot to the t-box provided the budget can support this. If not, work will begin at the t-box moving in a northerly direction. Further discussion was held. Mr. Neudeck will be having the sprinklers flagged. He said the trees are fine and rock will be placed around them and the trees will be trimmed.

Attorney Pinasco will prepare an Easement for SGCC. This will go out to bid by the end of the week. An award is hopeful by October 25, 2024. A Special meeting for the award may be called as needed.

### **III. SAN JOAQUIN COUNTY OFFICE OF EMERGENCY SERVICES (OES) DELTA R3 UPDATE FLOOD SAFETY PLANS**

- A. KSN Inc. is in the process of updating the District's Emergency Operations plan and will unveil upon its completion in January.

Chris Neudeck reported he is currently working with OES to update the District's manual. Trustee Gulli mentioned he wanted to look at Calaveras also. Attorney Pinasco will see how the District can participate in the scheduling of the Lower San Joaquin River Project and will look into having the Calaveras project moved up on the schedule.

### **IV. FALLEN TREE AT MATT DAVIES HOME AT 2030 MOREING AVE**

- A. Review the status of the tree removal and repair of the damaged levee slope.

Mr. Neudeck stated this work is now complete. Discussion was held.

After review,

On a motion by Trustee Gulli, seconded by Trustee Gaines, the Trustee's present voted unanimously to having Attorney Pinasco send Mr. Davies a letter (with the bill) requesting a signed Easement, reimbursement, and explaining the policy and property owner responsibilities by the following vote.

Ayes: Gulli, Gaines, Kauffman  
Noes: None  
Abstain: None  
Absent: None

**Item 8. Superintendent's Report.** Presentation of Superintendent's Report; request for direction.

Abel Palacio reported on the following:

- Did some pre-season major housekeeping and preventative maintenance and station enhancements were performed (i.e., clean-up loose debris, oil residue, lighting improvements, graffiti removal, fence and yard work, etc.). Next month Mr. Palacio will concentrate on the electrical side.
- Mr. Palacio will have Holt Repair do some sump cleaning in the coming weeks.
- An oil spill was reported to Mr. Palacio on September 25, 2024. He responded and found oil booms had already been deployed and containment was underway. Mr. Palacio and Mr. Neudeck reported on the oil spill informing the Board that the U.S. Environmental Protection Agency took over and the clean-up is currently underway and will be done by the end of the day.
- Mr. Palacio to contact PG&E to follow-up with the demand charge at Wisconsin.

**Item 9. Letter of Map Revision.** Discussion and possible action regarding Letter of Map Revision.

President Kauffman asked where the District stands with this issue. Mr. Neudeck indicated that SJAFCA is in the midst of finalizing their submittal to FEMA. They still need to finalize their as-builts, O&M Manual, and minor engineering work to make their package submittal to FEMA complete. The Trustee's reminded Mr. Elias that the District is still waiting for the information they requested so that the District can do their review. Mr. Elias mentioned that he will send the interior drainage analysis in pieces, if need be, so that the District's review can begin.

**Item 10. Report on Meetings Attended.** President Kauffman stated he attended a meeting having to do with the oil spill and had nothing further to report.

**Item 11. Trustee Reports.** Discussion and direction on Trustee Reports.

- a. Calaveras River Pump Station pipe repair at Stockton Golf and Country Club.
- b. Slope repair at Stockton Golf and Country Club.
- c. Oil Spill at Smith Canal

These items were addressed above. For item 11(b) – President Kauffman indicated the work should be done one week from today.

**Item 12. District Calendar.**

- a. Next Meeting – November 4, 2024.
- b. 2024 Preseason Flood Meeting – October 8, 2024 – 9:00 a.m. - Robert Cabral Ag Center.

Mr. Palacio mentioned he will not be able to attend the November 4, 2024 meeting.

**Item 13. Items for Future Meetings.** Items for future meetings.

- Special Meeting to be called prior to November Board meeting for the Levee Maintenance Project Award.
- Newsletter/Postcard.
- Right of Entry needed for RD 1614.

**Item 14. Correspondence.** Discussion and direction. None.

**Item 15. Cooperative Agreement between SJAFCFA, RD 1614 & RD 828.** Discussion and Possible Action regarding reimbursement to the District for costs advanced in the Prop 218 assessment.

Mr. Elias stated he plans to meet with Attorney Pinasco to discuss the reimbursement soon. He will arrange a date with the District Secretary soon.

**Item 16. Agency Reports.** Report on San Joaquin Area Flood Control Agency's Smith Canal Gate Structure Project.

Mr. Elias reiterated SJAFCFA is finalizing their submittal to FEMA as previously mentioned above.

**Item 17. District Bills.** Motion to Approve of September 2024 Bills.

After review,

On a motion by Trustee Gulli, seconded by Trustee Gaines, the Trustee's present voted unanimously to approve the September 2024 bills by the following vote.

Ayes: Gulli, Gaines, Kauffman

Noes: None

Abstain: None

Absent: None

**Item 18. Adjournment.** At 3:58 p.m. President Kauffman asked for a moment of silence and adjourned the meeting in Mr. Paul Guerrero and Mr. Richard Gacer's memory.

Respectfully submitted,

Rhonda L. Olmo  
District Secretary



Reclamation District 1614  
September 2024 Bills

NAME	INVOICE #	AMOUNT	TOTAL \$	WARRANT #	CHECK #	SUBVENTION FUND
Kevin Kauffman - October 7, 2024 Meeting		\$100.00		6371		
September 9, 2024 Meeting		\$100.00				
August 28, 2024 Special Meeting		\$100.00				
			<b>\$300.00</b>			
Christian Gaines - October 7, 2024 Meeting		\$50.00		6372		
September 9, 2024 Meeting		\$50.00				
August 28, 2024 Special Meeting		\$50.00				
			<b>\$150.00</b>			
Dominick Gulli - October 7, 2024 Meeting		\$50.00		6373		
September 9, 2024 Meeting		\$50.00				
August 28, 2024 Special Meeting		\$50.00				
			<b>\$150.00</b>			
Rhonda Olmo		\$1,596.51		6374		
			<b>\$1,596.51</b>			
Neumiller & Beardslee	350266	\$7,660.59		6375		
			<b>\$7,660.59</b>			
Kjeldsen, Sinnock & Neudeck, Inc.	38630	\$2,358.20		6376		
	38631	\$2,603.60				
	38632	\$187.50				
	38633	\$1,596.25				
	38634	\$2,940.94				
			<b>\$9,686.49</b>			
Dalek Lawn Care Service	96	\$450.00		6377		
			<b>\$450.00</b>			

Reclamation District 1614  
September 2024 Bills

Reclamation District 1608 Yearly B&R Self Storage Fee	186-24/25	\$250.00		6378		
			<b>\$250.00</b>			
Delk Pest Control	245648	\$220.00		6379		
			<b>\$220.00</b>			
BPM	175254	\$89.35		6380		
			<b>\$89.35</b>			
Holt Repair & Mfg Incorporated	13462	\$6,098.00		6381		
			<b>\$6,098.00</b>			
San Joaquin Area Flood Control Agency Assessments FY 2024/2025	2024-10013	\$41.08		6382		
			<b>\$41.08</b>			
Dohrmann Insurance - Balance Due for: 8/22/24-8/22/25 Package Premium & 8/22/24-8/22/25 UMBR Premium	34748	\$2,031.96			2556	
			<b>\$2,031.96</b>			
Abel Palacio - September Payroll		\$1,565.46			Direct Deposit	
			<b>\$1,565.46</b>			
State of California Payroll Taxes - September		\$45.33			online	
			<b>\$45.33</b>			
Federal Government Payroll Taxes - September		\$500.01			online	
			<b>\$500.01</b>			
T-Mobile		\$111.78			online	
			<b>\$111.78</b>			

Reclamation District 1614  
September 2024 Bills

Comcast		\$141.99			online	
			<b>\$141.99</b>			
PG&E		\$2,738.32			online	
			<b>\$2,738.32</b>			
Visa		\$576.35			online	
			<b>\$576.35</b>			

WARRANT TOTAL: \$26,692.02  
CHECKING TOTAL: \$7,711.20  
TOTAL BILLS PAID \$34,403.22

DRAFT MINUTES OF SPECIAL MEETING OF BOARD OF TRUSTEES  
FOR RECLAMATION DISTRICT 1614  
HELD FRIDAY, OCTOBER 25, 2024

The October Special Meeting of the Board of Trustees of Reclamation District 1614 was held on Friday, October 25, 2024, at the hour of 11:00 a.m.

Roll Call of Board Members and Staff:

President Kevin Kauffman, Trustee Chris Gaines, Trustee Dominick Gulii, Attorney Andy Pinasco, Engineer Chris Neudeck, Superintendent Abel Palacio, and Secretary Rhonda Olmo

The following members of the public were present: None

Absent were: None.

**Item 1. Call to Order/Roll Call.** President Kauffman called the meeting to order at 11:03 a.m.

**Item 2. Public Comment.** The public may comment on any matter within the District's jurisdiction that is not on the agenda. Matters on the agenda may be commented on by the public when the matter is taken up. All comments are limited to 5 minutes for general public comment and per agenda item in accordance with Resolution 2014-06.

None

**Item 3. Levee Maintenance Project – FY 2024/2025.** Report, Discussion, Direction, and Possible Action.

- i. Bid Summary. Review and seek authority from the Board of Trustees to award to the lowest responsive and responsible bidder of the 2024-2025 Levee Maintenance Project.

Chris Neudeck reported that he only received one bid for this project. The bid was from San Rafael Rock Quarry Inc. – The Dutra Group. Mr. Neudeck reviewed the bid with the Trustees and said he was happy with it and that it is a very competitive bid. The work would begin on November 11, 2024, and would take approximately three weeks to complete. Discussion was held and President Kauffman asked Abel Palacio to visit the site with him before the work begins.

After review,

On a motion by Trustee Gaines, seconded by Trustee Gulli the Trustee's present voted unanimously to award the contract as presented to San Rafael Rock Quarry Inc. – The Dutra Group, providing a budget to the District Engineer of up to \$1M, and modifying the subvention application accordingly.

**Item 4. Adjournment.** President Kauffman adjourned the meeting at 11:30 a.m.

Respectfully submitted,

Rhonda L. Olmo  
District Secretary

# ITEM 6

Kevin Kauffman, President  
Christian Gaines, Trustee  
Dominick Gulli, Trustee

**RECLAMATION DISTRICT NO. 1614  
SMITH TRACT**

Andrew J. Pinasco, Counsel  
Rhonda L. Olmo, Secretary  
Christopher H. Neudeck, Engineer  
Abel Palacio, Superintendent

**BOARD OF TRUSTEES MEETING  
MONDAY, NOVEMBER 4, 2024  
2:00 PM**

**I. LEVEE MAINTENANCE PROJECT – FY 2024-2025**

A. Review progress of San Rafael Rock Quarry, Inc. (Dutra Construction Co.)

# ITEM 7

RD 1614 Superintendent's Report  
October 2024

10/31//2024

The District's 11 pump stations and levee system continue to function well. There are no significant problems with pumps to report. Preventative maintenance / repairs, yard maintenance was performed .

**Pump Stations:** Completed minor gate and fence repair at Wisconsin and Franklin pumps stations. Major sump cleaning work with Holt Repair co was completed at 4 of our most problematic stations . I performed a full function test , inspection and operation test of all pump station motor and control systems including alarm and control setpoint simulation and verifications. The RTU (Remote Terminal Unit) from Plymouth and River pump station reported last month was found to be irreparable . A new one was ordered and should be here in a day or two. I will install it ASAP.

**Levee inspection:** A levee inspection was performed from road side inspection. No problems to report other than I am investigating a complaint from a resident that a neighbor is digging into a levee by the residence at 1632 Tuxedo ave. I am unable to see the work being done from either side of the canal due to fences blocking the entrance from all sides of the property. I will attempt to make contact tomorrow with the residence with the assistance of a KSN inspector.

This concludes my report.

Respectfully:

Abel Palacio - Reclamation District 1614 Superintendent:



# ITEM 11

## **RD 1614: MASTER CALENDAR**

### **JANUARY**

### **FEBRUARY**

- Send out Form 700s, remind Trustees of April 1 filing date
- Update Document Retention Policy

### **MARCH**

- Evaluation Review of Employees

### **APRIL**

- April 1: Form 700s due
- Biannual Town Hall Meeting

### **MAY**

- Draft Budget

### **JUNE**

- June 15: Provide notice/make available to the public, documentation/materials regarding determination of Appropriations (15 days prior to meeting at which Appropriations will be adopted) (*Government Code* §7910).
- Approve Audit Contract for expiring fiscal year
- Adopt Annual Budget.
- Reminder that Liability Insurance Expires Annually the end of July.
- Adopt Annual CEQA Exemption for levee maintenance
- Adopt Annual Levee Subventions Agreement Resolution
- Notice for Appropriations Limit

### **JULY**

- Adopt Resolution for setting Appropriations and submit to County Assessor's Office.
- Adopt Resolution Establishing Annual Assessments.

### **AUGUST**

- August 1: Deadline to certify assessments for tax-roll and deliver to County (duration of current assessment: no expiration).
- Send handbills for collection of assessments for public entity-owned properties
- In election years, opening of period for secretary to receive petitions for nomination of Trustees (75 days from date of election.) (*Cal. Wat. Code* §50731.5)
- Employee Embezzlement Policy Expires this Month.
- Renewal of Insurance  
(Crime policy does not come up for renewal until 8/22/2026)

## SEPTEMBER

- In election years, last legal deadline to post notice that petitions for nomination of Trustees may be received (7 days prior to close of closure.) (*Cal. Wat. Code* §50731.5).
- In election years, closing of acceptance of petitions for nomination of Trustees (54 days from date of election.) (*Cal. Wat. Code* §50731.5).
- Review Status of Encroachment Permit request from Randy Pierson for fence at corner of Del Rio Ave and Kirk Ave.

## OCTOBER

- Publish Notice of Election, even numbered years (once per week, 4 times, commencing at least 1 month prior to election).
- Newsletter
- Biannual Town Hall Meeting.

## NOVEMBER

- Election: to be held date selected by Board each even-numbered year.

## DECEMBER

- New Trustee(s) take office, outgoing Trustee(s) term(s) end on first Friday of each even-numbered year.
- Follow up on Smith Canal Proposition 218 Reimbursement for costs advanced to SJAFCA.
- Election of Board officers (Election years)

### Term of Current Board Members:

Name	Term Commenced	Term Ends
Christian Gaines	First Friday 12/2022	First Friday of 12/2026
Kevin Kauffman	First Friday 12/2020	First Friday of 12/2024
Dominick Gulli	First Friday 12/2020	First Friday of 12/2024

### No Expiration on Assessment

### Emergency Operations Plan Review – September 2022.

### Reclamation District Meetings

- **First Monday of each month, at 2:00 P.M.**  
**at the offices of**  
**Neumiller &Beardslee**  
**3121 W. March Lane, Suite 100**  
**Stockton, California 95219**

# ITEM 14

## Reclamation District 1614

## October 2024 Bills

NAME	INVOICE #	AMOUNT	TOTAL \$	WARRANT #	CHECK #	SUBVENTION FUND
Kevin Kauffman - November 4, 2024 Meeting		\$100.00		6383		
October 25, 2024 Special Meeting		\$100.00				
			<b>\$200.00</b>			
Christian Gaines - November 4, 2024 Meeting		\$50.00		6384		
October 25, 2024 Special Meeting		\$50.00				
			<b>\$100.00</b>			
Dominick Gulli - November 4, 2024 Meeting		\$50.00		6385		
October 25, 2024 Special Meeting		\$50.00				
			<b>\$100.00</b>			
Rhonda Olmo				6386		
October 25, 2024 Special Meeting		\$250.00				
			<b>\$250.00</b>			
Neumiller & Beardslee	350918	\$11,442.74		6387		
			<b>\$11,442.74</b>			
Delk Pest Control	248550	\$220.00		6388		
			<b>\$220.00</b>			
Abel Palacio - October Payroll	6369623	\$1,887.12			Direct Deposit	
			<b>\$1,887.12</b>			
State of California Payroll Taxes - October					online	
			<b>\$0.00</b>			
Federal Government Payroll Taxes - October					online	
			<b>\$0.00</b>			

Reclamation District 1614  
October 2024 Bills

ADP - Period Ending 9/30/24	672131823	\$132.25				
			<b>\$132.25</b>			
T-Mobile					online	
			<b>\$0.00</b>			
Comcast		\$142.16			online	
			<b>\$142.16</b>			
PG&E		\$1,391.15			online	
			<b>\$1,391.15</b>			
Visa		\$817.19			online	
			<b>\$817.19</b>			

<b>/ARRANT TOTAL:</b>	<b>\$12,312.74</b>
<b>CHECKING TOTAL:</b>	<b>\$4,369.87</b>
<b>TOTAL BILLS PAID</b>	<b>\$16,682.61</b>