

MINUTES OF REGULAR MEETING OF BOARD OF TRUSTEES  
FOR RECLAMATION DISTRICT 1614  
HELD MONDAY, MARCH 3, 2025

The March Regular Meeting of the Board of Trustees of Reclamation District 1614 was held on Monday, March 3, 2025, at the hour of 2:00 p.m.

Roll Call of Board Members and Staff:

President Kevin Kauffman, Trustee Chris Gaines, Trustee Dominick Gulli, Attorney Andy Pinasco, Engineer Chris Neudeck, Superintendent Abel Palacio, and Secretary Rhonda Olmo

The following members of the public were present: Darren Suen (SJAFCA), Chris Elias (SJAFCA)

Absent were: None.

**Item 1. Call to Order/Roll Call.** President Kauffman called the meeting to order at 2:05 p.m.

**Item 2. Public Comment.** The public may comment on any matter within the District's jurisdiction that is not on the agenda. Matters on the agenda may be commented on by the public when the matter is taken up. All comments are limited to 5 minutes for general public comment and per agenda item in accordance with Resolution 2014-06.

Mr. Darren Suen introduced himself. Mr. Suen is the new Executive Director at SJAFCA.

**Item 3. Election of Officers.** Item 3 was tabled until the March meeting.

- a. President.
- b. Vice-President.
- c. Secretary.

Discussion was held and Trustee Gaines nominated Dominick Gulli to be RD 1614's new President and Kevin Kauffman as Vice President.

After review,

On a motion by Trustee Gaines, seconded by Trustee Kauffman, the Trustee's present voted unanimously to approve the newly elected Officers by the following vote:

Ayes:	Gaines, Kauffman, Gulli
Noes:	None
Abstain:	None
Absent:	None

At this time, the meeting was turned over to President Gulli to run the meeting.

**Item 4. Minutes.** Approval of Minutes of Regular meeting of February 3, 2025, meeting.

After review,

On a motion by Trustee Kauffman, seconded by Trustee Gaines, the Trustee's present voted unanimously to approve the February 3, 2025, Minutes by the following vote:

Ayes:	Kauffman, Gaines, Gulli
Noes:	None
Abstain:	None
Absent:	None

**Item 5. District Finances.** Presentation of Financial Status Reports. Discussion and possible action.

# Minutes of Reclamation District 1614

March 3, 2025

Page 2

Rhonda Olmo provided a written and oral report. She presented the March Financial Report and reported that the District is at 66.67% for their fiscal year. President Gulli asked for a payment status update on the handbills that were sent out for assessments for 2024/2025. Mrs. Olmo will provide an update at the April meeting.

After review,

On a motion by Trustee Kauffman, seconded by Trustee Gaines, the Trustee's present voted unanimously to approve the March Financial Report by the following vote:

Ayes:	Kauffman, Gaines, Gulli
Noes:	None
Abstain:	None
Absent:	None

## **Item 6. Agency Reports.** Report on San Joaquin Area Flood Control Agency's Smith Canal Gate Structure Project.

- a. Discussion and Direction on SJAFCA submission of CLOMR.
- b. Discussion and Possible Action regarding SJAFCA's Reimbursement to District pursuant to the RD 1614/SJAFCA Cooperative Agreement.

Mr. Darren Suen described the reimbursement process. He indicated that there would be a payment of \$45K processed for the feasibility study as soon as possible and forwarded to the District. Mr. Suen stated he will look into the election costs.

- c. Discussion and Direction Regarding District Review of Smith Canal Gate Operations and Maintenance Manual.

Mr. Darren Suen indicated that the draft O&M Manual should be ready for review within the next month or two. President Gulli discussed his concerns of what is not in the O&M Manual.

Mr. Darren Suen also reported that USACE will be meeting on April 18, 2025 at 11:30 a.m. regarding the Phase I, groundbreaking. The studies for Phase II are ongoing. He said SJAFCA is currently dealing with process issues with USACE stemming from budgeting. They are working through this issue.

## **Item 7. Audit.**

- a. Approve representation letter from Croce, Sanguinetti, & Vander Veen to perform the District's Audit for the year ended June 30, 2024.

Andy Pinasco went over the prices for this year. The proposed cost for the audit is \$7,575.00. The proposed cost for the Special District Financial Transaction Report is \$600.00. Total cost to perform year ending 2024 audit is \$8,175.00. Last year the total cost was \$7,965.00.

After review,

On a motion by Trustee Kauffman, seconded by Trustee Gaines, the Trustee's present voted to approve the representation letter from Croce, Sanguinetti, & Vander Veen to perform the District's Audit for the year ended June 30, 2024, by the following vote:

Ayes:	Kauffman, Gaines
Noes:	Gulli
Abstain:	None
Absent:	None

- b. Discussion and possible action regarding frequency of Reclamation District 1614 Audit.

Staff was directed to bring back the Board of Supervisor's criteria for this item.

**Item 8. Accounting Services.** Discussion and possible action regarding authorizing signing engagement letter with DRJ CPAs, Inc. (previously BPM).

After review,

On a motion by Trustee Kauffman, seconded by Trustee Gaines, the Trustee's present voted unanimously to authorize signing the engagement letter with DRJ CPAs, Inc. by the following vote:

Ayes:	Kauffman, Gaines, Gulli
Noes:	None
Abstain:	None
Absent:	None

**Item 9. Resolution 2025-01.** Adopt Resolution 2025-01 authorizing signing support letter to SJAFCA for LOMR approval.

Discussion was held and President Gulli commented that all information has not been disclosed regarding the interior drainage. President Gulli also indicated that the Yosemite Lake Pump Station is the concern regarding interior drainage. Direction was given to staff to revise the resolution taking out the last sentence of the third paragraph and change the title to read "Resolution of Support for SJAFCA FEMA Letter of Map Revision Application." The District Secretary will send a certified copy to Mr. Suen upon completion.

After review,

On a motion by Trustee Kauffman, seconded by Trustee Gaines, the Trustee's present voted unanimously to approve Resolution 2025-01 by the following vote:

Ayes:	Kauffman, Gaines, Gulli
Noes:	None
Abstain:	None
Absent:	None

**Item 10. Certificate of Occupancy.** Discussion and possible action regarding Letter of Temporary Support for Charles Patman III.

Trustee Kauffman reported that this issue has been resolved. Rhonda Olmo has been asked to put Trustee Kauffman's letter under correspondence in the April agenda packet.

**Item 11. District Engineer Report.** Presentation of Engineer's Report. Discussion and possible action:

I. PLAN REVIEW

- A. Review and approve plan review for Berolzheimer residence pool at 3548 Country Club Blvd. submitted by Architect Evan Zeff. Applicants have adequately set back pool on large lot fill and pool is limited to 6 feet in depth or less, that will not be below the base flood elevation due to height of fill on lot.

Mr. Neudeck reported he will send a letter to Mr. Evan Zeff.

After review,

On a motion by Trustee Kauffman, seconded by Trustee Gaines, the Trustee's present voted unanimously to approve the Berolzheimer pool by the following vote:

Ayes:	Kauffman, Gaines, Gulli
Noes:	None

Abstain: None

Absent: None

II. LEVEE MAINTENANCE PROJECT – FY 2024-2025

- a. Review progress of San Rafael Quarry, Inc. (Dutra Construction Co.). Dutra is working with Harj from SG&CC to complete restoration of the golf course rough along top of levee. The delayed restoration works out well for chances of turf successful growth.

Mr. Neudeck reported on the status and indicated progress is being made but he has no pricing invoice yet. He will bring this item back next month. The Trustees approved Progress Payment No. 1.

After review,

On a motion by Trustee Kauffman, seconded by Trustee Gaines, the Trustee's present voted unanimously to approve Progress Payment No. 1 by the following vote:

Ayes: Kauffman, Gaines, Gulli

Noes: None

Abstain: None

Absent: None

**Item 12. Superintendent's Report.** Presentation of Superintendent's Report; request for direction.

Mr. Abel Palacio provided written and oral reports. He reported the month of February was a wet month. He stated all stations ran well and he had no issues. He performed routine maintenance at the stations. He stated he rented a standby generator for the Wisconsin Pump Station due to the threat of an atmospheric river approaching and high winds. He reported on his February 18, 2025, Levee inspection. President Gulli thanked Mr. Palacio for renting the generator.

**Item 13. Letter of Map Revision.** Discussion and possible action regarding Letter of Map Revision.

President Gulli reported on the District's efforts to submit a LOMR. The questions that arose during the process were related to interior drainage. Darren Suen reported on the FEMA submittal and why it is on hold.

**Item 14. Report on Meetings Attended.**

President Gulli reported on the County Ordinance renewal.

**Item 15. District Newsletter/Postcard.** Discussion and direction.

Rhonda Olmo was directed to follow-up with Sarah Vigil on status. If the postcards have not been sent yet she was asked to have Sarah update them to reflect the new Trustee President.

**Item 16. Tree Removal at Davies' Property.** Discussion and possible action regarding approval of Matt Davies Settlement and Release Agreement and authorizing District President to sign Agreement.

Andy Pinasco reported that Mr. Davies agreed to sign the Agreement.

After review,

On a motion by Trustee Kauffman, seconded by Trustee Gaines, the Trustee's present voted unanimously to authorize the District President to approve and sign the Matt Davies Settlement and Release Agreement by the following vote:

Ayes: Kauffman, Gaines, Gulli

Noes: None

Abstain: None

Absent: None

**Item 17. Trustee Reports.** Discussion and direction on Trustee Reports.

- a. County Flood Ordinance. - See above
- b. Interior drainage model provided by SJAFCA.

The Trustees talked about questioning the results. Discussion was held as to hiring Jordan Baldwin to review. It was decided to wait to see what FEMA says.

- c. Smith Canal Gate Encroachment Permit.

The Trustees reiterated their desire to review the O&M Manual. Discussion was held regarding receiving insurance from SJAFCA.

**Item 18. District Calendar.**

- a. Next Meeting – April 7, 2025.

**Item 19. Items for Future Meetings.** Items for future meetings. No report.

**Item 20. Correspondence.** Discussion and direction. No correspondence received.

**Item 21. District Bills.** Motion to Approve of Bills.

After review,

On a motion by Trustee Kauffman, seconded by Trustee Gaines, the Trustee's present voted to approve the February bills by the following vote.

Ayes:	Kaufman, Gaines, Gulli
Noes:	None
Abstain:	None
Absent:	None

**Item 22. Closed Session.** Attorney Pinasco reported the Board is going into Closed Session regarding Items 22 (a) and (b) at 3:49 p.m.

- a. PUBLIC EMPLOYEE PERFORMANCE EVALUATION  
Title: Levee Superintendent
- b. PUBLIC EMPLOYEE PERFORMANCE EVALUATION  
Title: District Secretary

**Item 23. Closed Session Report.** The Board reconvened from Closed Session at 4:00 p.m. All Trustees were present in its entirety. That was no reportable action regarding Items 22 (a) and (b).

**Item 24. Employee Contracts.** Discussion and possible action regarding amendments to Levee Superintendent and Secretary contracts.

After discussion,

Trustee Kauffman made a motion to approve an increase in the District Superintendent's salary by 5%. Effective March 3, 2025, his salary will be adjusted from \$51.60/hr. to \$54.18/hr. Trustee Gulli seconded the motion.

Ayes: Kauffman, Gulli  
Noes: None  
Abstain: None  
Absent: Gaines

President Kauffman made a motion to approve an increase in the District Secretary's salary by 5%. Effective March 3, 2025, her salary will be adjusted from \$59.13/hr. to \$62.08/hr. Trustee Gulli seconded the motion.

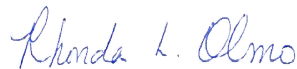
Ayes: Kauffman, Gulli, Gaines  
Noes: None  
Abstain: None  
Absent: Gaines

**Item 25. Staff Reports.**

- a. Attorney. The Agenda for this meeting was posted on the window outside the meeting room at 3121 West March Lane, Stockton, California, at least seventy-two (72) hours preceding the meeting.

**Item 26. Adjournment.** President Gulli adjourned the meeting at 4:06 pm.

Respectfully submitted,



Rhonda L. Olmo  
District Secretary

## Reclamation District 1614

February 2025 Bills

NAME	INVOICE #	AMOUNT	TOTAL \$	WARRANT #	CHECK #	SUBVENTION FUND
Kevin Kauffman - March 3, 2025 Meeting		\$100.00		6416		
			<b>\$100.00</b>			
Christian Gaines - March 3, 2025 Meeting		\$50.00		6417		
			<b>\$50.00</b>			
Dominick Gulli - March 3, 2025 Meeting		\$50.00		6418		
			<b>\$50.00</b>			
Rhonda Olmo		\$1,345.21		6419		
			<b>\$1,345.21</b>			
Neumiller & Beardslee	352219	\$1,341.60		6420		
			<b>\$1,341.60</b>			
Croce, Sanguinetti, & Vander Veen	21750	\$7,965.00		6421		
			<b>\$7,965.00</b>			
Holt of California	X1285701	\$2,075.91		6422		
			<b>\$2,075.91</b>			
Delk Pest Control	261544	\$220.00		6423		
			<b>\$220.00</b>			
RACO Manufacturing & Engineering Co.	112517	\$1,304.33		6424		
			<b>\$1,304.33</b>			
California Central Valley Flood Control Assoc.	4129	\$791.00		6425		
			<b>\$791.00</b>			
Port City Marketing Solutions, Inc.	21737	\$742.50		6426		
			<b>\$742.50</b>			

## Reclamation District 1614

## February 2025 Bills

DRJ CPAs, Inc.	1023	\$725.00		6427		
			<b>\$725.00</b>			
Dalek Lawn Care Service	148	\$490.50		6428		
	149	\$490.50				
	150	\$272.50				
	151	\$218.00				
			<b>\$1,471.50</b>			
San Rafael Rock Quarry, Inc.	2122418-01	\$705,090.00		6429		
			<b>\$705,090.00</b>			
Dino & Son Ditching	24-53	\$24,840.00		6415		
	24-54	\$14,296.00				
			<b>\$39,136.00</b>			
Abel Palacio - February Payroll		\$1,472.36			Direct Deposit	
			<b>\$1,472.36</b>			
State of California Payroll Taxes - February		\$72.86			online	
			<b>\$72.86</b>			
Federal Government Payroll Taxes - February		\$495.36			online	
			<b>\$495.36</b>			
ADP - Period Ending 1/31/25	682130747	\$132.25			online	
			<b>\$132.25</b>			
T-Mobile		\$78.55			online	
			<b>\$78.55</b>			



Reclamation District 1614

February 2025 Bills

Comcast		\$150.92			online	
			<b>\$150.92</b>			
PG&E		\$4,450.92			online	
			<b>\$4,450.92</b>			
Visa		\$331.31			online	
			<b>\$331.31</b>			

**WARRANT TOTAL: \$762,408.05**

**CHECKING TOTAL: \$7,184.53**

**TOTAL BILLS PAID \$769,592.58**