

MINUTES OF SPECIAL MEETING OF BOARD OF TRUSTEES
FOR RECLAMATION DISTRICT 1614
HELD MONDAY JULY 20, 2026

The July Special Meeting of the Board of Trustees of Reclamation District 1614 was held on Monday, July 20, 2026, at the hour of 2:00 p.m.

Roll Call of Board Members and Staff:

Trustee Kevin Kauffman, Trustee Chris Gaines, Attorney Andy Pinasco, Superintendent Abel Palacio and Secretary Rhonda Olmo

The following members of the public were present: Sarah Vigil (Port City Marketing) and Jeff Mueller (KSN)

Absent were: President Dominick Gulli and Engineer Chris Neudeck

Item 1. Call to Order/Roll Call. Trustee Kauffman called the meeting to order at 2:04 p.m.

Item 2. Public Comment. The public may comment on any matter within the District's jurisdiction that is not on the agenda. Matters on the agenda may be commented on by the public when the matter is taken up. All comments are limited to 5 minutes for general public comment and per agenda item in accordance with Resolution 2014-06.

No public comment.

Item 3. Minutes. Approval of Minutes of June 8, 2026 Special Meeting.

After review,

On a motion by Trustee Kauffman, seconded by Trustee Gaines, the Trustees present voted unanimously to approve the special meeting minutes of June 8, 2026 by the following vote:

Ayes:	Kauffman, Gaines
Noes:	None
Abstain:	None
Absent:	Gulli

Item 4. District Finances. Presentation of Financial Status Reports. Discussion and possible action.

Rhonda Olmo provided a written and oral report. She stated that the District is 100% for their fiscal year. She reported on all bills due for the month. Rhonda Olmo to review assessments received for the year and report back to Trustees at their next meeting.

After review,

On a motion by Trustee Kauffman, seconded by Trustee Gaines, the Trustees present voted unanimously to approve the Financial Report as presented by the following vote.

Ayes:	Kauffman, Gaines
Noes:	None
Abstain:	None
Absent:	Gulli

Item 5. Appropriations Limit. Adopt Resolution 2026-03 Adopting Appropriations Limit for Fiscal Year 2026 – 2027.

Attorney Pinasco presented. He stated this annual resolution is needed because RD 1614 collects property tax. One of the requirements for property tax collecting agencies is they need to document an appropriation limit. What the appropriation limit means is it is all the amount of money the District can appropriate from their constituents for that fiscal year. Attorney Pinasco reviewed the accompanying exhibit explaining the appropriation limit formula. Last year's appropriation limit was \$895,349.30. This year it is \$935,640.02.

After review,

On a motion by Trustee Kauffman, seconded by Trustee Gaines, the Trustee's present voted unanimously to adopt Resolution 2026-03 Adopting Appropriations Limit for Fiscal Year 2026 – 2027 by the following vote:

Ayes: Gaines, Kauffman
Noes: None
Abstain: None
Absent: Gulli

Item 6. Operations and Maintenance Assessment. Adopt Resolution 2026-04 Certifying Assessments to be Collected and Establishing a Procedure for Collection.

Jeff Mueller reported on the year's assessments to be collected.

After review,

On a motion by Trustee Kauffman, seconded by Trustee Gaines, the Trustee's present voted unanimously to adopt Resolution 2026-04 Certifying Assessments to be Collected and Establishing a Procedure for Collection at 80% by the following vote:

Ayes: Kauffman, Gaines
Noes: None
Abstain: None
Absent: Gulli

Item 7. Wisconsin Pump Station Assessment. Adopt Resolution 2026-05 Certifying Wisconsin Pump Station Assessments to be Collected and Establishing a Procedure for Collection.

Jeff Mueller reported on the year's assessments to be collected.

After review,

On a motion by Trustee Kauffman, seconded by Trustee Gaines, the Trustee's present voted unanimously to adopt Resolution 2026-05 Certifying Wisconsin Pump Station Assessments to be Collected and Establishing a Procedure for Collection at 100% by the following vote:

Ayes: Kauffman, Gaines
Noes: None
Abstain: None

Absent: Gulli

Item 8. Conflict-of-Interest Code. Discussion and possible action to Adopt Resolution 2026-06 Reviewing the Conflict-of-Interest Code for 2026.

Attorney Andy Pinasco presented this item. He explained that state law requires the District to review its Conflict-of-Interest Code every two years to determine whether any amendments are necessary. The Conflict-of-Interest Code identifies designated positions required to file Statements of Economic Interests (Form 700) and incorporates the provisions of the Political Reform Act, which provides guidance for identifying and evaluating potential conflicts of interest. Attorney Pinasco reported that staff reviewed the District's Conflict of Interest Code and determined that no revisions were necessary at this time. He recommended adoption of Resolution No. 2026-06 acknowledging the Board's review of the Code and confirming that no amendments are required.

After review,

On a motion by Trustee Kauffman, seconded by Trustee Gaines, the Trustee's present voted unanimously to adopt Resolution 2026-06 Reviewing the Conflict-of-Interest Code for 2026 and confirmed that no changes were necessary by the following vote:

Ayes: Kauffman, Gaines
Noes: None
Abstain: None
Absent: Gulli

Item 9. Crime Insurance. Approve Proposal for Renewal of Travelers Insurance Policy.

Attorney Pinasco stated this policy includes \$100,000 Employee Theft coverage and the premium is \$834 for three-year policy term. Currently, there is \$250,000 Employee Theft coverage included in the commercial package policy. He asked the Trustees if they wanted both policies in place. Do they want the total limit of \$350,000? After review it was decided that this policy will not be renewed. District Secretary Rhonda Olmo to work with Lori Unger at James G. Parker Insurance to have this policy cancelled.

After review,

On a motion by Trustee Kauffman, seconded by Trustee Gaines, the Trustee's present voted unanimously to drop the Travelers Insurance Policy by the following vote:

Ayes: Kauffman, Gaines
Noes: None
Abstain: None
Absent: Gulli

Item 10. Agency Reports. Report on San Joaquin Area Flood Control Agency's Smith Canal Gate Structure Project.

- a. Discussion and Direction Regarding District Review of Smith Canal Gate Operations and Maintenance Manual.

Trustee Kauffman stated he will reach out to Dr. Jordan Baldwin to discuss his findings with the latest correspondence, dated June 15, 2026, from Darren Suen at SJAFCA.

Item 11. SJAFCA LOMR. Discussion and direction regarding SJAFCA Letter of Map Revision:

- a. Interior Drainage Analysis
- b. Base Flood Elevation

Tabled until next board meeting.

Item 12. District Engineer Report. Presentation of Engineer's Report. Discussion and possible action:

I. 2026 – 2027 GENERAL O&M ASSESSMENT BY LANDOWNER SUMMARIES

- A. Review the Districts Draft Assessment summaries for 100%, 90%, and 80% of the assessment. Seek the Board of Trustees concurrence on amount to assess. The Board of Trustees has assessed at the 85% level the past two years.

EXHIBIT A: Assessment summaries 100%, 90%, and 80%

II. 2026 – 2027 WISCONSIN ASSESSMENT BY LANDOWNER SUMMARIES

- A. Review the Districts Draft Assessment summaries calculated for 100%, 90%, and 80% of the assessment. Seek the Board of Trustees concurrence on amount to assess. The Board of Trustees has only assessed this assessment at the 100% level.

EXHIBIT B: Assessment summaries 100%, 90%, and 80%

III. LEVEE MAINTENANCE PROJECT – FY 2025 – 2026

A. Phase I: Residential Property's (Dino & Son Ditching \$298,820)

1. Two of the four original parcels have been completed (2472 Country Club & 1722 S. Tuxedo)
2. Homeowner for the other two parcels changed his mind and work was not performed (1822 & 1826 S. Tuxedo)
3. Additional riprap work has been completed at 1600, 1608 & 1616 S. Tuxedo, including emergency removal of fallen tree
4. Additional riprap work is underway at 1616, 1628, & 1632 S. Tuxedo, including significant beaver den repairs
5. Dino & Son contract status:
 - a) Original contract: \$298,820
 - b) Change Order #1: (\$56,425)
 - c) Deletion of 1822 & 1826 S. Tuxedo
 - d) Addition of 1600, 1608 & 1616 S. Tuxedo

e) Change Order #2 (work in progress): ±\$150K

f) Addition of 1616, 1628 & 1632 S. Tuxedo

g) Estimated final contract: ±392K

EXHIBIT C: C.O. No. 1 Dino and Son

After review,

On a motion by Trustee Kauffman, seconded by Trustee Gaines, the Trustee's present voted unanimously to accept the change order as presented from Dino & Son by the following vote:

Ayes: Kauffman, Gaines

Noes: None

Abstain: None

Absent: Gulli

6. Seek approval of Board of Trustees to continue RSP work on approximately 9 additional residential parcels available to amend this contract for this Fiscal Year 2026-27 (±750K)

EXHIBIT D: Phase I – Field Photos from KSN Inc Daily Field Reports

After review,

On a motion by Trustee Kauffman, seconded by Trustee Gaines, the Trustee's present voted unanimously to approve the amended contract for nine additional lots assuming easements can be obtained and that the timing is done to more sufficiently use our Biologist by the following vote:

Ayes: Kauffman, Gaines

Noes: None

Abstain: None

Absent: Gulli

B. Phase II: Golf & Country Club (Dutra Construction \$890,236)

1. All work has been completed
2. Dutra contract status:
 - a) Original contract: \$890,236
 - b) Change Order #1: (\$78,915)
 - c) Reconciliation of actual quantities vs. bid quantities
 - d) Final Contract total: \$811,321

EXHIBIT E: C.O. No. 1 Dutra

After review,

On a motion by Trustee Kauffman, seconded by Trustee Gaines, the Trustee's present voted unanimously to accept the change order as presented from Dutra Construction by the following vote:

Ayes: Kauffman, Gaines
Noes: None
Abstain: None
Absent: Gulli

C. Current Estimated total of Phase I & II for FY 2025-26 = $\pm 1.2M$

Item 13. Superintendent's Report. Presentation of Superintendent's Report; request for direction.

Mr. Abel Palacio provided a written and oral report on the District's 11 pump stations and approximately 2 miles of levee on the North Shore and Smith Canal. Mr. Palacio reported the following:

- Pump Station Operations & Maintenance – performed general maintenance around the sites.
- Equipment Issue & Fix – A motor soft-start failed during routine maintenance – ordered a replacement Galco and started the install at River Walk Pump Station.
- Weed Abatement & Cleanup – Performed weed control and basic site cleanup.
- Remote Monitoring & Alarm System Checks – Kept an eye on the pump station's status and wet well levels through RACO alarm system. Looked into a few false alarms and tested the RTUs and alarm equipment to make sure everything was working the way it should.
- Vacation Coverage – Orlando Lobosco kept an eye on the pump stations during Abel Palacio's vacation.

For a complete list of items please refer to the Superintendent's Report in the agenda packet.

Item 14. Report on Meetings Attended. None

Item 15. Trustee Reports. Discussion on Trustee Reports. None.

Item 16. District Calendar.

- a. Next Meeting – August 3, 2026.

After review, the Trustee's cancelled the August meeting. The next meeting will be held on September 14, 2026.

Item 17. Items for Future Meetings. Items for future meetings.

- Trustee Kauffman expressed to Sarah Vigil that the District wants to do a postcard regarding the upcoming election. Sarah Vigil to provide a draft postcard to the Trustees to review by their next meeting.

Item 18. Correspondence. Discussion and direction.

Attorney Pinasco reviewed the correspondence with the Trustees.

Item 19. District Bills. Motion to Approve of Bills.

After discussion, Trustee Kauffman is to receive \$100 per meeting until President Gulli returns.

After review,

On a motion by Trustee Kauffman, seconded by Trustee Gaines, the Trustee's present voted to approve the June bills by the following vote:

Ayes: Gaines, Kauffman

Noes: None

Abstain: None

Absent: Gulli

Item 20. Adjournment. The meeting adjourned at 2:58 p.m.

Respectfully submitted,



Rhonda L. Olmo
District Secretary

Reclamation District 1614

June 2026 Bills

NAME	INVOICE #	AMOUNT	TOTAL \$	WARRANT #	CHECK #	SUBVENTION FUND
Kevin Kauffman - July 20, 2026 Mtg.		\$50.00		6561		
			\$50.00			
Christian Gaines - July 20, 2026 Mtg.		\$50.00		6562		
			\$50.00			
Rhonda Olmo		\$1,790.32		6563		
			\$1,790.32			
Neumiller & Beardslee	358908	\$2,100.42		6564		
			\$2,100.42			
Delk Pest Control	317739	\$220.00		6565		
			\$220.00			
Valley Pacific Tree Service, Inc.	4623	\$2,500.00		6566		
			\$2,500.00			
Port City Marketing Solutions, Inc.	22575	\$3,895.43		6567		
			\$3,895.43			
Dalek Lawn Care Services	302	\$360.00		6568		
			\$360.00			
Abel Palacio -June Payroll		\$1,172.00			Direct Deposit	
			\$1,172.00			
Orlando Lobosco - June Payroll		\$286.81			2564	
			\$286.81			

Reclamation District 1614

June 2026 Bills

State of California Payroll Taxes - June		\$28.73			online	
			\$28.73			
Federal Government Payroll Taxes - June		\$480.64			online	
			\$480.64			
Comcast		\$160.75			online	
			\$160.75			
T-Mobile		\$85.03			online	
			\$85.03			
PG&E		\$2,014.35			online	
			\$2,014.35			
Visa		\$985.85			online	
			\$985.85			

WARRANT TOTAL:	\$10,966.17
CHECKING TOTAL:	\$5,214.16
TOTAL BILLS PAID	\$16,180.33